



FOR DECISION

TO: Council **MEETING DATE:** September 25, 2024
FROM: Lindsay Roberts, Director of Corporate and Community Services
SUBJECT: **George B. Cuff Governance Audit - Next Steps**
FILE NO: 0640

RECOMMENDATION

That the Council-Administration Protocols (Appendix G) be endorsed “in principle” and referred to the CAO for additional draft Protocol Statements; and

That the generic roles (Report 7.3) of the Chief Administrative Officer (CAO) be endorsed by Council and the CAO; and

That the endorsed generic roles of the CAO be utilized during any subsequent performance assessment of the CAO by Council; and

That all members of Council review and agree to the “Statement of Council Principles” (Appendix I) which have been drafted by George B. Cuff and Associates for the District of Sechelt.

PURPOSE

To provide Council with a progress report of the recommendations outlined in the George B. Cuff Governance Audit, provide an opportunity for Council to discuss recommendations further and consider endorsement of three recommendations contained within the Audit.

DISCUSSION

Summary

During the September 4, 2024 Regular Council meeting, the following resolution was passed:

“Res. No 2024-9A-03

That Staff be directed to update Council on their plans, recommendations and next steps to address the recommendations of the Governance Audit in writing at the September 25, 2024 meeting of Council.”

Attachment 1 of this report notes the status of each recommendation of the Governance Audit. Attachments 2 and 3 provide the general roles of the CAO and appendices included in the Governance Audit, for Council consideration of endorsement.

POLICY AND BYLAW IMPLICATIONS

None.

SUSTAINABILITY PLAN IMPLICATIONS

None.

STRATEGIC PLAN IMPLICATIONS

1. Effective Growth

FINANCIAL IMPLICATIONS

None.

COMMUNICATIONS

None.

Respectfully submitted,

Lindsay Roberts

Director of Corporate and Community Services

Attachments:

- 1 – District of Sechelt Governance Audit – 2024-09-25 Status Report
- 2 - District of Sechelt Governance Audit - Generic Roles of the Chief Administrative Officer
- 3 - District of Sechelt Governance Audit – Appendices