



## DISTRICT OF SECHELT

### MINUTES OF THE REGULAR COUNCIL MEETING

March 5, 2025, 7:00 pm  
Community Meeting Room  
1st Floor, 5797 Cowrie St., Sechelt  
and Via Zoom Online Meeting Platform

PRESENT: Mayor J. Henderson, Councillor D. Bell, Councillor D. Inkster, Councillor D. McLauchlan, Councillor B. Rowe, Councillor A. Shepherd, Councillor A. Toth

STAFF: Director of Planning and Development A. Allen, Director of Financial Services and Information Technology D. Douglas, Director of Engineering and Operations M. Lee, Director of Corporate and Community Services L. Roberts, Development Planning Manager I. Holl, Corporate Officer K. Poulsen, Administrative Assistant C. Kidd (Recording Secretary)

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#### 1. CALL TO ORDER

The Mayor called the Regular Council Meeting to order at 7:00 pm.

#### 2. LAND ACKNOWLEDGEMENT

The Chair acknowledged the land acknowledgement on the agenda.

#### 3. ADOPTION OF AGENDA

##### Res. No. 2025-3A-01

Moved/ Seconded

That item 5.1 of the March 5, 2025 Regular Council Meeting Agenda be referred to a future regular council meeting.

**CARRIED**

**OPPOSED: Councillor McLauchlan**

**Res. No. 2025-3A-02**

Moved/ Seconded

That the March 5, 2025 Regular Council Meeting Agenda be adopted, as amended

**CARRIED**

**4. DELEGATIONS & PROCLAMATIONS**

None.

**5. BUSINESS ITEMS**

**5.1 Rezoning and Master Plan for DL 2337 and 2338 (Sunshine Trails)**

*Referred to a future Regular Council Meeting in accordance with resolution No. 2025-3A-01.*

**5.2 Notice of Motion- Establishing a Clear Process for Significant Budget Reductions-  
Councillor Rowe**

Council discussed the proposed motion, noting it was meant to create a clear process for handling major changes to the budget, and potential changes in the levels of service earlier in the year, to prevent last minute adjustments for staff to work around. Concerns were raised as the July 1, deadline does land in the middle of other annual processes, but it was clarified that the date was selected as recommended by staff.

**Res. No. 2025-3A-03**

Moved/ Seconded

THAT Council require that any significant reductions to the operating budget, including service level changes, be presented to and debated by Council no later than July 1st of each year, to ensure adequate time for consideration in the following year's budget process; and

THAT any such proposals must clearly specify the services or areas identified for reduction, rather than placing the burden on staff to determine potential cuts; and

FURTHER THAT service levels remain the policy decision of Council, with staff providing only factual analysis on potential impacts rather than making recommendations on which services to reduce.

**CARRIED**

**OPPOSED: Mayor Henderson**

Council discussed the need for a debrief meeting after the budget has been adopted, to discuss what worked well and potential improvements for the next budget process.

**Res. No. 2025-3A-04**

Moved/ Seconded

That staff arrange a budget debrief meeting after the 2025 budget has been adopted.

**CARRIED**

**6. BYLAWS**

**6.1 Rezoning for 7 Lot Subdivision at 5476 Mills Road**

Staff provided an overview of the changes to this application since it was discussed at the February 19 Regular Council meeting, including the reduction of the number of lots from eight to seven.

Staff confirmed this is one of the first applications Sechelt has received that addresses the newer Small-Scale Multi-Unit Housing requirements from the Provincial level, while also providing housing units required for the community according to the Housing Needs Assessment Report.

Council discussed:

- Parking
- Green space
- Building height, views and massing
- Development approval processes
- Urban containment

**Res. No. 2025-3A-05**

Moved/ Seconded

That Zoning Amendment Bylaw No. 580-18, 2025 be considered for second, and third reading as amended.

**CARRIED**

**OPPOSED: Councillors Inkster, McLauchlan, and Shepherd**

- a. Zoning Amendment Bylaw No. 580-18, 2025

**Res. No. 2025-3A-06**

Moved/ Seconded

That Zoning Amendment Bylaw No. 580-18, 2025 be read a second and third time as amended on March 5, 2025.

**CARRIED**

**OPPOSED: Councillors Inkster, McLauchlan, and Shepherd**

**7. MINUTES OF PREVIOUS MEETINGS**

**7.1 Minutes of the February 19, 2025 Regular Council Meeting**

**Res. No. 2025-3A-07**

Moved/ Seconded

That the Minutes of the February 19, 2025 Regular Council Meeting be adopted.

**CARRIED**

**7.2 Minutes of the February 26, 2025 Regular Council to Closed Meeting**

**Res. No. 2025-3A-08**

Moved/ Seconded

That the Minutes of the February 26, 2025 Regular Council to Closed Meeting be adopted.

**CARRIED**

**7.3 Minutes of the February 18, 2025, Airport Development Select Committee Meeting**

**Res. No. 2025-3A-09**

Moved/ Seconded

That the Minutes of the February 18, 2025, Airport Development Select Committee Meeting be received.

**CARRIED**

**8. BUSINESS ARISING FROM THE MINUTES**

None.

**9. COUNCIL REPORTS**

**9.1 Sunshine Coast Regional District Representatives**

Council received verbal updates from the Sunshine Coast Regional District Representatives.

**9.2 Council**

Members of Council provided verbal updates of their activities.

**10. CORRESPONDENCE**

**10.1 2025-02-07- Letter of Support for BC Farmers Market Nutrition Coupon Program**

**Res. No. 2025-3A-10**

Moved/ Seconded

That a letter of support be sent to the BC Minister of Health, the Honourable Josie Osborne, for the BC Farmers' Market Nutrition Coupon Program.

**CARRIED**

**10.2 2025-02-20- Email, Sunshine Coast Community Services-Request for Letter of Support for Community Action Initiative Community Counselling Grant Funding**

**Res. No. 2025-3A-11**

Moved/ Seconded

That a letter of support for the Community Action Initiative Community Counselling Grant at the Arrowhead Clubhouse be sent to the BC Minister of Health, the Honourable Josie Osborne.

**CARRIED**

**11. RELEASE OF CLOSED MEETING ITEMS**

None.

**12. ADJOURNMENT**

**Res. No. 2025-3A-12**

Moved/ Seconded

That the March 5, 2025 Regular Council Meeting be adjourned at 8:19 pm.

**CARRIED**

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Certified correct by:

John Henderson, Mayor

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Certified correct by:

Kerianne Poulsen, Corporate Officer