



## **DISTRICT OF SECHELT**

### **MINUTES OF THE COMMITTEE OF THE WHOLE MEETING**

**April 23, 2025, 3:00 pm  
Community Meeting Room  
1st Floor, 5797 Cowrie St., Sechelt  
and Via Zoom Online Meeting Platform**

**PRESENT:** Councillor A. Shepherd (Chair), Mayor J. Henderson, Councillor D. Bell, Councillor D. Inkster, Councillor D. McLauchlan, Councillor B. Rowe

**ABSENT:** Councillor A. Toth

**STAFF:** Chief Administrative Officer A. Yeates, Director of Planning and Development A. Allen, Director of Financial Services and Information Technology D. Douglas, Director of Engineering and Operations M. Lee, Director of Corporate and Community Services L. Roberts, Deputy Corporate Officer T. Forster, Administrative Assistant C. Kidd (Recording Secretary)

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#### **1. LAND ACKNOWLEDGEMENT**

The Chair acknowledged their gratitude for living on the traditional lands of the shíshálh Nation.

#### **2. CALL TO ORDER AND DECLARATION OF CONFLICT**

The Chair called the Committee of the Whole Meeting to order at 3:00 pm and asked for declarations of conflict. There were none.

#### **3. ADOPTION OF AGENDA**

**Recommendation No. 1**

Moved/ Seconded

That the April 23, 2025 Committee of the Whole Meeting Agenda be adopted.

**CARRIED**

#### **4. DELEGATIONS & PROCLAMATIONS**

##### **4.1 National Day of Mourning- April 28, 2025**

The Mayor proclaimed that April 28, 2025 be the Day of Mourning for Workers killed or injured on the job, in the District of Sechelt.

#### **5. BUSINESS ITEMS**

##### **5.1 2025 First Quarter Report**

Council commended staff on the Friendship Park washrooms,, and requested clarity on the following:

- WESTcoast Municipal Events meeting;
- Public beach access;
- Bylaw enforcement;
- Timeline for a skateboard park report and funding resources;
- Public engagement for the upcoming OCP review.

Council noted that knowing the total number of complaints submitted to the Bylaw Department for investigation would help determine the level of staff support needed to promote community safety.

*Mayor Henderson Left the meeting at 3:22 pm.*

##### **5.2 Reserve History**

In response to questions from Council, staff mentioned that:

- The 2023 data reflects values as of December 31, 2023.
- 2024 figures are not yet available; financial statements are not finalized.
- The report indicates annual contributions to reserves are helping cover yearly costs, though took time to get to this stage.
- Continued annual contributions are recommended to support reserve growth; increasing to 4% may be considered in the distant future.
- A reserve decrease in 2014/2015 may be due to Water Resource Centre construction.

- Some accounts show \$0 due to discontinued, merged, or reorganized reserves.
- An update to Development Cost Charges Bylaw to come, staff capacity dependant.

**6. ADJOURNMENT**

**Recommendation No. 2**

Moved/ Seconded

That the April 23, 2025 Committee of the Whole meeting be adjourned at 3:38 pm.

**CARRIED**

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Certified correct by:

Adam Shepherd, Chair

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Certified correct by:

Kerianne Poulsen, Corporate Officer