



## REQUEST FOR DECISION

**TO:** Council **MEETING DATE:** December 4, 2024  
**FROM:** Andrew Allen, Director of Planning and Development  
**SUBJECT:** **Advisory Planning Commission Bylaw Amendment**  
**FILE NO:** 3900-02

---

### RECOMMENDATION

That Council consider first, second and third reading of Advisory Planning Commission Bylaw Amendment 578-02, 2024.

---

### PURPOSE

The purpose of this report is to support an amendment to the Advisory Planning Commission (APC) Bylaw to seek a well-balanced group that may give preference to members with professional qualifications or expertise in the areas of community planning, architecture, landscape architecture, accessibility, building technology, urban design or sustainability.

### OPTIONS

1. Do not amend Advisory Planning Commission Bylaw 578.

### DISCUSSION

#### Summary

Staff will be advertising for several new members of the APC and it is recognized that a well-rounded group of professional and community-minded members will serve the community and Council well.

#### Background

Currently section 4.2 requires that “Council shall give preference to members with professional qualifications or expertise in the areas of community planning, architecture, landscape architecture, accessibility, building technology, urban design or sustainability”. Rather than preferring only those with professional qualifications in these areas, the goal is to seek a group that also includes members that represent the larger community when the advertisement commences for the 2025-2027 term.

This is a minor amendment to the bylaw.

Advertising for new members will occur around the new year with five vacancies on the commission starting in 2025. The proposed amendment may provide more qualified applicants for the Commission.

#### **POLICY AND BYLAW IMPLICATIONS**

None.

#### **SUSTAINABILITY PLAN IMPLICATIONS**

1. Social Sustainability and Community Well Being
2. Economic Sustainability
3. Environmental Sustainability
4. Arts and Culture
5. Planning for Climate Change
6. Sustainable Community Growth and Development
7. Leadership in Sustainability

#### **STRATEGIC PLAN IMPLICATIONS**

1. Effective Growth
2. Housing
3. Community Safety and Wellbeing
4. Ensuring Financial Balance
5. Commitment to Climate Change Mitigation, Adaptation, and the Preservation of the Natural Environment
6. Fostering a Vibrant Downtown Core

#### **FINANCIAL IMPLICATIONS**

None.

#### **COMMUNICATIONS**

Advertisement for new members will commence upon adoption of the bylaw amendment, or other direction from Council.

Respectfully submitted,

Andrew Allen

Director of Planning and Development