



## DISTRICT OF SECHELT

### MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

July 24, 2024, 3:00 pm  
Community Meeting Room  
1st Floor, 5797 Cowrie St., Sechelt  
and Via Zoom Online Meeting Platform

PRESENT: Councillor B. Rowe (Chair), Mayor J. Henderson, Councillor D. Inkster, Councillor D. McLauchlan, Councillor A. Shepherd, Councillor A. Toth

ABSENT: Councillor D. Bell

STAFF: Acting Chief Administrative Officer and Director of Planning and Development A. Allen, Director of Engineering and Operations K. Dhillon, Director of Financial Services and Information Technology D. Douglas, Director of Corporate and Community Services L. Roberts, Community Planner, M. Stjepovic, Climate and Wildfire Policy Intern, T. Urquhart, Corporate Officer K. Poulsen, Executive Assistant J. Doherty (Recording Secretary)

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#### 1. LAND ACKNOWLEDGEMENT

The Chair acknowledged their gratitude for living on the traditional lands of the shíshálh Nation.

#### 2. CALL TO ORDER AND DECLARATION OF CONFLICT

The Chair called the Committee of the Whole Meeting to order at 3 pm and asked for declarations of conflict. There were none.

#### 3. ADOPTION OF AGENDA

##### Recommendation No. 1

Moved/ Seconded

That the July 24, 2024 Committee of the Whole Meeting Agenda be adopted.

**CARRIED**

#### **4. DELEGATIONS & PROCLAMATIONS**

None.

#### **5. BUSINESS ITEMS**

##### **5.1 Internship Update - Climate Change Public Awareness and Wildfire Policy Review**

Staff provided a presentation on the work completed to date on Climate Change Public Awareness and Wildfire Policy Review.

In response to questions from Council:

- Staff provided clarification on recommended building materials that can reduce the risk of wildfire spreading.
- The Fire Smart program has information and programming for homeowners to improve fire safety around personal property, including free onsite inspections.

Council discussed the following topics:

- Protection of Sechelt's urban forests.
- Federal fire safety regulations.

##### **5.2 Community Forest Legacy Fund Dividends Policy and Bylaw Amendment**

Staff provided an overview of the current Legacy Fund uses and proposed changes in the new policy and bylaw amendment with an emphasis on the importance of transparency and fairness with the use of municipal funds.

Council discussed:

- The scope and types of projects that could be funded by Legacy Funds.
- Policies in other community forests.
- Amenity contributions.

In response to questions from Council, staff confirmed:

- The Community Forest Executive Director provided a comment in support of the transparent process proposed and the Board will be provided an opportunity to comment.
- The proposed changes include all Community Forest dividends.

**Recommendation No. 2**

Moved/ Seconded

That District of Sechelt Sunshine Coast Community Forest Dividends Policy 2.5.8 be adopted; and

That the Sunshine Coast Community Forest Legacy Fund Bylaw Amendment No. 529-01, 2024 be adopted.

**DEFEATED**

**OPPOSED: Mayor Henderson and Councillors Inkster, McLauchlan, Rowe and Toth**

**Recommendation No. 3**

Moved/ Seconded

That the July 24, 2024, Committee of the Whole staff report titled *Community Forest Legacy Fund Dividends Policy and Bylaw Amendment* be referred back to staff for further analysis and consideration of comments from the Sunshine Coast Community Forest Board of Directors.

**CARRIED**

**OPPOSED: Councillor Shepherd**

**5.3 2024 Second Quarter Report**

Council discussed the District's second quarter activities.

In response to questions, staff confirmed:

- The Wakefield Lift Station is expected to be commissioned in November.
- The Community Land Development Analysis is a part of the Complete Communities Program grant project, which includes in depth analyses of housing, infrastructure transportation and daily needs for Sechelt, the shíshálh Nation and Sunshine Coast Regional District; and will closely align with the Official Community Plan Review.
- For dust suppression the District uses flaked calcium chloride and wherever possible it is applied using non potable water.
- Annual street line painting is coordinated with projects that involve planned street line painting, depending on weather and will primarily focus in the downtown for this season.

**6. ADJOURNMENT**

**Recommendation No. 4**

Moved/ Seconded

That the July 24, 2024 Committee of the Whole meeting be adjourned at 3:57 pm.

**CARRIED**

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Certified correct by:

Brenda Rowe, Chair

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Certified correct by:

Kerianne Poulsen, Corporate Officer