



# DISTRICT OF SECHELT

## REGULAR MEETING OF COUNCIL

### AGENDA

Wednesday, April 16, 2025, 7:00 pm  
Community Meeting Room  
1st Floor, 5797 Cowrie St., Sechelt  
and Via Zoom Online Meeting Platform

#### PLEASE NOTE:

The public is welcome to attend meetings in person or by electronic communications, as follows:  
District of Sechelt's YouTube channel: <https://www.youtube.com/user/SecheltMedia>  
Zoom: <https://zoom.us>, join Meeting ID: 883 9833 2301 and Password: APR2025  
Phone: 1-778-907-2071, with Meeting ID: 883 9833 2301 and Password: 8519209

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#### Pages

<b>1. LAND ACKNOWLEDGEMENT</b>	
The District of Sechelt is located on the traditional and unceded territory of the shíshálh Nation. We respect the histories, language and culture of the people of the shíshálh Nation, whose presence continues to enrich this community.	
<b>2. CALL TO ORDER AND DECLARATION OF CONFLICT</b>	
<b>3. ADOPTION OF AGENDA</b>	
<b>4. DELEGATIONS &amp; PROCLAMATIONS</b>	
None.	
<b>5. BUSINESS ITEMS</b>	
<b>5.1 Request for Decision- 2025 Community Investment Program Grants</b>	<b>3</b>
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<b>6.1 Rezoning for Agritourism Accommodation at 1785 Tyson Rd</b>	<b>18</b>
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a. Official Community Plan Amendment Bylaw No. 492-37, 2024 <i>For Second Reading.</i>	<b>36</b>
b. Zoning Amendment Bylaw No. 580-14, 2024 (École du Pacifique)	<b>38</b>

*For Second Reading.*

- 6.3     **2025 Fees and Charges Amendment Bylaw- Solid Waste Bins** 41
  - a.     Fees and Charges Amendment Bylaw No. 575-18, 2025 43

*For First, Second, and Third Reading.*

**7. MINUTES OF PREVIOUS MEETINGS**

- 7.1     **Minutes of the April 2, 2025 Regular Council Meeting** 46

*For Adoption.*
- 7.2     **Minutes of the April 9, 2025 Committee of the Whole Meeting** 56

*For Adoption and Endorsement of the following recommendation:*

Recommendation No. 3

That the rezoning, subdivision, and land transfer processes be initiated for the Childcare and Affordable Housing Project at 6000 Lighthouse Avenue.

- 7.3     **Minutes of the April 9, 2025 Regular Council to Closed Meeting** 60

*For Adoption.*
- 7.4     **Minutes of the November 5, 2024 Advisory Planning Commission Meeting** 62

*For Receipt.*
- 7.5     **Minutes of the March 18, 2025 Airport Development Select Committee Meeting** 68

*For Receipt.*
- 7.6     **Minutes of the March 24, 2025 Community Investment Program Grant Committee Meeting** 71

*For Receipt.*

**8. BUSINESS ARISING FROM THE MINUTES**

**9. COUNCIL REPORTS**

- 9.1     **Sunshine Coast Regional District Representatives**
- 9.2     **Council**

**10. CORRESPONDENCE**

**11. RELEASE OF CLOSED MEETING ITEMS**

**12. ADJOURNMENT**

*Public Question and Answer Period.*

## REQUEST FOR DECISION

**TO:** Council **MEETING DATE:** April 16, 2025  
**FROM:** Maria Danysh, Arts and Culture Coordinator  
**SUBJECT:** **2025 Community Investment Program Grants**  
**FILE NO:** 1850-20-2025

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### RECOMMENDATION(S)

1. That Council approve the allocation of \$35,855 from general revenue towards Community Investment Program (CIP) grants.
2. That Council award grants as outlined in the following recommendations of the CIP Grant Review Committee:
  - 2.1. \$1,500 to the Coast Music Theatre Company Society.
  - 2.2. \$1,900 to the Coast Rogue Art Society.
  - 2.3. \$0 to the Davis Bay Elementary School PAC.
  - 2.4. \$0 to the Davis Bay Wilson Creek Selma Park Community Association.
  - 2.5. \$0 to the Gibsons Public Art Gallery.
  - 2.6. \$1,000 to the Métis Nation British Columbia.
  - 2.7. \$4,400 to the Royal Canadian Legion Branch 140.
  - 2.8. \$1,500 to the Sechelt Citizens On Patrol Society.
  - 2.9. \$0 to the Sechelt Community Associations Forum.
  - 2.10. \$1,500 to the Sechelt Downtown Business Association.
  - 2.11. \$1,000 to the Special Olympics British Columbia – Sunshine Coast.
  - 2.12. \$500 to the Suncoast Phoenix Community Choir.
  - 2.13. \$1,000 to the Sunshine Coast Charitable Housing Society.
  - 2.14. \$1,000 to the Sunshine Coast Community Orchestra Association.
  - 2.15. \$2,500 to the Sunshine Coast Community Services Society for their Volunteer Program.
  - 2.16. \$1,000 to the Sunshine Coast Conservation Association.
  - 2.17. \$0 to the Sunshine Coast Electric Vehicle Association.
  - 2.18. \$2,400 to the Sunshine Coast Foundation.

- 2.19. \$1,255 to the Jazz and Entertainment Society.
- 2.20. \$500 to the Sunshine Coast Pickleball Association.
- 2.21. \$1,000 to the Sunshine Coast Pride Society.
- 2.22. \$0 to the Sunshine Coast Skating Club.
- 2.23. \$1,000 to the Sunshine Coast Writers & Editors Society.
- 2.24. \$0 to The Only Animal Theatre Society.
- 2.25. \$400 to the xwesam- Roberts Creek Community Association.

**3. That Council direct the signatories of the District of Sechelt to execute a standing grant agreement with:**

- 3.1. The Sunshine Coast Community Services - Arrowhead Clubhouse in the amount of \$10,000 for 2025; \$10,000 for 2026; \$10,000 for 2027
- 3.2. The Coast Recital Society in the amount of \$500 for 2025; \$500 for 2026; \$500 for 2027

**4. That changes for the terms of reference for the Community Investment Program Select Committee and Council Policy 2.4.5 Community Investment Program be approved as presented in attachments 3 and 4 of this report.**

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## **PURPOSE**

To bring forward the recommendations from the Community Investment Program (CIP) Grant Review Committee for Council and updated Terms of Reference for consideration.

## **OPTIONS**

- 1. Increase or decrease an award amount;
- 2. Deny some or all of the recommended awards;
- 3. Approve or make recommendation to the CIP Terms of Reference.

## **DISCUSSION**

### **Summary**

#### **Legislative Context**

Council may provide CIP grant funding to any not-for-profit or charitable organization pursuant to the following sections of the Community Charter:

- Section 8(2) “A municipality may provide any service that the council considers necessary or desirable, and may do this directly or through another public authority or another person or organization”;



- Section 25(1) “Unless expressly authorised under this or another Act, a council must not provide a grant, benefit, advantage or other form of assistance to a business”.

## **Background**

On January 23, 2025, the CIP Grant Review Committee met to welcome new members and to discuss the Community Investment Program & Policy – review; Terms of Reference – review and recommendations; total grant funding; upcoming key dates.

It was noted that policy and/or Committee requirements or other circumstances can change over time. Periodical review of the Terms of Reference with the Committee is recommended to reflect any changes.

On March 24, 2025, the CIP Grant Review Committee met to discuss and recommend CIP grant awards for 2025. Applications were assessed using the scoring matrix attached to the end of this report. Additional details about the Committee’s recommendations can be found in the minutes from the meeting as presented.

## **POLICY AND BYLAW IMPLICATIONS**

The CIP Grants are administered as directed by Council Policy 2.5.4 Community Investment Program Policy. The purpose of the CIP Grant Review Committee is to make recommendations for the distribution of CIP Grants in accordance with this council policy. The Committee is advisory with all recommendations forwarded to Council for consideration.

## **SUSTAINABILITY PLAN IMPLICATIONS**

Awarding grants to community organizations align with the following goals of the *2019 Integrated Community Sustainability Plan*:

- 1.0 Social Sustainability & Community Well-being
- 4.0 Arts and Culture
- 7.0 Leadership in Sustainability
- 7.4 Ensure financial sustainability (of the municipality)

## **FINANCIAL IMPLICATIONS**

Funding for CIP Grants comes from general revenue.

In 2025, the District of Sechelt received 27 applications with a total ask of \$85,650 in grants.

The 2025 budget for CIP Grants is \$134,375, of which \$98,520 was previously committed by way of multi-year grant agreements, leaving \$35,855 remaining.

A table with a snapshot of the 2025 grant applications and CIP Grant Review Committee recommendations is attached at the end of this report. This table includes the CIP multi-year grants already committed.

## **COMMUNICATIONS**

Once approved by Council, applicants will be notified directly by staff, and an announcement of 2025 CIP Grant awards will be posted on the District of Sechelt website. Grant recipients will be offered the opportunity for a photo with the Mayor and/or Council to officially receive their award.

Respectfully submitted,

Maria Danysh,

Arts and Culture Coordinator

### **Attachments:**

- 1 Table of 2025 CIP Grant Requests and Recommendations
- 2 Scoring Matrix
- 3 Council Policy 2.5.4 Community Investment Program Grant Review Committee – Proposed Updates
- 4 CIP Terms of Reference – Proposed Updates 2025

Applicant	2023 Grant	2024 Grant	2025 Requested	2025 Recommended	2026 Recommended	2027 Recommended
Coast Music Theatre Company Society	N/A	N/A	\$6,000	\$1,500	N/A	N/A
Coast Rogue Art Society	\$2,500	N/A	\$4,000	\$1,900	N/A	N/A
Davis Bay Elementary PAC	N/A	N/A	\$1,500	\$0	N/A	N/A
BDSPWC Community Association	N/A	\$900	\$3,000	\$0	N/A	N/A
Gibsons Public Art Gallery	\$1,000	\$1,000	\$1,500	\$0	N/A	N/A
Métis Nation British Columbia	N/A	N/A	\$4,600	\$1,000	N/A	N/A
Royal Canadian Legion Branch 140	N/A	N/A	\$6,000	\$4,400	N/A	N/A
Sechelt Citizens on Patrol Society	N/A	N/A	\$4,700	\$1,500	N/A	N/A
Sechelt Community Associations Forum	N/A	N/A	\$4,000	\$0	N/A	N/A
Sechelt Downtown Business Association- Festival of Lights	\$1,500	\$1,900	\$2,500	\$1,500	N/A	N/A
Special Olympics BC- Sunshine Coast	\$2,000	\$2,000	\$2,000	\$1,000	N/A	N/A
Suncoast Phoenix Community Choir	N/A	N/A	\$1,500	\$500	N/A	N/A
S.C. Charitable Housing Society	N/A	\$2000*	\$3,000	\$1,000	N/A	N/A
S.C. Community Orchestra Association	\$500	\$500	\$1,500	\$1,000	N/A	N/A
S.C. Community Services Society- Arrowhead Clubhouse	\$10,000	\$10,000	\$20,000	\$10,000	\$10,000	\$10,000
S.C. Community Services Society- Volunteer Program	\$4,000	\$2,400	\$10,000	\$2,500	N/A	N/A
S.C. Conservation Association	\$1,000	\$1,000	\$3,000	\$1,000	N/A	N/A
S.C. Electric Vehicle Association	N/A	N/A	\$2,500	\$0	N/A	N/A
S.C. Foundation	N/A	\$2,500	\$5,000	\$2,400	N/A	N/A
S.C. Jazz & Entertainment Society	N/A	\$1,250	\$2,800	\$1,255	N/A	N/A
S.C. Pickleball Association	N/A	\$500	\$500	\$500	N/A	N/A
S.C. Pride Society	N/A	N/A	\$3,000	\$1,000	N/A	N/A
S.C. Skating Club	\$700	N/A	\$7,000	\$0	N/A	N/A
S.C. Writers & Editors Society	N/A	\$600	\$2,400	\$1,000	N/A	N/A
The Coast Recital Society	\$500	\$500	\$1,000	\$500	\$500	\$500
The Only Animal Theatre Society	N/A	N/A	\$2,000	\$0	N/A	N/A
xwesam- Roberts Creek Community Association	N/A	N/A	\$650	\$400	N/A	N/A
* 2024 Grant Funds Returned			\$105,650	\$35,855	\$10,500	\$10,500

Prior Commitments (multi-year grants)	2025 Grants	2026 Grants
Coast Cultural Alliance	\$3,500	\$5,000
Crisis Intervention & Suicide Prevention BC	\$1,000	N/A
Deer Crossing- The Art Farm	\$3,500	\$5,000
Restorative Justice Program of the Sunshine Coast	\$11,500	N/A
S.C. Arts Council	\$12,000	N/A
S.C. Community Services Society- Youth Outreach	\$32,220	N/A
S.C. Festival of the Performing Arts	\$3,500	\$5,000
S.C. Festival of the Written Arts	\$5,000	N/A
S.C. Hospice	\$5,000	N/A
S.C. Marine Rescue	\$4,800	N/A
S.C. Resource Centre	\$16,500	N/A
	\$98,520	\$15,000

## NAME OF APPLICANT ORGANIZATION:

EVALUATION CRITERIA	SCORE
	Select from drop down list
<b>1. Evidence of community need or desire for proposed program (6)</b> (e.g. Meets an identified need Cultural, Social, or Environmental) which is clearly described and substantiated)	0
<b>2. Potential benefit to the residents of the District of Sechelt (6)</b> (e.g. Evident how program will enhance community or lives of residents; Potential to create lasting change)	0
<b>3. Capacity to deliver the proposed program (6)</b> (e.g. Program fits the organizations mandate; Evidence of past success; Evidence of adequate staffing)	0
<b>4. Evidence of community partnerships or support (4)</b> (e.g. Program includes committed community partners)	0
<b>5. Evidence of financial need (4)</b> (e.g. Complete budget information provided; Budget is realistic)	0
<b>6. Public accessibility (4)</b> (e.g. Program is open and inclusive; Program includes and/or impacts a broad population)	0
<b>7. Level of volunteer involvement (4)</b> (e.g. When and where appropriate, volunteers are engaged in the program)	0
<b>8. Evidence of funding from other sources (4)</b> (e.g. District of Sechelt is not the only financial contributor; Evidence of applicant's own resources being contributed; Likelihood of obtaining funding from other sources)	0
<b>9. Ability to demonstrate or anticipate future outcomes (4)</b> (e.g. Clear goals and objectives; Proposed impact is measurable; Results are clear in reporting)	0
<b>TOTAL</b>	<b>0</b>

## Totals will generally mean the following recommendations:

## Range (0-42)

Fund entire request, if possible within CIP grant budget .....	32 - 42
Partial funding .....	21 - 31
No funding OR possibility of funding .....	0 - 20

	2025
<b>Preliminary Grant Recommendation:</b>	\$

For Multi-Year Requests:

2026 \$ \_\_\_\_\_

2027 \$ \_\_\_\_\_



COUNCIL POLICY  
2.5.4 – Community Investment Program

<b>POLICY NAME</b>	Community Investment Program	<b>POLICY NO.</b>	2.5.4
<b>POLICY OWNER</b>	Director of Financial Services	<b>REVIEW PERIOD</b>	5 years
<b>EFFECTIVE DATE</b>	December 21, 2016	<b>RESOLUTION NO.</b>	604-12/2016(8)
<b>AMENDMENT DATE</b>	April 3, 2019	<b>AMENDMENT RESOLUTION NO.</b>	2019-04A-19

### **1. PURPOSE**

The District of Sechelt (“District”) recognizes the vital role non-profit and charitable organizations play in ensuring the social, cultural, and environmental well-being of our community. The District of Sechelt’s Community Investment Program provides financial assistance to community organizations to support programs, projects, services, and events that benefit the citizens of Sechelt. This Policy guides the administration and delivery of the Community Investment Program grants.

### **2. OBJECTIVE(S)**

This policy seeks to:

- 2.1. Establish a transparent and consistent process for inviting, receiving and evaluating requests for grants.
- 2.2. Provide criteria to be applied in evaluating requests for grants.
- 2.3. Complement or extend the reach of the District of Sechelt’s programs and services.
- 2.4. Encourage and support civic engagement and volunteerism.
- 2.5. Enhance the quality of life for the residents of the District of Sechelt.

### **3. PROGRAM AREAS**

#### **3.1. Arts, Culture, & Recreation**

Grants to organizations providing programs, projects, services and/or events that seek to preserve, celebrate and strengthen the local arts, culture and recreational opportunities for residents of Sechelt.

### **3.2. Social & Environmental**

Grants to organizations providing programs, projects, services and/or events that respond to an environmental and/or social need in the community and contribute to creating a community that lives well and cares for the environment.

### **3.3. Community Development**

Grants to organizations providing programs, projects, services and/or events that support and contribute to a diverse and resilient local community.

## **4. ELIGIBILITY**

Eligible organizations may apply for grants to fund one-time, new, recurring, and/or ongoing programs, projects, services, and events. To be eligible for a Community Investment Program Grant from the District of Sechelt, an Applicant must:

- 4.1. Be a non-profit society in good standing with the Societies Act and/or a registered charitable organization in good standing with the Canada Revenue Agency. Member-funded societies are not eligible.
- 4.2. Be requesting funds for a program, project, service, or event that will directly benefit the citizens of Sechelt.
- 4.3. Have submitted a final report demonstrating appropriate use of funds for all previous projects funded through the District of Sechelt's Community Investment Program.

## **5. INELIGIBLE EXPENSES**

- 5.1 Major capital expenditures
- 5.2 Commercial activities
- 5.3 Deficit or debt repayment
- 5.4 Fundraising projects or programs
- 5.5 Private or invitation-only events
- 5.6 Prizes or awards
- 5.7 Expenses associated with activities and programs that are clearly the responsibility of other governments or government agencies

## **6. EVALUATION CRITERIA**

The CIP Committee shall use some or all of the following criteria to assess applications (in no particular order):

- 6.1 Evidence of community need or desire for proposed program, project, service or event
- 6.2 Potential benefit to the residents of the District of Sechelt
- 6.3 Evidence of community partnerships or support (financial or in-kind)
- 6.4 Capacity to deliver the proposed program, project, service or event
- 6.5 Level of volunteer involvement
- 6.6 Evidence of financial need
- 6.7 Evidence of funding from other sources
- 6.8 Ability to demonstrate or anticipate future outcomes
- 6.9 Public accessibility
- 6.10 The ratio of grant request to overall organizational budget

## **7. CONDITIONS OF ACCEPTANCE OF GRANT**

- 7.1. Successful applicants must recognize the District of Sechelt on all promotional materials associated with the project
- 7.2 Successful applicants must agree to be named as such in the District of Sechelt's Annual Report
- 7.3 Successful applicants must submit a final report to the District of Sechelt
- 7.4. Successful applicants must use the CIP grant funding for approved eligible purposes

## **8. STANDING GRANT AGREEMENT PRINCIPLES**

From time to time, the District of Sechelt may consider negotiating a longer term or "Standing Grant" agreement with an eligible organization. Standing Grant agreements are at the discretion of Council. To be eligible for a Standing Grant agreement, Council will consider:

- 8.1 An organization that is a non-profit society in good standing with BC Registrar of Societies and/or a registered charitable organization in good standing with the Canada Revenue Agency for at least three (3) consecutive years at the time of application; and
- 8.2 An organization that has a track record of receiving, at minimum, two (2) consecutive grants from the Community Investment Program; and
- 8.3 An organization that delivers a service or program that benefits the community and complements and extends the reach of District of Sechelt programs and services; and
- 8.4. An organization that has demonstrated sustainable and diverse financial resources.

## 9. GOVERNANCE

A Community Investment Program Grant Review Committee will be established consisting of five (5) regular members:

- Four (4) volunteer members 'at-large' selected from the community; and
- One (1) member of Council to chair the committee. The Chair votes.
- Ex Officio members:
  - Mayor
  - Chief Administrative Officer (CAO)
  - Arts & Culture & Communications Coordinator
  - ~~○ Director of Corporate & Financial Services~~
  - ~~○ One (1) additional member of staff, at the discretion of the Chair~~
  - ~~○ One (1) representative of the Sunshine Coast RCMP~~

## (6) APPROVAL, MANAGEMENT AND REFERENCES

This policy shall be reviewed in 1 year from effective date and thereafter every 5 years to determine its effectiveness and appropriateness. This policy may be reviewed before that time as necessary to reflect organizational change.





## District of Sechelt Community Investment Program Grant Review Committee

### Terms of Reference

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#### 1. PURPOSE

The purpose of the Grant Review Committee (the “Committee”) is to make recommendations on the distribution of the Community Investment Program grants, in accordance with the Community Investment Program Policy.

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#### 2. COMMITTEE RESPONSIBILITIES

- Review applications submitted to the District of Sechelt’s Community Investment Program.
- Provide advice and make recommendations to Council regarding the awarding of grants, in accordance with the Community Investment Program Policy.
- Provide advice to Council on the Community Investment Program priorities.
- Provide advice to Council on the effectiveness and relevance of the Community Investment Program policy and procedures.
- Provide advice for the review and renewal of the District of Sechelt’s Community Investment Program Policy.
- ~~Explore opportunities for funding and partnering to enhance the quality of life within the District of Sechelt.~~

#### 3. MEMBERSHIP

The Committee shall consist of five (5) regular members as follows:

- One (1) member of Council who shall be appointed by Council as the Chairperson and be a voting member of the Committee; and
- Four (4) volunteer ‘members-at-large’ appointed by Council from the community.

Ex officio Members shall be:

- Mayor
- Chief Administrative Officer (CAO)
- Arts & Culture ~~& Communications~~ Coordinator
- ~~Director of Corporate & Financial Services~~
- ~~One (1) additional member of staff, at the discretion of the Chair~~
- ~~One (1) representative of the Sunshine Coast RCMP~~
- The term of office for members selected from the community will be two (2) years staggered. Under exceptional circumstances, the Committee Chair and staff may recommend an extension of up to one year for a community member’s term.



## District of Sechelt Community Investment Program Grant Review Committee

### Terms of Reference

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- Staff members shall serve as technical representation and record meeting minutes and actions.
- Any member, who fails to attend a meeting either in person or by phone or other means without notifying the Chair, may be removed from the Committee at the discretion of the Chair. A successor may be appointed by resolution of Council and the successor shall hold office for the remainder of the term of the terminated member.

#### 4. PROCEDURES

- The Committee shall review Community Investment Program Grant Applications and recommend disbursement of Grants to Council each year within the designated timeframe.
- The Committee shall review final reports as supplied by each grant recipient outlining their respective results.
- The Committee must comply with District of Sechelt Community Investment Program Policy 2.5.4, attached.
- Meetings will be conducted in accordance with Council Procedure Bylaw No. 568, 2018
- A quorum shall consist of a majority of regular members.
- Minutes of all meetings of the Committee shall be forwarded to the Corporate Officer by the Committee Chair to be placed on a Council agenda to be received for information.
- The Committee is advisory and all recommendations will be forwarded to Council for consideration through meeting minutes, or within a separate written report to Council, from the Committee.
- The Committee will meet at the discretion of the Chair.
- Administrative and secretarial support for the Committee shall be provided by the District of Sechelt.

#### 5. CONFLICT OF INTEREST

- Committee members must declare any conflicts of interest and absent themselves from any grant decisions in which they have a real or perceived conflict.

Approval Date:

Resolution #:

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## REQUEST FOR DECISION

**TO:** Council **MEETING DATE:** April 16, 2025  
**FROM:** Siobhán Smith, Manager of Community Services  
**SUBJECT:** In-Kind Support for the Davis Bay Community Association  
**FILE NO:** 1850-20-2025

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### RECOMMENDATIONS

- (1) That Council supports the Davis Bay Community Association by authorizing staff to continue routine maintenance of Whitaker Park for 2025.
  - (2) That Council authorizes staff to enter a three-year service agreement with the Davis Bay Community Association for the provision of basic field maintenance and garbage collection.
- 

### PURPOSE

The purpose of this report is to seek Council's direction regarding both current and future in-kind support for the Davis Bay Community Association's Whitaker Park.

### OPTIONS

1. Council can require that a fee be charged to offset the cost of providing services to the Davis Bay Community Association.
2. Council can direct staff to discontinue routine maintenance of Whitaker Park.

### DISCUSSION

#### Summary

In 2024, the Davis Bay Community Association ("the Association") wrote to Council to request support for the maintenance of Whitaker Park. Since then, staff have continued to provide maintenance services free of charge.

To ensure clarity and consistency in services provided, and to provide the Association with a longer-term commitment, staff recommend that the current level of service be formalised in a three-year Service Agreement.

## **Background**

The Davis Bay Community Association (“the Association”) is the owner and operator of Whitaker Park. The Association offers the park for use by the on-site childcare facility and to various community groups for events and activities. Since the 1990s, the District of Sechelt has provided grants and in-kind support to the Association to assist in maintaining Whitaker Park for community use.

The current level of service includes mowing and fertilizing the field every 1-2 weeks for 16 weeks of the year. The District also provides a bear-proof garbage can and dog waste bag dispenser, both of which are checked three times each week.

The size and condition of the field do not make it suitable for most sports groups, but it is used occasionally for t-ball and “Active Start” soccer for young children. Even if conditions of the field improve, the small size of the field would restrict use to the toddler and pre-school aged user groups in addition to general community use for outdoor play.

If the Association did want to significantly improve the overall quality of the field, they would need to upgrade their irrigation system and operate it at least every two days in growing season. Not only would upgrading the system be a considerable expense, but they would also need to factor in the cost of water to irrigate the field. Given the limited ability for Whitaker Park to expand its sports field offering, and the high cost of operating and maintaining an irrigation system, staff do not recommend any major upgrades to the field at this time.

## **POLICY AND BYLAW IMPLICATIONS**

Section 263 (1) c of the *Local Government Act* allows local governments to “provide assistance for the purpose of benefiting the community or any aspect of the community”.

Council Policy 2.5.4 – *Community Investment Program* guides the process for providing financial assistance to non-profit and charitable organizations. The CIP Grant program does not have a mechanism for granting in-kind support.

## **SUSTAINABILITY PLAN IMPLICATIONS**

Providing in-kind maintenance of Whitaker Park for a term of three years aligns with the following goals of the Integrated Community Sustainability Plan:

- 4.0 Arts and Culture
- 5.0 Planning for Climate Change
- 7.0 Leadership in Sustainability

## **STRATEGIC PLAN IMPLICATIONS**

Providing in-kind maintenance of Whitaker Park for a term of three years aligns with the following goals of Council’s 2023-26 Strategic Plan:

### 3. Community Safety and Wellbeing

- Considering a parks, recreation and culture lens on our community service delivery

### 4. Ensuring Financial Balance

- Analyzing and reviewing service levels to ensure we are efficiently managing core services, improving as a team, and planning for the future

## FINANCIAL IMPLICATIONS

The current financial contributions to Davis Bay Community Association are as follows:

Service	Est. Annual Cost
Lawn mowing (labour and depreciation)	\$650
Fertilizing (labour and materials)	\$480
Waste collection (labour and materials)	\$3,900
Property Tax Exemption	\$10,383
<b>TOTAL</b>	<b>\$15,413</b>

If a three-year Service Agreement were in place, staff would continue to track the in-kind costs for providing these services and report back to Council if there were any significant changes in those costs.

## COMMUNICATIONS

Any decision of Council will be shared directly with the board of the Davis Bay Community Association.

Respectfully submitted,

Siobhán Smith

## REQUEST FOR DECISION

**TO:** Council **MEETING DATE:** April 16, 2025

**FROM:** Ian Holl, Development Planning Manager

**SUBJECT:** Rezoning for Agritourism Accommodation at 1785 Tyson Road

**FILE NO:** 3360-2023-04

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### RECOMMENDATION

**1. That Zoning Amendment Bylaw No. 580-09, 2023 be adopted.**

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### PURPOSE

To present Council with the zoning amendment bylaw for 1785 Tyson Road for adoption, recognizing that all rezoning conditions established at third reading have been met.

### DISCUSSION

Council endorsed the two rezoning conditions as follows:

- a. Removal of the existing sauna and spa structures from the property, or relocation to the Farm Residential Footprint area (close to the main dwelling).
- b. Confirmation of zoning compliance regarding the removal or decommissioning of unauthorized long-term and short-term accommodation units.

The sauna and spa structures have been relocated close to the main dwelling within the farm residential footprint as described in Zoning Bylaw 580. The trailer used for farm worker housing has been decommissioned and will be sold. The cottage that was used for short term rentals is now being used for long term rental (potentially farm worker housing).

There are other review conditions to be confirmed at the business licence application stage and staff will continue to work the with the applicants.

### POLICY AND BYLAW IMPLICATIONS

See December 2024 report.

**SUSTAINABILITY PLAN IMPLICATIONS**

See December 2024 report.

**STRATEGIC PLAN IMPLICATIONS**

See December 2024 report.

**FINANCIAL IMPLICATIONS**

None.

**COMMUNICATIONS**

None.

Respectfully submitted,

Ian Holl, MCIP, RPP

Development Planning Manager

Associated Bylaw:

1. Zoning Amendment Bylaw No. 580-09, 2023

**DISTRICT OF SECHELT**  
**Bylaw No. 580-09, 2023**

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Being a bylaw to amend District of Sechelt Zoning Bylaw No. 580, 2022

---

**WHEREAS** the District of Sechelt deems it necessary to amend the District of Sechelt Zoning Bylaw No. 580, 2022;

**AND WHEREAS** the proposed rezoning is consistent with Official Community Plan Bylaw No. 492, 2010;

**NOW THEREFORE**, the Council of the District of Sechelt in open meeting assembled enacts as follows:

**TITLE**

1. This bylaw may be cited for all purposes as, “Zoning Amendment Bylaw No. 580-09, 2023”.

**AMENDMENTS**

2. That Section 1.11.44 of the AG1 zone be amended to include the following site-specific regulations:

**LOT 2, DISTRICT LOT 3555, VAP14939**

- a) Notwithstanding Section 1.11.42(c), on this property, up to 5 sleeping units are permitted for agritourism accommodation.
  - b) Of the 5 sleeping units,
    - a. Up to three units can be geodesic domes.
    - b. Up to two units can be prefabricated A-Frame cabins.
  - c) A business licence is required for agritourism accommodation.
3. That the existing Section 1.11.42(d) be amended to replace the word “or” with “and”.
  4. That a new Section 1.11.42(e) be added to the Agritourism Accommodation section of the AG1 zone as follows:
    - (e) The total developed area for structures, landscaping and access for the accommodation is less than 5% of the parcel area.

**PROVISIONS**

5. If any section, subsection or clause of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this bylaw.



READ A FIRST TIME THIS	20 <sup>TH</sup> DAY OF	DECEMBER, 2023
READ A SECOND TIME THIS	20 <sup>TH</sup> DAY OF	DECEMBER, 2023
SECOND READING RESCINDED THIS	16 <sup>TH</sup> DAY OF	OCTOBER, 2024
READ A SECOND TIME AS AMENDED THIS	16 <sup>TH</sup> DAY OF	OCTOBER, 2024
PUBLIC HEARING HELD THIS	14 <sup>TH</sup> DAY OF	NOVEMBER, 2024
READ A THIRD TIME THIS	18 <sup>th</sup> DAY OF	DECEMBER, 2024
APPROVED BY THE MINISTRY OF TRANSPORTATION AND TRANSIT PURSUANT TO SECTION 52(3)(a) THIS	7 <sup>th</sup> DAY OF	JANUARY, 2025
ADOPTED THIS	DAY OF	, 2025

---

Mayor

---

Corporate Officer

## REQUEST FOR DECISION

**TO:** Council **MEETING DATE:** April 16, 2025  
**FROM:** Tyson Baker, Senior Development Planner  
**SUBJECT:** Official Community Plan Amendment and Zoning Amendment for Conseil  
Scolaire Francophone de la C.-B. School District 93  
**FILE NO:** 3360-2024-01

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### RECOMMENDATIONS

1. That Council consider second reading of Official Community Plan Amendment Bylaw No. 492-37, 2024, as amended.
  2. That Council consider second reading of Zoning Amendment Bylaw No. 580-14, 2024, as amended.
  3. That staff be authorized to schedule a Public Hearing for Official Community Plan Amendment Bylaw No. 492-37, 2024 and Zoning Amendment Bylaw No. 580-14, 2024.
  4. That prior to consideration of adoption, the applicant shall:
    - a. Discharge the existing Housing Agreement on Title.
    - b. Enter into a Land Exchange Agreement which outlines the road closure and disposition process, including.
      - i. Closure of a portion of an existing road dedication.
      - ii. Dedicate a portion of the property to allow the extension of Medusa Street.
    - c. Dedicate a portion of the property along the western boundary for future pedestrian access.
    - d. Register of a Statutory Right of Way in favour of Sunshine Coast Regional District for Water Utilities, if required.
    - e. Enter into a section 219 covenant to be registered on the property title to require a landscape plan and cost estimate from a qualified professional to the satisfaction of the District, be provided prior to the issuance of a Building Permit.
    - f. Submit a Preliminary Field Reconnaissance (archaeological study) to the District.
- 

### PURPOSE

To present Council with an amended rezoning and Official Community Plan application for a property legally described as Lot B District Lot 1331 Plan 18108 which now includes a portion of a District road right of way shown in Plan 18108, for a new school designed to accommodate

approximately 200 students including space for daycare, preschool, elementary and secondary education. Following the applicant's public information session, OCP and Zoning Bylaw amendment bylaws are now attached for Council consideration of second reading, as amended. Amendments are required to move from the previously permitted residential use to the proposed school use.

## DISCUSSION

### Summary

Conseil Scolaire Francophone de la C.-B. School District 93 (SD93) has applied to amend the OCP and Zoning Bylaw to permit a new school site for École du Pacifique on the subject property. On August 7, 2024, Council gave first reading to the OCP and zoning bylaw amendments. Upon receiving first reading for both bylaws, the applicants conducted a Public Information Meeting on October 16, 2024. Approximately 14 members of the public attended the meeting and a presentation given by the applicants. Questions and concerns were raised at the meeting regarding traffic, noise, enrollment, school design, and project timeline. A summary of the meeting is attached to and forming part of this report (Attachment 1).

While many of the questions were related to the activities by the school, there were concerns from the public regarding traffic circulation and perceived congestion. In response, the applicants stated that approximately 80% (160 out of 200) of students would be travelling to school via school bus and would arrive in staggered time intervals while the remaining students would arrive by other means. The Transportation Impact Assessment provided by Bunt & Associates Engineering Ltd., provides a detailed table (Table 1 – Traffic Circulation) regarding the maximum peak hour of vehicle trips in the morning for drop-off and evening pick-up.

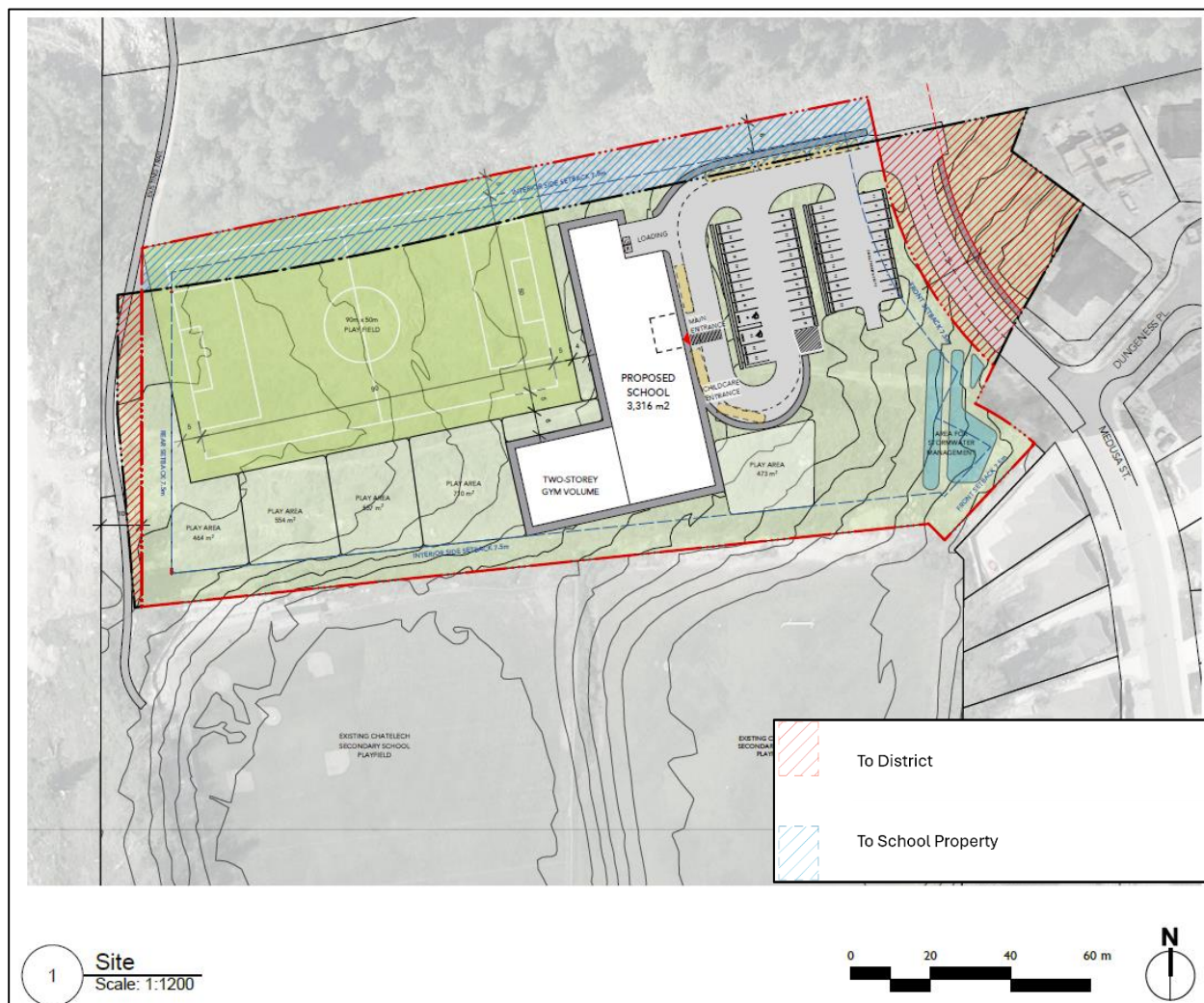
Land Use	Units (Students)	AM Peak Hour			PM Peak Hour		
		In	Out	Total	In	Out	Total
Daycare Centre	36	4	4	8	11	12	23
Elementary School	120	11	9	20	15	17	32
High School	50	6	3	9	7	7	14
<b>Total</b>	<b>206</b>	<b>21</b>	<b>16</b>	<b>37</b>	<b>36</b>	<b>36</b>	<b>69</b>

**Table 1 – Traffic Circulation**

To improve traffic circulation in the area and encourage improved transit options in the future, staff recommends that Council support a land exchange. The land exchange would include a requirement that a portion of the property be dedicated as road and a portion of undeveloped road could be traded to the school property. This is different than registering a Road Reservation Agreement as was originally conveyed to Council (Attachment 2).

The reason for the change is because the applicants intend to start development shortly after the application process, if approved. Additionally, the land needed (1,827 m<sup>2</sup>) to construct the Medusa Street extension inhibits the minimum area requirements for establishing a school on the parcel, which requires at least 2 hectares which is also the current parcel size. Therefore, to

proceed with the school project, staff have proposed that a portion the existing road right of way, which is much larger than what is required by the District, be exchanged in a 1:1 ratio as shown in Figures 1a & 1b in blue and red hatching below.



**Figure 1a – Proposed Land Exchange (Site Plan Overlay)**

Therefore, as part of the rezoning application process, staff recommends to Council that the District and the applicant enter into a land exchange agreement that outlines the terms and conditions of the exchange of land; this would involve a portion of the existing road right of way (District owned) located to the north being exchanged on the west and east sides of the property being provided to the District for future street and pedestrian/trail connections. This agreement would then inform the metrics for a future road closure bylaw that would occur after the rezoning process, should Council adopt the zoning and OCP amendment bylaws. The road closure bylaw would be presented to Council in a separate meeting for their consideration.

This connection provides further access points from West Sechelt to downtown and also improves pedestrian and cycling in the area creating more connections beyond Medusa Street.

Topographic map of a site with contour lines. The map shows a proposed structure (hatched area) and an existing structure (dotted area). The proposed structure is located on the left side of the map, and the existing structure is located on the right side. The map includes various dimensions and setbacks, such as 'PROPOSED SIDE SETBACK 7.5m' and 'EXISTING SIDE SETBACK 7.5m'. The site is bounded by 'DUNGENESS PL' and 'NEEDHAM ST'. The map also shows 'PROPOSED SIDE SETBACK 7.5m' and 'EXISTING SIDE SETBACK 7.5m' for the front and rear setbacks.

If the proposed land exchange were to be endorsed and approved by Council, a Statutory Right-of-Way may be needed on the property. This would be registered in favour of the Sunshine Coast Regional District (SCRD), located in the blue hatched area in Figures 1a & 1b as the SCRD has existing water lines in this area. Based on the proposed site plan, no structures or buildings would be located in this area. The specifics would be identified in a future servicing agreement for the property.

An OCP amendment is required to change the land use designation to permit such a use and therefore a public hearing will be required as per section 464 of the *Local Government Act*.

## Background

<b>Applicant</b>	Craig Burns (Principle Architecture)
<b>Owner</b>	Conseil Scolaire Francophone de la Colombie-Britannique (School District No. 93)



<b>Civic Address</b>	Not Applicable
<b>Legal Address</b>	Lot B District Lot 1331 Plan VAP18108
<b>Size of Properties</b>	20,044.30 m <sup>2</sup>
<b>OCP Designation</b>	Multi-Family Mixed Residential
<b>Zoning Designation</b>	CD-3 – Seniors Lodge
<b>DP Areas</b>	DPA 7 - Multiple Family Residential



Figure 3 – Subject Property

## **POLICY AND BYLAW IMPLICATIONS**

### Official Community Plan

An amendment to the OCP is required to change the designation from Multi-family Mixed Residential to Civic Institutional Utilities to support the proposed school. A portion of the existing road right of way would need to be designated accordingly.

### Zoning Bylaw

The property is currently zoned Comprehensive Development 3 – Seniors Lodge (CD-3) and would need to be rezoned to Community and Civic 1 (CC-1) to permit the use of a school. A portion of the existing road right of way would need to be designated accordingly. There is also a housing agreement bylaw registered on title respecting a former development. This agreement will need to be removed prior to consideration of adoption of a bylaw amendment. Like the OCP amendment, a portion of the existing road right of way would need to be rezoned accordingly.

## **SUSTAINABILITY PLAN IMPLICATIONS**

1. Social Sustainability and Community Well Being
2. Economic Sustainability
6. Sustainable Community Growth and Development

## **STRATEGIC PLAN IMPLICATIONS**

1. Effective Growth

## **COMMUNICATIONS**

Should Council grant second reading, a Public Hearing would be required and likely scheduled for May 2025. Notice of the Public Hearing would be mailed out to residences within 100 metres of the subject property as well as posted in the local newspaper and on the District's website.

Respectfully submitted,

Tyson Baker  
Senior Development Planner

### **Attachments:**

- 1 – Public Information Meeting Summary
- 2 – Site Plan
- 3 – OCP Amendment Bylaw No. 492-37, 2024
- 4 – Zoning Amendment Bylaw No. 580-14, 2024

### **Additional Information available online:**

- Traffic Impact Assessment (<https://www.sechelt.ca/en/business-and-development/resources/Current-Developments/3360-2024-01/Traffic-Impact-Assessment.pdf>)



## Public Meeting Report October 16, 2024

### Development Application École du Pacifique - Sechelt

#### **1. Location, time, and duration of the meeting**

The public meeting was held at the École du Pacifique Library, located at 5538 Shorncliffe Avenue, Sechelt, BC, on Wednesday, October 16, 2024. The meeting commenced at 6:00 PM and concluded at 7:20 PM.

#### **2. Number of attendees**

The meeting was attended by 17 community members, among them Mayor John Henderson of Sechelt. 4 staff members from the Conseil scolaire francophone de la Colombie-Britannique (CSF) and the project architect were also present:

- Craig Burns, Architect, Principle Architecture
- Chafic El Rassi, Director, Capital Projects Office, CSF
- Mélanie Vallières, Principal, École du Pacifique, CSF
- Fariba Daragahi, Assistant Superintendent, CSF
- Nicolas Camargo Coronado, Public Relations Manager, CSF

Only 14 individuals signed the attendance sheet, with three community members, including the Mayor, not signing due to arrival after the beginning of the meeting or early departure.





### **3. How the meeting was advertised and surrounding property owners notified**

The public meeting was advertised using the following methods:

- Local newspaper (Coast Reporter): An ad was published in the print version of the Coast Reporter on October 11, 2024, with additional online and mobile ads running during the weeks of October 7 and October 14, 2024.
- Social media: A Facebook event was created and shared through the École du Pacifique Facebook page.
- Direct mail: Letters were sent to surrounding property owners based on a list provided by the District. These letters included all necessary information as required by the District.
- Signage: The development was sign posted on site on October 4, 2024, and included details about Public Information Meeting date, time and location.

### **4. Information provided at the meeting**

The meeting primarily focused on the proposed development of a new K-12 school on Medusa Street. CSF representatives provided the following key information:

- CSF's mission: The CSF operates 47 schools across 33 communities in British Columbia, serving French-speaking families under Section 23 of the Canadian Charter of Rights and Freedoms. The CSF is committed to providing French-language education to eligible students in BC, offering a unique alternative to the province's anglophone school system.
- Current school in Sechelt: The CSF has had a presence in Sechelt since 1998, with the school currently located in the Trail Building on Shorncliffe Avenue. Secondary students from the catchment area, which includes Sechelt and nearby communities, currently attend Chatelech Secondary School for part of their studies in French and part in English. Most students rely on school bus transportation provided by School District 46.
- Proposed development: In the summer of 2023, the CSF acquired a new site on Medusa Street for the construction of a K-12 school. The CSF is applying for an Official Community Plan (OCP) and Zoning Amendment to change the zoning from CD3 (Seniors Lodge) to CC-1 (Community and Civic 1), which will allow the construction of a public school on the site.



- Projected enrollment: The projected enrollment in 10 years is 120 students for grades K-12 and 20 childcare spaces.
- Proposed capacity: The preliminary proposed capacity is 170 students for the school and 37 childcare spaces. The CSF clarified that these numbers are preliminary, and that capacity differs from projected enrollment.
- Community benefits: The school will serve not only as an educational institution but also as a community resource, offering playgrounds, gymnasium access, and other facilities for community use outside school hours. These community benefits will depend on additional federal and provincial funding for public spaces within the school.

## **5. Questions raised and major discussion points**

Several topics and concerns were raised by the community members during the meeting. These focused primarily on traffic impact, school design and enrollment projections, and the project timeline. CSF staff and architect Craig Burns provided clarifications, emphasizing that this was an early consultation phase.

### **5.1 Traffic concerns**

Traffic congestion and the impact on Medusa Street were primary concerns for the community members. Medusa Street is perceived as a narrow road with limited accessibility, and residents worried that the new school would exacerbate these issues.

- Bus Transportation: CSF representatives explained that this is a small school, and approximately 80% of the students would arrive by school bus, which would significantly reduce traffic from personal vehicles. The buses would use an on-site loading and unloading zone, with staggered arrival times to prevent congestion. A traffic impact analysis is included as part of the project planning.
- Community concerns about noise: Some community members raised concerns about the potential noise from the buses and the overall increase in traffic. A suggestion was made to consider an alternative road to divert traffic away from Medusa Street. Craig Burns noted that while this was not part of the current plan, traffic concerns would be addressed in future consultations with city planners.



- Mayor John Henderson's Input: Mayor Henderson briefly attended the meeting and reassured the audience that the city council had already flagged traffic issues during the first reading of the project. After this intervention, the mayor left the meeting.

## 5.2 School enrollment projections

Many attendees questioned the student enrollment projections, particularly the feasibility of it in the first 10 years.

- CSF's Response: CSF Capital Projects Office Director explained that the projections were based on regional demographics and trends across other CSF schools, and that the preliminary proposed capacity was designed to allow for future growth.
- Multi-grade classes: Concerns were also raised about the number of classrooms and how multi-grade classes would be managed, particularly for secondary students. CSF staff reassured parents that these concerns would be addressed as the design stages progress, and that the school should have flexible spaces designed to adapt to needs.

## 5.3 School design and parental involvement

The community expressed concerns about the school design, particularly for secondary students, and whether parents would have input in the process.

- Design Flexibility: Architect Craig Burns emphasized that the design process had not yet begun, and the current meeting was intended to gather feedback on land use. The school's design would prioritize flexibility, ensuring that it could adapt to the needs of the community.
- Parental Input: Some parents felt that their input about the school program was not being fully considered and expressed concern that updates might be provided during the summer when families are typically unavailable. CSF staff reassured parents that they would be actively involved once the design phase begins and reiterated that the purpose of this meeting was to gather preliminary feedback on land use.

## 5.4 Project timeline and approval process

Several attendees inquired about the timeline for project approval and when they could expect further updates.



- CSF's Response: The rezoning application is the first step in a multi-year process that will eventually lead to design and construction. Throughout this process, starting with rezoning, various aspects of the project—such as traffic and environmental assessment—are thoroughly studied.

## 5.5 Additional questions

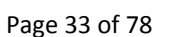
- Childcare Spaces: Community members asked about the inclusion of the 37 childcare spaces capacity in the project. CSF confirmed that funding to deliver childcare spaces will be requested, but that like for the school, the proposed capacity is preliminary and would need to be reviewed and approved by the Ministry of Education and Child Care or other funding partners.
- Cafeteria and multi-purpose space: Some community members asked if the school would have a cafeteria. Craig Burns indicated that this would depend on funding but that multi-purpose spaces were planned for both students and the wider community.
- Geotechnical Studies: Craig Burns confirmed that geotechnical studies had been conducted, ensuring that the site was structurally suitable for construction.

## 5.6 Conclusion

The meeting concluded at 7:20 PM, with assurances from CSF staff that community feedback would be considered in future stages of the project. Further public hearings and consultations will be held to address specific concerns.

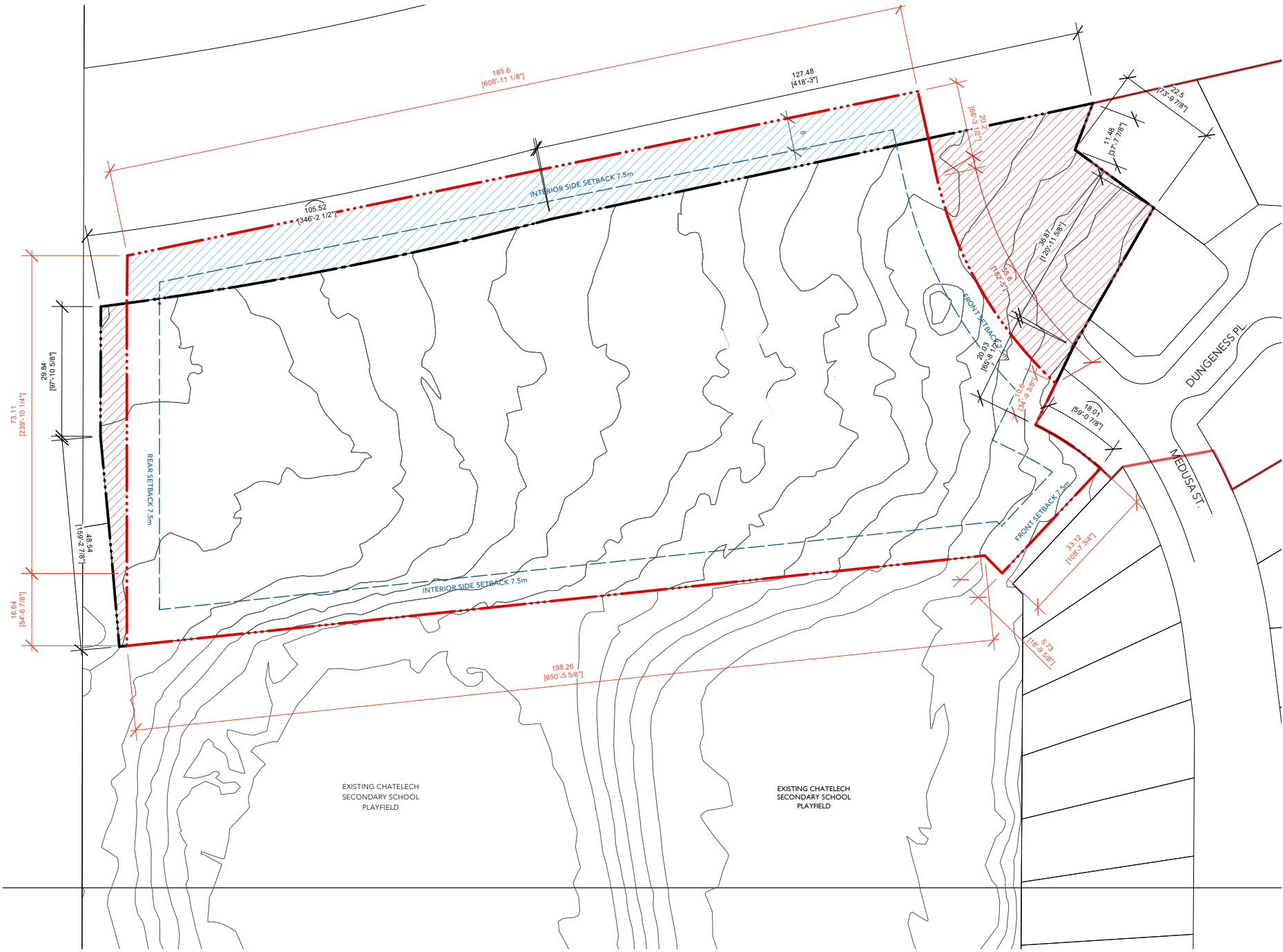


3/3/2025





Proposed Site Plan - Revised (Technical)



Original Site Data

Total Site Area	20,063 m <sup>2</sup>	(2.0 ha)
Current Zoning	CD-3	
Future Zoning	CC1	
Lot Coverage	8.4%	

Building Floor Area

Total	3,316 m <sup>2</sup>
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Building Height

(Max per CC1 Zoning)	10.5 m
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Proposed Capacity

	Classes	Students
Kindergarten	1	20
Elementary	4 or 5	100
Secondary	3 or 4	50
Infant/Toddler	1	12
Childcare		
Preschool Age	1	24
Childcare		
Totals		206

Vehicle Parking

Elem: 1 space / 90 m2 GFA	24
Sec: 1 spaces / 65 m2 GFA	14
NLC: I/T and Pre-K	8
Total	46

Accessible

Small (20% max.)	9
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Bike Parking

1 / 200m2, max. 20	17
Total	17

Land Swap Table

	AREA (m <sup>2</sup> )	
	TO D.O.S.	TO LOT B
Road Dedication	960.42	
Trail Dedication	362.70	
Potential Park Dedication	866.76	
Access and Playfield Encroachment		2,191.44
	2,191.44	2,191.44

NET Lot B Area

0 m<sup>2</sup>

Original Lot B

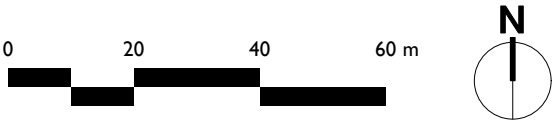
20,063 m<sup>2</sup>

Revised Lot B

20,063 m<sup>2</sup>

- ORIGINAL PROPERTY LINE
- PROPOSED PROPERTY LINE
- PROPOSED SETBACK LINE

1 Site  
Scale: 1:1200



- Notes:
- Property is currently zoned CD-3 (Seniors Lodge). Development of a school will likely require rezoning.
  - Setbacks based on CC-1 Zone requirements (Community and Civic One Zone, Sechelt Bylaw 580, Zoning)
  - Maximum permitted grade for emergency vehicle access route is 1:12.5 (8%) over minimum 15m. Grading and retaining will be required to meet requirements.
  - School program is preliminary, based on projections and ministry area standards, and is subject to change.
  - Discussions are ongoing between the CSF and SD46 regarding potential sharing of Chatelech's playfields
  - Proposed capacity is preliminary and to be confirmed after reviewing enrollment projections with the ministry.



# Previous Site Plan - (For Reference)



1

Site

Scale: 1:1200

### School Requirements

Department	Classes	Students
Kindergarten	1	20
Elementary	4	100
Secondary	2	50
I/T Childcare	1	12
PK Childcare	1	24
Totals		206

Building Area	
DAS Floor Area	2,936 m <sup>2</sup>
Childcare Floor Area	380 m <sup>2</sup>
Total Floor Area	3,316 m <sup>2</sup>

Building Height (2 storeys) +/- 8 m

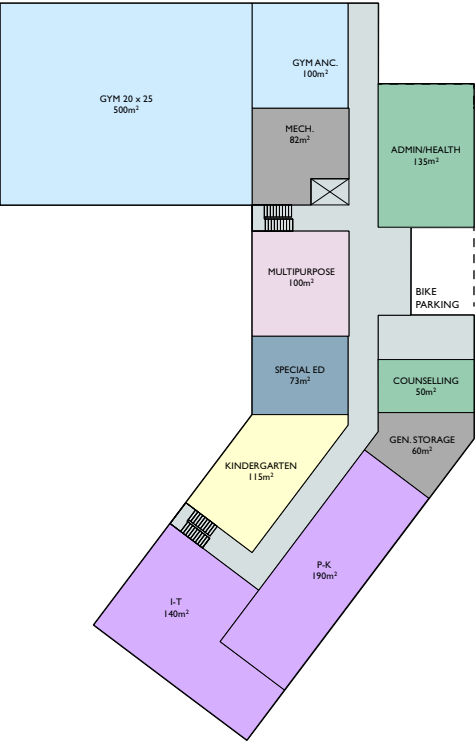
Site Area		
Total Site Area	20,063 m <sup>2</sup>	(2.0 Ha)
Zoning	CD-3	
Lot Coverage	9.6%	

Parking (Zoning Bylaw)	% of Total Enrollment	% of Enrollment x Total Floor Area	Formula (per bylaw)	Stalls
Kind./Elementary	71%	2,072m <sup>2</sup>	(1/90 m <sup>2</sup> )	24
Secondary	29%	864m <sup>2</sup>	(1/65 m <sup>2</sup> )	14
NLC: I/T and Pre-K				(1/5 kids) 8
Total				46

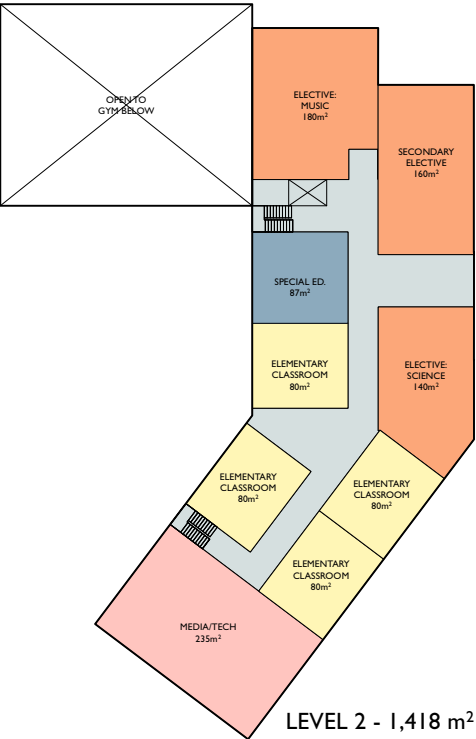
### Notes

- Property is currently zoned CD-3 (Seniors Lodge). Development of a school will likely require rezoning.
- Setbacks based on CC-1 Zone requirements (Community and Civic One Zone, Sechelt Bylaw 580, Zoning)
- Maximum permitted grade for emergency vehicle access route is 1:12.5 (8%) over minimum 15m. Grading and retaining will be required to meet requirements.
- School program is preliminary, based on projections and ministry area standards, and is subject to change.
- Discussions are ongoing between the CSF and SD46 regarding potential sharing of Chatelech's playfields

Steep area of site requiring retaining and significant regrading.



LEVEL 1 - 1,898 m<sup>2</sup>



LEVEL 2 - 1,418 m<sup>2</sup>

**DISTRICT OF SECHELT**  
**Bylaw No. 492-37, 2024**

---

Being a bylaw to amend District of Sechelt Official Community Plan Bylaw No. 492, 2010  
for Lot B District Lot 1331 Plan 18108.

---

**WHEREAS** the District of Sechelt deems it necessary to amend the District of Sechelt Official Community Plan Bylaw No. 492, 2010;

**NOW THEREFORE**, the Council of the District of Sechelt in open meeting assembled enacts as follows:

**TITLE**

1. This bylaw may be cited for all purposes as, “Official Community Plan Amendment Bylaw No. 492-37, 2024”.

**AMENDMENTS**

2. That LOT B DISTRICT LOT 1331 PLAN 18108 on Medusa Street, as shown on the plan attached to and forming part of this bylaw as Schedule A, be redesignated from Multifamily Mixed Residential to Civic Institutional Utilities.
3. That a portion of the District Road Right of Way identified in Plan 18108, as shown on the plan attached to and forming part of this bylaw as Schedule A, be designated to to CC1 (Community and Civic 1).
3. Schedule C1 of Official Community Plan Bylaw No. 492, 2010 be amended to reflect the land use designation and boundaries brought into force by this bylaw.

**PROVISIONS**

4. If any section, subsection or clause of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this bylaw.
5. That Schedule A is attached to and forms part of this bylaw.

READ A FIRST TIME THIS	7th	DAY OF	AUGUST, 2024
READ A SECOND TIME THIS		DAY OF	2025
PUBLIC HEARING HELD THIS		DAY OF	202X
READ A THIRD TIME THIS		DAY OF	202X
ADOPTED THIS		DAY OF	202X

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**Mayor**

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**Corporate Officer**

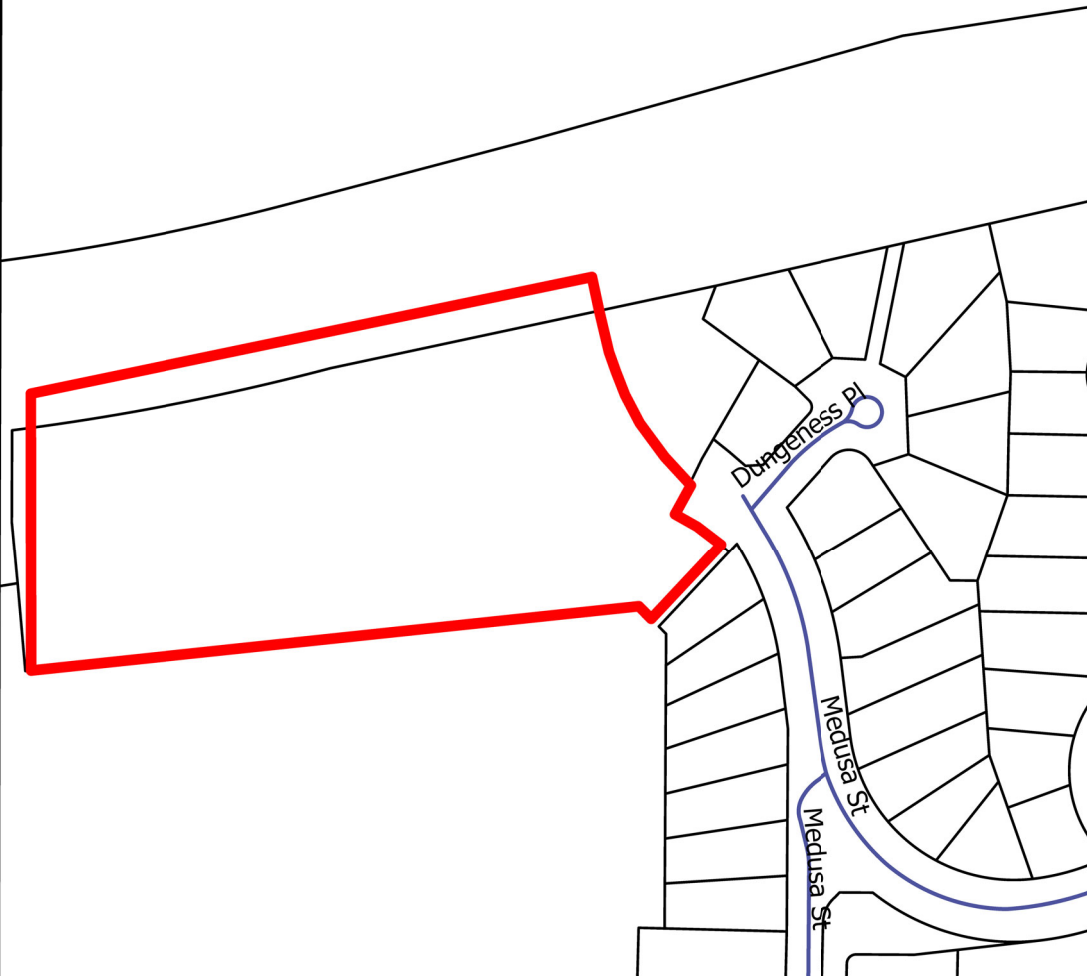




**Schedule A**

**Amendment Bylaw No. 492-37, 2024**

CIVIC: NO ASSIGNED ADDRESS  
LEGAL: BLOCK B DISTRICT LOT 1331 PLAN 18108  
PID: 007-230-516



**DISTRICT OF SECHELT**  
**Bylaw No. 580-14, 2024**

---

A bylaw to amend District of Sechelt Zoning Bylaw No. 580, 2022 for Lot B District Lot 1331 Plan 18108.

---

**WHEREAS** the District of Sechelt deems it necessary to amend the District of Sechelt Zoning Bylaw No. 580, 2022;

**AND WHEREAS** the proposed rezoning is consistent with Official Community Plan Bylaw No. 492, 2010;

**NOW THEREFORE**, the Council of the District of Sechelt in open meeting assembled enacts as follows:

**TITLE**

1. This bylaw may be cited for all purposes as “Zoning Amendment Bylaw No. 580-14, 2024”.

**AMENDMENTS**

2. That LOT B DISTRICT LOT 1331 PLAN 18108 on Medusa Street, as shown on the plan attached to and forming part of this bylaw as Schedule A, be rezoned from CD3 (Comprehensive Development 3 – Seniors Lodge) to CC1 (Community and Civic 1).
3. That a portion of the District Road Right of Way identified in Plan 18108, as shown on the plan attached to and forming part of this bylaw as Schedule A, be zoned to CC1 (Community and Civic 1).
3. That Zoning Designation Schedules of Zoning Bylaw No. 580, 2022 (Official Zoning Maps Schedule A1) be amended to reflect the zoning designation and boundaries brought into force by this bylaw.

**PROVISIONS**

4. If any section, subsection or clause of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this bylaw.
5. That Schedule A is attached to and forms part of this bylaw.

READ A FIRST TIME THIS	7 <sup>th</sup>	DAY OF	AUGUST, 2024
READ A SECOND TIME THIS		DAY OF	2025
PUBLIC HEARING HELD THIS		DAY OF	202X
READ A THIRD TIME THIS		DAY OF	202X
ADOPTED THIS		DAY OF	202X

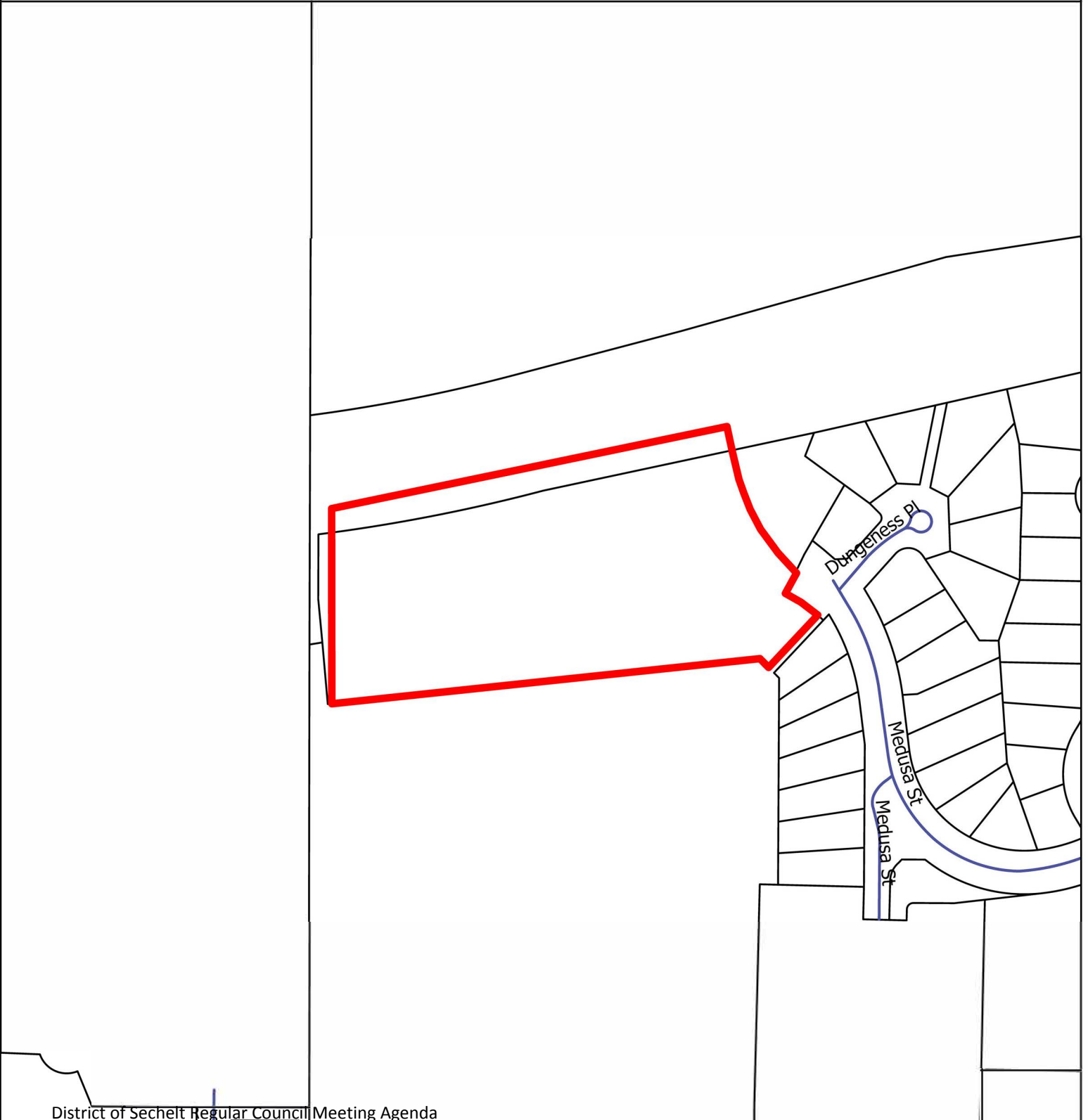
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**Mayor**

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**Corporate Officer**

CIVIC: NO ASSIGNED ADDRESS  
LEGAL: BLOCK B DISTRICT LOT 1331 PLAN 18108  
PID: 007-230-516



## REQUEST FOR DECISION

**TO:** Council **MEETING DATE:** April 16, 2025  
**FROM:** David Douglas, Director of Financial Services and Information Technology  
**SUBJECT:** Fees and Charges Amendment Bylaw No. 575-18, 2025  
**FILE NO:** 3900-02

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### RECOMMENDATION

That Council consider first, second and third reading of Fees and Charges Amendment Bylaw No. 575-18, 2025

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### PURPOSE

The purpose of this bylaw amendment is to include replacement costs of solid waste bins which align with cost-recovery rates, for council consideration.

### DISCUSSION

#### Background

When the solid waste program was first implemented, each residence in the District of Sechelt received a set of new bins which were included in the solid waste fees. In cases where bins are damaged, stolen, or otherwise in need replacement, property owners are required to purchase new bins from the District. The replacement fees are set at cost-recovery rates.

### POLICY AND BYLAW IMPLICATIONS

None.

### SUSTAINABILITY PLAN IMPLICATIONS

1. Social Sustainability and Community Well Being

### STRATEGIC PLAN IMPLICATIONS

4. Ensuring Financial Balance

## **FINANCIAL IMPLICATIONS**

Staff are recommending the following fees be added to the fees and charges bylaw schedule H.

### **Bin prices**

Replacement Garbage Bin (Black/Grey)	\$100
Replacement Organic Bin (Green/Black)	\$100
Replacement Recycle Bin (Blue)	\$110
Replacement Organic Wildlife Resistant Bin (Green/Black)	\$200
Replacement Organic Wildlife Resistant (Green/Black) Bin	\$100

Adoption of this amendment bylaw will allow the District to recover financial costs of replacement bins.

## **COMMUNICATIONS**

The bin replacement fees will be posted on the District's website.

Respectfully submitted,

David Douglas

Director of Financial Services and Information Technology

**DISTRICT OF SECHELT**  
**Fees and Charges Amendment Bylaw No. 575-18, 2025**

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A bylaw to amend Fees and Charges Amendment Bylaw No. 575, 2019 to include fees for replacement of solid waste bins.

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**WHEREAS** Fees and Charges Bylaw No. 575, 2019 was adopted to impose fees and charges for all parts of service for the municipality;

**AND WHEREAS** it has deemed appropriate to amend Bylaw No. 575, 2019 to include cost-recovery rates for solid waste bins;

**NOW THEREFORE**, the Council of the District of Sechelt in open meeting assembled enacts as follows:

**TITLE**

1. This bylaw may be cited for all purposes as, “Fees and Charges Amendment Bylaw No. 575-18, 2025”.

**AMENDMENTS**

2. “District of Sechelt Fees and Charges Bylaw No. 575, 2019” is amended by deleting Schedule H and replacing with the Schedule H attached to and forming part of this bylaw.

**DEFINITIONS**

3. In this bylaw:

**Council** means the Municipal Council of the District of Sechelt.

**District** means the municipal corporation of the District of Sechelt.

**PROVISIONS**

4. If any section, subsection or clause of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this bylaw.
5. District of Sechelt Fees and Charges Amendment Bylaw No. 575-15, 2024 is hereby repealed.

READ A FIRST TIME THIS	DAY OF	202x
READ A SECOND TIME THIS	DAY OF	202x
READ A THIRD TIME THIS	DAY OF	202x
ADOPTED THIS	DAY OF	202x

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**Mayor**

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**Corporate Officer**



**FEES AND CHARGES BYLAW NO. 575, 2019**  
**SCHEDULE H: Solid Waste**

<b>ITEM</b>	<b>FEE</b>	<b>DESCRIPTION</b>
Annual Solid Waste Collection Charge	\$303	Fee includes pickup of all Solid Waste: Garbage, Recycle & Organics
RV/Sani Dump	\$10	Fee per use of the RV sani-dump
Garbage Bin (Black/Grey)	\$100	Replacement fee charged to property owner due to bin damage
Organics Bin (Green/Black)	\$100	Replacement fee charged to property owner due to bin damage
Recycle Bin (Blue)	\$110	Replacement fee charged to property owner due to bin damage
Organics Bin - Wildlife Resistant (Green/Black)	\$200	Replacement fee charged to property owner due to bin damage
Organics Bin - Wildlife Resistant (Green/Black), located in high wildlife areas	\$100	Replacement fee charged to property owner due to bin damage and located in a neighbourhood with high wildlife activity



## DISTRICT OF SECHELT

### MINUTES OF THE REGULAR COUNCIL MEETING

**April 2, 2025, 7:00 pm  
Community Meeting Room  
1st Floor, 5797 Cowrie St., Sechelt**

**PRESENT:** Mayor J. Henderson, Councillor D. Bell, Councillor D. Inkster, Councillor A. Shepherd, Councillor A. Toth

**ABSENT:** Councillor D. McLauchlan, Councillor B. Rowe

**STAFF:** Director of Planning and Development A. Allen, Director of Financial Services and Information Technology D. Douglas, Director of Engineering and Operations M. Lee, Director of Corporate and Community Services L. Roberts, Development Planning Manager I. Holl, Chief Building Official J. Nyhus, Corporate Officer K. Poulsen, Administrative Assistant C. Kidd (Recording Secretary)

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#### **1. LAND ACKNOWLEDGEMENT**

The Mayor noted there is a land acknowledgment on the meeting agenda.

#### **2. CALL TO ORDER AND DECLARATION OF CONFLICT**

The Mayor called the Regular Council Meeting to order at 7:00 pm and asked for declarations of conflict. There were none.

#### **3. ADOPTION OF AGENDA**

The Mayor noted that a brief recess would be called prior to the start of agenda item 11 to allow any questions from the public prior to closing the meeting.

##### **Res. No. 2025-04A-01**

Moved/ Seconded

That the April 2, 2025 Regular Council Meeting Agenda be adopted.

**CARRIED**

**4. DELEGATIONS & PROCLAMATIONS****4.1 Proclamation - National Dental Hygienists Week - April 4 -10, 2025**

The Mayor proclaimed the week of April 4-10, 2025 to be National Dental Hygienists' Week in the District of Sechelt.

**5. BUSINESS ITEMS****5.1 Permissive Property Tax Exemption Select Committee Recommendations****Res. No. 2025-04A-02**

Moved/ Seconded

That District of Sechelt Permissive Property Tax Exemption Policy 2.8.1 be approved, as amended.

**CARRIED**

**5.2 Temporary Use Permit for Workforce Housing at 5536 Kontiki**

Staff confirmed that the application for a Temporary Use Permit had been withdrawn.

**Res. No. 2025-04A-03**

Moved/ Seconded

That the application for a Temporary Use Permit for Workforce Housing at 5536 Kontiki Road be received.

**CARRIED**

**5.3 Request for Noise Variance at 5638 Inlet Avenue**

Staff provided context to the request for the Noise Bylaw Variance explaining that the new Community Services Building would be having its concrete poured for its second floor, and though the scheduling should have all works finished within the prescribed working hours, any delays could cause the work, and the equipment needed would be quite loud.

In response to a question from Council, staff confirmed that no initial plans had been set to notify surrounding residents, though should Council wish for this to happen, a motion could be made.

**Res. No. 2025-04A-04**

Moved/ Seconded

That Council approves a request for a variance to Section 4.(1)(d) of Noise Bylaw No. 519, 2012

**CARRIED**

**Res. No. 2025-04A-05**

Moved/ Seconded

That the contractor for the development at 5638 Inlet Avenue be directed to give written notice to residents within a 100m radius of the job site.

**CARRIED**

**6. BYLAWS****6.1 Rezoning for 5476 Mills Road**

Council discussed neighbourhood fit and neighbourhood opposition for this development.

**Res. No. 2025-04A-06**

Moved/ Seconded

That Zoning Amendment Bylaw No. 580-18, 2025 be considered for adoption.

**CARRIED**

**OPPOSED Councillors Inkster & Shepherd**

**a. Zoning Amendment Bylaw No. 580-18, 2025****Res. No. 2025-04A-07**

Moved/ Seconded

That Zoning Amendment Bylaw No. 580-18, 2025 be adopted on April 2, 2025.

**CARRIED**

**OPPOSED Councillors Inkster & Shepherd**

## 6.2 Protection of Trees on District of Sechelt Public Lands

In response to questions from Council, staff confirmed that that no changes had been made to these bylaw amendments since the previous readings.

### **Res. No. 2025-04A-08**

Moved/ Seconded

That adoption of three bylaw amendments for the protection of trees on District of Sechelt public lands be considered.

**CARRIED**

- a. Highways and Parking Amendment Bylaw No. 516-04, 2024

### **Res. No. 2025-04A-09**

Moved/ Seconded

That Highways and Parking Amendment Bylaw No. 516-04, 2024 be adopted April 2, 2025.

**CARRIED**

- b. Bylaw Notice Enforcement Implementation Amendment Bylaw No. 515-14, 2024

### **Res. No. 2025-04A-10**

Moved/ Seconded

That Bylaw Notice Enforcement Implementation Amendment Bylaw No. 515-14, 2024 be adopted April 2, 2025.

**CARRIED**

- c. Municipal Ticket Information Amendment Bylaw No. 491-04, 2024

### **Res. No. 2025-04A-11**

Moved/ Seconded

That Municipal Ticket Information Amendment Bylaw No. 491-04, 2024 be adopted April 2, 2025.

**CARRIED**

### 6.3 Bylaw Amendments - Multiple Enforcement Updates

Staff confirmed no amendments had been made to the bylaws since third reading.

#### **Res. No. 2025-04A-12**

Moved/ Seconded

That the following bylaws be considered for adoption on April 2, 2025:

- a. Municipal Ticket Information Amendment Bylaw No. 491-05, 2025;
- b. Bylaw Notice Enforcement Implementation Amendment Bylaw No. 515-15, 2025;
- c. Building Bylaw Amendment No. 409-13, 2025;
- d. Porpoise Bay Harbour Regulation Amendment Bylaw No. 494-03, 2025;
- e. Environmental Management and Protection Amendment Bylaw No. 484-01, 2025;
- f. Fireworks Prohibition Amendment Bylaw No., 445-01, 2025;
- g. Mobile Home Park Amendment Bylaw No. 37-02, 2025;
- h. Pesticide Amendment Bylaw No. 441-01, 2025
- i. Sign Bylaw Amendment No. 456-04, 2025; and
- j. Open Air Burning Amendment Bylaw No. 486-03, 2025.

**CARRIED**

- a. Municipal Ticket Information Amendment Bylaw No. 491-05, 2025

#### **Res. No. 2025-04A-13**

Moved/ Seconded

That Municipal Ticket Information Amendment Bylaw No. 491-05, 2025 be adopted April 2, 2025.

**CARRIED**

- b. Bylaw Notice Enforcement Implementation Amendment Bylaw No. 515-15, 2025

**Res. No. 2025-04A-14**

Moved/ Seconded

That Bylaw Enforcement Implementation Amendment Bylaw No. 515-15, 2025 be adopted April 2, 2025.

**CARRIED**

- c. Building Bylaw Amendment No. 409-13, 2025

**Res. No. 2025-04A-15**

Moved/ Seconded

That Building Bylaw Amendment No. 409-13, 2025 be adopted April 2, 2025.

**CARRIED**

- d. Porpoise Bay Harbour Regulation Amendment Bylaw No. 494-03, 2025

**Res. No. 2025-04A-16**

Moved/ Seconded

That Porpoise Bay Harbour Regulation Amendment Bylaw No. 494-03, 2025 be adopted April 2, 2025.

**CARRIED**

- e. Environmental Management and Protection Amendment Bylaw No. 484-01, 2025

**Res. No. 2025-04A-17**

Moved/ Seconded

That Environmental Management and Protection Amendment Bylaw No. 445-01, 2025 be adopted April 2, 2025.

**CARRIED**

- f. Fireworks Prohibition Amendment Bylaw No. 445-01, 2025

**Res. No. 2025-04A-18**

Moved/ Seconded

That Fireworks Prohibition Amendment Bylaw No. 445-01, 2025 be adopted April 2, 2025.

**CARRIED**

- g. Mobile Home Park Amendment Bylaw No. 37-02, 2025

**Res. No. 2025-04A-19**

Moved/ Seconded

That Mobile Home Amendment Bylaw No. 37-02, 2025 be adopted April 2, 2025.

**CARRIED**

- h. Pesticide Amendment Bylaw No. 441-01, 2025

**Res. No. 2025-04A-20**

Moved/ Seconded

That Pesticide Amendment Bylaw No. 441-01, 2025 be adopted April 2, 2025.

**CARRIED**

- i. Sign Bylaw Amendment No. 456-04, 2025

**Res. No. 2025-04A-21**

Moved/ Seconded

That Sign Bylaw Amendment No. 456-04, 2025 be adopted April 2, 2025.

**CARRIED**

- j. Open Air Burning Amendment Bylaw No. 486-03, 2025

**Res. No. 2025-04A-22**

Moved/ Seconded

That Open Air Burning Amendment Bylaw No. 486-03, 2025 be adopted April 2, 2025.

**CARRIED**



**7. MINUTES OF PREVIOUS MEETINGS**

**7.1 Minutes of the March 19, 2025 Regular Council Meeting**

**Res. No. 2025-04A-23**

Moved/ Seconded

That the Minutes of the March 19, 2025 Regular Council Meeting be adopted.

**CARRIED**

**7.2 Minutes of the March 19, 2025 Special Council to Closed Meeting**

**Res. No. 2025-04A-24**

Moved/ Seconded

That the Minutes of the March 19, 2025 Special Council to Closed Meeting be adopted.

**CARRIED**

**7.3 Minutes of the March 24, 2025 Special Council to Closed Meeting**

**Res. No. 2025-04A-25**

Moved/ Seconded

That the Minutes of the March 24, 2025 Special Council to Closed Meeting Minutes be adopted.

**CARRIED**

**7.4 Minutes of the March 26, 2025 Regular Council to Closed Meeting**

**Res. No. 2025-04A-26**

Moved/ Seconded

That the Minutes of the March 26, 2025 Regular Council to Closed Meeting be adopted.

**CARRIED**

**8. BUSINESS ARISING FROM THE MINUTES**

None.

**9. COUNCIL REPORTS****9.1 Sunshine Coast Regional District Representatives**

Council received verbal updates from the Sunshine Coast Regional District Representatives.

**9.2 Council**

Members of Council provided verbal updates of their activities.

**10. CORRESPONDENCE****10.1 2025-03-20- Letter- AVICC- Request for Participation, Reforming the Local Government Act- Roadmap Survey**

**Res. No. 2025-04A-27**

Moved/ Seconded

That the letter from the Association of Vancouver Island and Coastal Communities dated 2025-03-20, be received.

**CARRIED**

**11. CLOSED SESSION**

**Res. No. 2025-04A-28**

Moved/ Seconded

That the meeting be closed to the public pursuant to Sections 90 (1) (e) and (g) of the *Community Charter*.

**CARRIED**

**Res. No. 2025-04A-29**

Moved/ Seconded

That the meeting be recessed at 7:39 pm to allow for public questions before reconvening for the Closed Agenda

**CARRIED**

*The meeting reconvened at 7:43 pm.*

**11.1 CALL TO ORDER AND DECLARATION OF CONFLICT****11.2 ADOPTION OF CLOSED AGENDA**

**11.3 Sections 90 (1) (e) and (g)**

**12. RELEASE OF CLOSED MEETING ITEMS**

None.

**13. ADJOURNMENT**

**Res. No. 2025-04A-30**

Moved/ Seconded

That the April 2, 2025 Regular Council Meeting be adjourned at 7:55 pm.

**CARRIED**

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Certified correct by:

John Henderson, Mayor

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Certified correct by:

Kerianne Poulsen, Corporate Officer



## DISTRICT OF SECHELT

### MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

**April 9, 2025, 3:00 pm  
Community Meeting Room  
1st Floor, 5797 Cowrie St., Sechelt  
and Via Zoom Online Meeting Platform**

**PRESENT:** Councillor D. Inkster (Chair), Mayor J. Henderson, Councillor D. Bell, Councillor D. McLauchlan, Councillor B. Rowe, Councillor A. Shepherd, Councillor A. Toth

**STAFF:** Acting Chief Administrative Officer and Director of Financial Services and Information Technology D. Douglas, Director of Engineering and Operations M. Lee, Director of Corporate and Community Services L. Roberts, Manager of Capital Projects J. Maerz, Chief Building Official J. Nyhus, Senior Policy Planner K. Pearson, Corporate Officer K. Poulsen, Administrative Assistant C. Kidd (Recording Secretary)

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#### **1. LAND ACKNOWLEDGEMENT**

The Chair acknowledged their gratitude for living on the traditional lands of the shíshálh Nation.

#### **2. CALL TO ORDER AND DECLARATION OF CONFLICT**

The Chair called the Committee of the Whole Meeting to order at 3:00 pm and asked for declarations of conflict. There were none.

#### **3. ADOPTION OF AGENDA**

**Recommendation No. 1**

Moved/ Seconded

That the April 9, 2025 Committee of the Whole Meeting Agenda be adopted.

**CARRIED**

**4. DELEGATIONS & PROCLAMATIONS**

None.

**5. BUSINESS ITEMS****5.1 Childcare and Affordable Housing Project**

Staff, along with members of the Colliers Project Management Team, and BC Housing were present to provide an update on the Childcare and Affordable Housing Project. Topics discussed include:

- The history and need for the project
- An overview of the parties involved, and what their roles are
- Funding and land transfer
- Project phases

In response to questions, staff confirmed:

- The childcare facility would have spots for up to about 77 children of varying ages, and may have as many as 10 staff.
- The housing portion would have one staff person at most.
- Funding for the childcare portion of the project has been increased through grants to 5.4 million.
- In order to provide funding for the housing, BC Housing requires that ownership of the units be transferred to BC Housing.
- Approximately 27 units of low barrier housing were initially proposed for the project, with the final number to be confirmed following a financial feasibility study.
- The intention of the housing units is to provide workforce housing.

**Recommendation No. 2**

Moved/ Seconded

That the staff report for the Childcare and Affordable Housing Project be received.

**CARRIED**

**Recommendation No. 3**

Moved/ Seconded

That the rezoning, subdivision, and land transfer processes be initiated for the Childcare and Affordable Housing Project at 6000 Lighthouse Avenue.

**CARRIED**

**5.2 Meeting Provincial Requirements for the Official Community Plan**

Staff provided a report on the District's ability to meet provincial requirements with the Official Community Plan update, highlighting that with the Small-Scale Multi-Unit Housing requirements, and new zoning bylaw, the District of Sechelt is on track to meet the needs of 3000 housing units over the next 20 years as identified in the Housing Needs Report. In response to questions, staff provided context on the criteria being used within the staff report, also explaining why some places like East Porpoise Bay, and the Downtown Core were not highlighted within the report.

**Recommendation No. 4**

Moved/ Seconded

That the staff report on Meeting Provincial Requirements for the Official Community Plan be received.

**CARRIED**

**6. ADJOURNMENT**

**Recommendation No. 5**

Moved/ Seconded

That the April 9, 2025 Committee of the Whole meeting be adjourned at 3:48 pm.

**CARRIED**

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Certified correct by:

Darren Inkster, Chair

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Certified correct by:

Kerianne Poulsen, Corporate Officer



## DISTRICT OF SECHELT

### MINUTES OF THE REGULAR COUNCIL MEETING

**April 9, 2025, 3:30 pm  
Community Meeting Room  
1st Floor, 5797 Cowrie St., Sechelt  
and Via Zoom Online Meeting Platform**

**PRESENT:** Mayor J. Henderson, Councillor D. Bell, Councillor D. Inkster, Councillor D. McLauchlan, Councillor B. Rowe, Councillor A. Shepherd, Councillor A. Toth

**STAFF:** Acting Chief Administrative Officer and Director of Financial Services and Information Technology D. Douglas, Director of Engineering and Operations M. Lee, Director of Corporate and Community Services L. Roberts, Corporate Officer K. Poulsen, Deputy Corporate Officer T. Forster (Recording Secretary)

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#### **1. LAND ACKNOWLEDGEMENT**

The Mayor noted there is a land acknowledgment on the meeting agenda.

#### **2. CALL TO ORDER AND DECLARATION OF CONFLICT**

The Mayor called the Regular Council to Closed Meeting to order at 3:54 pm and asked for declarations of conflict. There were none.

#### **3. ADOPTION OF AGENDA**

**Res. No. 2025-4B-01**

Moved/ Seconded

That the April 9, 2025 Regular Council to Closed Meeting Agenda be adopted.

**CARRIED**



**4. CLOSED SESSION**

**Res. No. 2025-4B-02**

Moved/ Seconded

That the meeting be closed to the public at 3:55 pm pursuant to Sections 90 (1) (a), (c), (e), (g), (i), (j), (k) and (l) of the *Community Charter*.

**CARRIED**

*The meeting recessed at 3:55 pm.*

**4.1 CALL TO ORDER AND DECLARATION OF CONFLICT**

**4.2 ADOPTION OF CLOSED AGENDA**

**4.3 Sections 90 (1) (e) and (g)**

**4.4 Section 90 (1) (k)**

**4.5 Minutes of the February 26, 2025 Closed Council Meeting**

**4.6 Minutes of the March 19, 2025 Closed Council Meeting**

**4.7 Minutes of the March 24, 2025 Closed Council Meeting**

**4.8 Minutes of the March 26, 2025 Closed Council Meeting**

**5. ADJOURNMENT**

*The meeting reconvened at 5:17 pm.*

**Res. No. 2025-4B-03**

Moved/ Seconded

That the April 9, 2025 Regular Council to Closed Meeting be adjourned at 5:17 pm.

**CARRIED**

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Certified correct by:

John Henderson, Mayor

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Certified correct by:

Kerianne Poulsen, Corporate Officer

**DISTRICT OF SECHelt**  
**MINUTES OF THE ADVISORY PLANNING COMMISSION MEETING**  
**Community Meeting Room**  
**1st Floor, 5797 Cowrie St., Sechelt**  
**and**  
**Via Zoom Online Meeting Platform**  
**Tuesday, November 5, 2024**  
**6:00 pm**

<b>PRESENT</b>	<b>Commissioners</b> Sharif Senbel (Chair), Randy Knill, Scott Hanna, Archie Maclean, Javier Siu, and Joanne Van Ginkel
<b>REGRETS</b>	<b>Commissioner</b> Bill McCreery
<b>COUNCIL</b>	Councillor Alton Toth (gallery)
<b>STAFF</b>	Development Planning Manager I. Holl, Senior Development Planner T. Baker, and Recording Secretary, M. Sugars

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**1.     LAND ACKNOWLEDGMENT**

**2.     CALL TO ORDER**

The Chair called the Advisory Planning Commission (APC) Meeting to order at 6:00 pm.

*The Chair additionally noted to the Commission that meeting process will be more formalized in order to improve efficiency of the meetings, by each member addressing their comments sequentially.*

**3.     ADOPTION OF AGENDA**

**Recommendation No. 1 – Agenda**

**Moved/Seconded**

That the agenda be adopted.

**CARRIED**

#### **4. ADOPTION OF MINUTES**

##### **4.1 Minutes of the September 3, 2024 Advisory Planning Commission Meeting**

##### **Recommendation No. 2 – Minutes of the September 3, 2024 Advisory Planning Commission Meeting**

##### **Moved/Seconded**

That the minutes of September 3, 2024 Advisory Planning Commission meeting adopted.

**CARRIED**

*The Chair additionally noted to the Commission that a recommendation format provided by staff will be incorporated in order to improve efficiency, as per the example set of minutes that was previously provided to the Commission.*

#### **5. INTRODUCTION TO AGENDA ITEMS**

The Senior Development Planner provided a summary of the proposal and noted that Aidan Shirley of CityState Consulting Group, and Homayoun Rad of Aplin and Martin Consultants, were in attendance. Mr. Shirley then provided a presentation of the proposal.

#### **6. BUSINESS ITEMS AND REPORTS**

##### **6.1 Rezoning Application for 5926 Shoal Way**

The Development Planning Manager provided a brief description of the proposed developments in the surrounding area to provide context to the development being discussed. He further explained the possibilities of increased density with the implementation of provincial regulations, specifically Small-Scale Multi Unit Housing (SSMUH)

The Chair explained that an opportunity for comments from members of the public would take place after commissioner discussion.

Commissioners noted the following questions and comments:

- The shape of the site is unusual.
- Visitor parking is in an inconvenient place in relation to the units.
- The land use proposal is generally acceptable.
- The proposed density may be too high.
- The variation in surrounding land use is beneficial.

- Some commissioners feel there is inadequate amenity space, while others note the inclusion of natural spaces and rain gardens.
- Rooftop amenity space is included on all units.
- The peak roof design is a façade, with flat space behind.
- Some commissioners feel this is a substantial change to the neighbourhood.
- Some commissioners are in support of the higher density, while others feel it is excessive.
- The remaining laneway parking will be designated for those with disabilities.
- Open landscaping can be beneficial.
- Drought tolerant plants are supported.
- The proposed daylilies on the landscape plan will attract deer.
- The property to the north is forested, not vacant.
- An increase in housing is needed within the community for workers and new families.
- Buildings 4 and 13 do not have front door entrances, but laneway access through garage as well as access on Reef Road.

The applicant confirmed that wiring for electric vehicle (EV) charging will be provided, and garage access is still being revised. It was confirmed that Buildings 4 and 13 do have pedestrian entrances on the opposite side of the building to the garage entrance. Staff clarified that the extension of Reef Road was identified by staff. The vision is for the developer to construct the extension; however, the developer is only responsible for the cost of construction fronting their property, with the remaining section the responsibility of the District as a future capital project. Staff further explained that the developer submitted a traffic memo stating there were 36 trips per peak hour, which does not meet the threshold of 50 trips per peak unit to warrant a full traffic impact assessment (TIA). The Development Planning Manager explained that while collectively proposed developments in the area may exceed the threshold for a TIA, this individual proposal does not. He further noted that staff are continually looking for options to improve connectivity, including traffic flow, and there are not many other viable options in the area in question due to alignment issues. He also stated that a new Transportation Master Plan is currently being developed.

The Commission further commented:

- Bus service is infrequent in the area.
  - Staff replied that the District of Sechelt has raised this issue with both the Sunshine Coast Regional District (SCRD) as well as BC Transit. There are plans to have a development focused meeting next month to discuss priority areas and growth.
- The setback for internal property lines are not proposed to be varied. The current zoning stipulates a 1.5 m setback for internal property lines.
- The proposed setback variance applies to the road frontage, not interior lot lines.
- Some commissioners feel the proposal doesn't fit within the area, and feel the density is too far away from the downtown.
- The Official Community Plan (OCP) Amendment is required for the increase in units per hectare, from 35 to 38:

Staff explained if they were not amending the OCP to address the increase in unit/ha then the residential designation would allow 35 units per hectare for a total of 58 units rather than the 63 units they are proposing. With the existing R2 zone, with SSMUH options, the developer may create lots at a minimum lot size of 600 m<sup>2</sup> with up to four dwelling units on each potential lot. This estimate does not account for roads and buffer areas etc. The Development Planning Manager further explained that the OCP has always contemplated multiplex development in this area, and with the provincial regulations, development is moving away from single family lots to support a wide range of housing types.

Commissioner Knill added comments on behalf of commissioner McCreery, who was unable to attend:

- There are concerns regarding the laneway, specifically the turning radius in some areas.
- It may be beneficial to reroute traffic back onto Reef Road instead of having cars back onto Shoal Way.
- The floor plans were improved.
- Supports the contemporary look and elevations.

The applicant responded that their traffic engineer is currently reviewing the proposed radiuses, and the developer will be incorporating the other recommendations noted in the traffic memo.

The Commission noted their support of a variety of housing types in the area and hope the road construction can proceed. Additionally, they appreciated the material board provided by the applicant.

The Chair welcomed those in attendance to speak, who made the following comments:

- Many of those in the gallery attended the public information meeting hosted by the developer, and are opposed to the project.
- Neighbours in the area are concerned about the number of proposed units, and feel it is excessive.
- Neighbours would like to see single family homes on the property; some say duplexes may be acceptable.
- The allowable density within the existing zoning should be reconsidered.
- The area is environmentally sensitive.
- Road infrastructure issues are a concern with the proposed reduction in visitor parking.
- Concern that new residents and visitors would park on existing areas of Reef Road and Shoal Way and impact neighbourhood access and safety.
- Sanitary and stormwater management is a concern. Impact of drainage changes on ALR properties and road washouts.
- Water is a concern.
- The extension of Reef Road, including the non-development frontage portion, should be paid for by the developer.

The Chair clarified the role of the APC, noting that while they make recommendations to staff, the applicant, and Council, they do not make these decisions, and concerns should be directed to Council.

Staff reiterated the applicant has applied for a rezoning from R2 to R5. Situations were discussed should the developer not receive rezoning approval. Staff provided potential examples of site development possibilities within the provincial SSMUH regulations. Staff further clarified that if the developer were to pursue subdivision instead of rezoning, the extension of Reef Road would still be a factor and potential condition.

Members of the public made additional comments:

- Shoal Way is already dangerous at the corner, and safety issues will increase if visitors of the proposed development park on the road.
- Shoal Way is not currently suitable for services like garbage trucks.
- If parking is permitted on Shoal Way, then emergency services will be unable to attend addresses on Kingfisher Road.
- The proposed parking is not adequate, and should be contained onsite.
- Teenagers in the units will have extra cars, and create additional traffic and pedestrian safety concerns.
- Residents should not have to pay for upgrades on Kingfisher.
- Water and drainage issues have existed since the construction of the golf course.
- Groundwater issues pose concerns surrounding Agriculture Land Reserve (ALR) designated properties that have pastures for horses and other livestock.
- The proposed development looks like it belongs in a big city.
- The proposed development does not fit with the existing neighbourhood.
- Road safety for those with trailers is a concern.
- Commissioners should attend the neighbourhood and proposed site before making recommendations.
- The proposed development will affect how others on the surrounding properties can use their land.
- The setbacks between the proposed development and ALR land should be greater, with robust sound buffers.

Staff confirmed that a referral was sent to the Agricultural Land Commission (ALC) for comment. They further explained that there is not a single setback amount for ALR land, it is site and project specific, per ALC and Ministry of Agriculture guides on edge planning and buffer specifications.

The applicant confirmed that two parking spots are being provided for each unit, and staff confirmed the earlier mentioned 36 trips per peak hour accounts for the entire development, not specific roads.

The Commission concluded their comments by stating their feelings that high density properties like the one proposed protect farmland by limiting the spread of dwellings on farmland. They

reiterated they are not Council, and comments stated at the meeting are more appropriately directed to Council and staff.

**Recommendation No. 3 – Rezoning Application for 5926 Shoal Way**

**Moved/Seconded**

That the APC recommends the following:

- Reconsideration of the relationship with the adjacent land uses
- Support general an increase in density, but reconsider the number of units on this site
- Generally, support the housing form and typology on the site
- Linking laneway traffic flow back onto the Reef Road extension
- Not supporting the parking variance for visitor parking
- Inclusion of further public amenity space for residents onsite
- Capability for 240v EV charging stations

**CARRIED**

Staff explained that community planning is guided by many over-arching, District wide documents, such as the Transportation Master Plan, and plans for sanitary and drainage. These plans support more detailed individual neighbourhood planning. The OCP Update project is already underway, and includes land development analysis. The Transportation Master Plan is also in process.

**Recommendation No. 4 – Rezoning Application for 5926 Shoal Way**

**Moved/Seconded**

That the APC encourage planning staff to consider:

- Comprehensive transportation study of the neighbourhood
- Comprehensive storm water analysis of the area
- Continue discussions with BC Transit to improve service within the community

**CARRIED**

**7. ADJOURNMENT**

The Advisory Planning Commission meeting of November 5, 2024 was adjourned at 7:57pm.

Certified Correct:

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Sharif Senbel, Chair

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Kerianne Poulsen, Corporate Officer



## DISTRICT OF SECHELT

### MINUTES OF THE AIRPORT DEVELOPMENT SELECT COMMITTEE MEETING

**March 18, 2025, 5:30 pm**  
**Community Meeting Room**  
**1st Floor, 5797 Cowrie St., Sechelt**

**PRESENT:** Councillor A. Shepherd (Chair), Mayor J. Henderson (Alternate),  
Thomas Bramble, Robert Carey, Kristine Moore, Eric Scott

**ABSENT:** Selena Bell, Luke Gordon

**STAFF:** Director of Financial Services and Information Technology D. Douglas,  
Director of Engineering and Operations M. Lee, Administrative  
Assistant J. Seguin (Recording Secretary)

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#### **1. LAND ACKNOWLEDGEMENT**

The Chair acknowledged their gratitude for living on the traditional lands of the shíshálh Nation.

#### **2. CALL TO ORDER AND DECLARATION OF CONFLICT**

The Chair called the Airport Development Select Committee Meeting to order at 5:30 pm and asked for declarations of conflict. There were none.

#### **3. ADOPTION OF AGENDA**

##### **Recommendation No. 1**

Moved/ Seconded

That the March 18, 2025, Airport Development Select Committee Meeting Agenda be adopted.

**CARRIED**



#### **4. BUSINESS ITEMS**

##### **4.1 Update on Airport Draft Master Plan**

Staff met with the consultant from Operations Economics Inc. Edits to the Airport Draft Master Plan will be available for the committee to review by the end of the month.

##### **4.2 Update from Director Lee on Runway Markers and Safety**

Director Lee met with staff at Qualicum Beach Airport and was put into contact with a private consultant who used to work for Transport Canada. The consultant will assist the District in meeting regulatory requirements for the airport.

The implementation of a temporary displaced threshold is required to address tree obstructions.

##### **4.3 Discussion on the Committee Forming a Delegation to Discuss with Council**

The committee recommends that staff bring a report to Council on the Airport's progress before the committee brings a presentation to Council on the Airport Draft Master Plan.

##### **4.4 Discussion on Identifying the Stakeholders for Report Distribution**

This business item was discussed with item 4.3.

##### **4.5 Future Discussion on Drafting a Twenty-Year Airport Action Plan, Including an Annual Capital Plan**

The committee discussed the drafting of a twenty-year airport action plan, including an annual capital plan.

#### **Recommendation No. 2**

Moved/ Seconded

That the next meeting for the Airport Development Select Committee be moved from April 15, 2025, to April 29, 2025.

**CARRIED**

**5. ADJOURNMENT**

**Recommendation No. 3**

Moved/ Seconded

That the March 18, 2025, Airport Development Select Committee Meeting be adjourned at 6:19 pm.

**CARRIED**

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Certified correct by:

Adam Shepherd, Chair

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Certified correct by:

Kerianne Poulsen, Corporate Officer



## **DISTRICT OF SECHELT**

# **MINUTES OF THE COMMUNITY INVESTMENT PROGRAM SELECT COMMITTEE GRANT ADJUDICATION MEETING**

**March 24, 2025 10:00 am**

**Rockwood Lodge**

**Operations Centre Boardroom – 5400 Dusty Rd, Sechelt, BC**

**PRESENT:** Councillor D. Bell (Chair), S. Luckhart, K. McCaughan, V. Morris, A. Thomas, and M. Perrin

**STAFF:** S. Smith Manager of Community Services, Arts and Culture  
Coordinator M. Danysh, Administrative Assistant C. Kidd- Recording Secretary

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### **1. LAND ACKNOWLEDGEMENT**

The Chair acknowledged their gratitude for living on the traditional lands of the shíshálh Nation.

### **2. CALL TO ORDER AND DECLARATION OF CONFLICT**

The Chair called the Community Investment Program (CIP) Select Committee Grant Adjudication Meeting to order at 10:15 am. The Chair gave thanks to the members of the Committee for their time, and hard work.

Staff provided a brief overview of house keeping rules for the Committee.

The Committee was asked if there were any Declarations of Conflict, and it was noted that Ms. Luckhart was a member of the board for the Sunshine Coast Pride Society. It was determined for that conversation, Ms. Luckhart would leave the meeting, returning once finished.

### **3. ADOPTION OF AGENDA**

**Recommendation No. 1**

Moved/Seconded

That the March 24, 2025 Community Investment Program Select Committee Grant Adjudication Meeting Agenda be adopted.

**CARRIED**

In response to a question from the Committee, staff confirmed that detailed feedback is provided to all grant applicants.

**4. Review of Committee Scoring**Sunshine Coast Community Services - Arrowhead

The Committee reviewed the grant application, including an additional letter provided by Arrowhead Clubhouse regarding provincial cuts to funding. The Committee discussed the impact of the provincial funding cuts, including a potential reduction in hours of operation.

Committee Recommendation- \$10,000- 2025, \$10,000- 2026, \$10,000- 2027

Sunshine Coast Charitable Housing society

The Committee spoke about the current need for housing on the Coast, especially due to provincial downloading of public services and expenses.

The Committee discussed having a categorization field on the application, to note if the funds would be used for arts, events, staffing, research, etc. The Committee noted the challenges organizations are having to find volunteers, and seeing if contractors or other professionals could be willing to volunteer work or offer work at reduced costs for non-profits.

Committee recommendation- \$1,000.00

Sunshine Coast Pride Society

*Sophie Luckhart & Siobhan Smith, & Councillor Bell left the meeting at 11:14 am.*

It was noted that given the Pride Society is a newer organization, the supporting documents are not quite as robust as what more established organizations have, also this is an organization running only on volunteer hours.

The Committee discussed how this provided a good alternative to celebrate Pride, without having to go in to the Vancouver. It is also an event that traditionally has high attendance, even drawing in tourism.

*Councillor Bell returned 11:25 am.*

Committee Recommendation- \$1,000.00

Sechelt Downtown Business Association- Festival of Lights

*Sophie Luckhart returned at 11:27 AM*

The Committee discussed the impact that the Festival of Lights Parade has on the community, with the increased foot traffic in the downtown core. Committee members noted that having shops potentially stay open and offer beverages to help draw in business during the event, would be beneficial, as well as the need for adequate traffic control personnel for these events.

Committee Recommendation- \$1,500.00

Special Olympics BC- Sunshine Coast

The Committee discussed the application for Special Olympics BC- Sunshine Coast, and were supportive of the impact that this organization has in the community. the Committee asked how much of an impact the CIP grant would have, such as how much time would it cover for rentals.

It was noted that finding funds is becoming more difficult to be able to support all the work being done in the community by these varying organizations, and it was recommended that there also be feedback given on other potential sources of funding available.

Committee Recommendation- \$1,000.00

xwesam-Roberts Creek Community Association

The Committee noted that this is a newer organization that is also planning on creating an event similar to the Sechelt Festival of Lights. It was noted that even though this event wouldn't be in Sechelt itself, it would draw in the community. The Committee asked that staff suggest the Association should also seek funding from the regional government in their area as well.

Committee Recommendation- \$400.00

Royal Canadian Legion Branch 140

The Committee discussed the importance of the Remembrance Day Ceremonies, and the requirement for the Legion to hire professional traffic flaggers to ensure public safety. It was noted that the cost for the flagging service is higher as November 11 is a statutory holiday.

Committee Recommendation- \$4,400.00

Sunshine Coast Community Orchestra Association

The Committee discussed the application, and noted that this is a good organization that has helped to enhance our community, continuing to have a broad reach and positive impact.

Committee Recommendation- \$1,000.00

Sunshine Coast Community Services- Volunteer Program

The Committee discussed the level of contribution the SCCS has within our community, noting that they provide the highest number of Social Programs of any organization in the community. It was clarified that this request would be to help fund for a person to coordinate the volunteers, allowing the SCCS to be able to run all of their programming.

Committee Recommendation- \$2,500.00

Sunshine Coast Foundation

The Committee discussed the proposed seminars that would be hosted by the Foundation if it is successful with CIP Grant funding, and the benefit it would have for organization funding during harder economic times. It was noted that there could be options of hiring a local facilitator to run the seminar, in order to help keep costs lower.

Committee Recommendation- \$2,400.00

Sunshine Coast Pickleball Association

The Committee discussed the benefits of the Pickleball Association including, the level of inclusion, and health benefits. The Committee noted that feedback that had been received during the 2024 CIP Program, and how it has been implemented, increasing the visibility of the Association's impact.

Committee Recommendation- \$500.00

Sunshine Coast Writers and Editors Association

The Committee discussed the impact the Arts and Words Festival has for the District of Sechelt, including the increased Tourism, and business during the events.

Committee Recommendation- \$1,000.00

Coast Recital Society

The Committee spoke to the community impact and the demographics being reached by the Coast Recital Society.

Committee Recommendation- \$500.00- 2025, \$500.00- 2026, \$500.00- 2027.

Coast Rogue Art Society

The Committee received a brief history on the Rogue Arts Festival, and the impact previous events have had within the community. It was noted that the newer organization was working on building a new event that would positively impact the community, enhance Sechelt tourism and create jobs for local artists as well as event/production workers.

Committee Recommendation- \$1,900.00

Suncoast Phoenix Community Choir

A comment was made on the positive impact of the Choir's inclusivity, and public engagement.

Committee Recommendation- \$500.00

Sunshine Coast Jazz & Entertainment Society

The Committee spoke of the impact the Jazz Festival and similar events have in the Community, providing enjoyable programming, to bring people together.

Committee Recommendation- \$1,255.00

Coast Music Theatre Company

A question was raised around the engagement of the proposed event. It was clarified that though this is a new organization, they had run a previous event as a community initiative, and due to the high engagement and enthusiasm, decided to create the organization to continue providing the programming to the community.

Committee Recommendation \$1,500.00

Métis Nation of BC

The Committee discussed the increase in tourism that an event like this could have.

Committee Recommendation- \$1,000.00

Sunshine Coast Conservation Association

It was noted that the proposed event was highly educational and enjoyable. Though some of the experience would be available in aquariums, this event would provide an opportunity to engage in the natural environment.

Committee Recommendation- \$1,000.00

Citizens on Patrol Society

Clarification around the role that the Citizens on Patrol Society would play in the community was provided to the Committee. Community Safety has been a Council strategic priority, and this could help provide a means of keeping an eye out, and notifying the correct organizations as needed.

Committee Recommendation- \$1,500.00

Davis Bay Elementary School Parent Advisory Council

A question was raised regarding the impact for the community as a whole, beyond the school. The Committee also discussed alternate potential sources of funding, including fundraising, or support from the School Board.

Committee Recommendation- \$0.00

Sunshine Coast Skating Club

The Committee discussed the impact for the community, and found that the engagement would only include the specific individuals involved in skating, as well that there were already locations set up with most of the necessary equipment for the proposed training.

Committee Recommendation- \$0.00

Davis Bay Wilson Creek Selma Park Community Association

The Committee discussed the condition of Whitaker Park, and the liabilities involved with the park's current condition. It was noted that the park sees much use throughout the year, and though a park bench would be useful, there are higher priority issues that should be addressed around safety and overall maintenance.

Committee Recommendation- \$0.00

Gibsons Public Art Gallery

The Committee spoke about the potential impacts for Sechelt, and found that though the proposed event could potentially increase exposure for Sechelt artists, the direct impact of increasing tourism for Sechelt may not be significant.

Committee Recommendation- \$0.00

The Only Animal Theatre Society

After discussion, the Committee determined that there was not enough evidence of community impact within Sechelt.

Committee Recommendation- \$0.00

Sechelt Community Association Forum

The Committee noted that the proposed use of grant funds to create a website to link the different Associations websites together was not necessary, as the Associations already had websites, with links on the District of Sechelt website.

Committee Recommendation- \$0.00



Sunshine Coast Electric Vehicle Association

There was discussion regarding the potential benefits of this application. The Committee found that though there were environmental benefits, the proposal did not address issues of access to electric vehicles, provided minimal education, and would mainly benefit the members of the Electric Vehicle Association.

Committee Recommendation- \$0.00

#### 4.1 Discussion and Committee Recommendations

##### Recommendation No. 2

Moved/Seconded

That Council consider awarding the following multi-year funding agreements:

- a) Sunshine Coast Community Services Society- Arrowhead Clubhouse  
2025 - \$10,000.00, 2026 - \$10,000.00, 2027 - \$10,000
- b) The Coast Recital Society  
2025 - \$500.00, 2026 - \$500.00, 2027 - \$500.00

**CARRIED**

##### Recommendation No. 3

Moved/Seconded

That Council consider awarding the following annual grants:

- a) Sunshine Coast Charitable Housing Society - \$1,000.00;
- b) Sunshine Coast Pride Society - \$1,000.00;
- c) Sechelt Downtown Business Association – Festival of Lights - \$1,500.00;
- d) Special Olympics BC – Sunshine Coast - \$1,000.00;
- e) xwesam – Roberts Creek Community Association - \$400.00;
- f) Royal Canadian Legion Branch 140 - \$4,400.00;
- g) Sunshine Coast Community Orchestra Association - \$1,000.00;
- h) Sunshine Coast Community Services – Volunteer Program - \$2,500.00;
- i) Sunshine Coast Foundation - \$2,400;
- j) Sunshine Coast Pickleball Association - \$500.00;
- k) Sunshine Coast Writers & Editors Society - \$1,000.00;
- l) Coast Rogue Art Society - \$1,900.00;
- m) Suncoast Phoenix Community Choir - \$500.00;
- n) Sunshine Coast Jazz & Entertainment Society - \$1,255.00;
- o) Coast Music Theatre Company Society - \$1,500.00;

- p) Métis Nation of British Columbia - \$1,000.00;
- q) Sunshine Coast Conservation Association - \$1,000.00; and
- r) Sechelt Citizens on Patrol Society - \$1,500.00

**CARRIED**

The Committee discussed the next meeting would be held in September 2025, to discuss the Grant program, and processes used this year.

## **5. ADJOURNMENT**

### **Recommendation No. 4**

Moved/Seconded

That the March 24, 2025 Community Investment Program Meeting be adjourned at 2:55 pm.

**CARRIED**

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Certified correct by:

Donna Bell, Chair

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Certified correct by:

Kerianne Poulsen, Corporate Officer