



REQUEST FOR DECISION

TO: Council **MEETING DATE:** March 19, 2025
FROM: Beverley Smith, Manager of Financial Services
SUBJECT: Parcel Tax Roll Review Panel Appointments
FILE NO: 0540

RECOMMENDATIONS

- (1) That Councillors Brenda Rowe, Dianne McLauchlan and Alton Toth be appointed to the Parcel Tax Roll Review Panel for the purpose of reviewing and authenticating the District of Sechelt Recreation, Water and Sewer Parcel Tax Rolls.
 - (2) That Councillor Alton Toth be appointed as Chair of the Parcel Tax Review Panel.
 - (3) That the Parcel Tax Roll Review Panel meeting be held virtually via Zoom on Tuesday, April 8, 2025 at 9:00 am.
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PURPOSE

Section 204 (2) of the *Community Charter* states a Parcel Tax Roll Review Panel consisting of a minimum of three persons must be appointed by Council if a municipality receives a complaint on one or more grounds set out in section 205 (1) of the Charter.

DISCUSSION

The Parcel Tax Roll Review Panel meets for the purpose of considering any complaints respecting the parcel tax roll and authenticating the rolls. Council establishes the time and place for the sitting of the panel and to give advance notice of the sitting. Advance notice of the time and place will be published in accordance with Section 94 of the Community Charter.

The Parcel Tax Roll was made available to the public for inspection commencing Friday March 14, 2025, with notice that corrections will be accepted up to 11:00 am Tuesday, April 1, 2025. Information regarding requests for correction will be provided to the Parcel Tax Roll Review Panel on Tuesday, April 8, 2025 at 9:00 am via Zoom.

The current parcel taxes charged by the District of Sechelt include:

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Sewer Parcel Tax

A parcel tax to assist with the cost of providing the sewage collection service and disposal within the Sewer Specified Area for the District of Sechelt.

Water Parcel Tax

Collected on behalf of the Sunshine Coast Regional District (SCRD), the parcel tax is requisitioned on all properties within the District of Sechelt Water Service Area. This land charge is levied against all properties that have access to SCR D water, regardless of use, and is collected through property taxes. The parcel tax is collected to cover capital projects associated with the water system, such as upgrading infrastructure.

Recreation Parcel Tax

Collected on behalf of the SCR D, the parcel tax is collected to repay the funds borrowed by the SCR D for building the Sechelt Aquatic Centre and the arena in Gibsons. Council adopted the “District of Sechelt Recreation Parcel Tax Bylaw 448, 2006” which imposes the parcel tax for twenty (20) years. In 2026, the tax will be extinguished.

POLICY AND BYLAW IMPLICATIONS

Community Charter – Part 7 Division 4 — Parcel Taxes

SUSTAINABILITY PLAN IMPLICATIONS

1. Social Sustainability and Community Well Being

STRATEGIC PLAN IMPLICATIONS

3. Community Safety and Wellbeing

FINANCIAL IMPLICATIONS

None.

COMMUNICATIONS

Advertisements were placed in the Coast Reporter on March 14th and 21st, advising the public of the availability of the rolls on the District of Sechelt’s website for review and the process to file notices of complaint.

Respectfully submitted,

Beverley Smith, Manager of Financial Services

Attachments:

1 - Copy of Community Charter – Part 7 Division 4 — Parcel Taxes