



**DISTRICT OF SECHELT
REGULAR MEETING OF COUNCIL
AGENDA**

Wednesday, August 7, 2024, 7:00 pm

Community Meeting Room

1st Floor, 5797 Cowrie St., Sechelt

and Via Zoom Online Meeting Platform

PLEASE NOTE:

The public is welcome to attend meetings in person or by electronic communications, as follows:

District of Sechelt's YouTube channel: <https://www.youtube.com/user/SecheltMedia>

Zoom: <https://zoom.us>, join Meeting ID: 829 2517 3190 and Password: AUG2024

Phone: 1-778-907-2071, with Meeting ID: 829 2517 3190 and Password: 8141629

Pages

1. LAND ACKNOWLEDGEMENT

The District of Sechelt is located on the traditional and unceded territory of the shíshálh Nation. We respect the histories, language and culture of the people of the shíshálh Nation, whose presence continues to enrich this community.

2. CALL TO ORDER AND DECLARATION OF CONFLICT

3. ADOPTION OF AGENDA

4. DELEGATIONS & PROCLAMATIONS

None.

5. BUSINESS ITEMS

5.1 Council Appointments to Municipal Insurance Association of BC's 2024 Annual General Meeting 3

Appointment of One Member of Council and Two Alternates.

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5.3 Wakefield Road Culvert Replacement Award and Additional Funding 15

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a. For First Reading

OCP Amendment Bylaw 492-37

Zoning Amendment Bylaw 580-14

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8.	BUSINESS ARISING FROM THE MINUTES	
9.	COUNCIL REPORTS	
9.1	Sunshine Coast Regional District Representatives	
9.2	Council	
10.	CORRESPONDENCE	
10.1	2024-07-10 Sunshine Coast Community Forest - Legacy Fund Grant Recommendations	41
	<i>Legacy Fund Committee Grant Recommendations for Council Consideration:</i>	
	That the following Sunshine Coast Community Forest Legacy Fund Grant Committee recommendations be approved:	
	Gibsons Seniors Society	\$13,500
	Gibsons Curling Club	\$4,500
	Halfmoon Bay Community Association	\$13,500
	Pender Harbour Music Society	\$10,800
	Pender Harbour Reading Centre Society	\$7,200
	St. Bart's Food Bank	\$13,500
	Sunshine Coast Affordable Housing Society	\$23,220
	West Sechelt Community Association (WSCA)	<u>\$13,680</u>
	TOTAL	\$99,900
10.2	2024-07-18 Chair Leonard Lee - SCRD Community Climate Action Plan	60
	<i>Recommendation from the Sunshine Coast Regional District For Council Consideration:</i>	
	Refer (SCRD Community Climate Action Plan) to District of Sechelt, Town of Gibsons, shíshálh Nation, and Sḵw̱x̱wú7mesh Nation for information, response, endorsement, or adoption as may be desired.	
11.	RELEASE OF CLOSED MEETING ITEMS	
12.	ADJOURNMENT	
	<i>Public Question and Answer Period.</i>	

REQUEST FOR DECISION

TO: Council **MEETING DATE:** August 7, 2024
FROM: Tracy Forster, Deputy Corporate Officer
SUBJECT: **Council Appointments to Municipal Insurance Association of BC's 2024 AGM**
FILE NO: 0230

RECOMMENDATION

That a member of Council be appointed as voting delegate at the Municipal Insurance Association of BC's Annual General Meeting on September 17, 2024; and

That two members of Council be appointed as alternates.

PURPOSE

To appoint one member of Council as voting delegate and two alternates in the delegate's absence to attend the 2024 Municipal Insurance Association of BC's Annual General Meeting to vote on the District of Sechelt's behalf.

DISCUSSION

Summary

The Municipal Insurance Association of BC's (MIABC's) Annual General Meeting (AGM) is scheduled to take place on Tuesday, September 17, 2024 from 3:30pm to 4:30pm, in conjunction with the Union of BC Municipalities Convention in Downtown Vancouver.

In accordance with Article 6.13 of MIABC's Reciprocal Insurance Exchange Agreement (RIEA), one voting delegate and two alternates may be appointed and registered with MIABC to vote the District of Sechelt's interests at the AGM.

In 2023, Councillor Inkster was appointed as the voting delegate and Councillors Bell and Shepherd were appointed as alternates.

POLICY AND BYLAW IMPLICATIONS

None.

SUSTAINABILITY PLAN IMPLICATIONS

6. Sustainable Community Growth and Development

STRATEGIC PLAN IMPLICATIONS

None.

FINANCIAL IMPLICATIONS

None.

COMMUNICATIONS

Staff will provide MIABC with the Council resolution.

Respectfully submitted,

Tracy Forster

Deputy Corporate Officer

Attachment – 2024-06-21, Email, MIABC, Voting Delegate

Kerianne Poulsen

From: Claudia Chan <cchan@miabc.org>
Sent: Friday, June 21, 2024 4:17 PM
To: Kerianne Poulsen
Subject: MIABC Voting Delegate

Caution! This message was sent from outside your organization.

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Hi Kerianne,

The Municipal Insurance Association of BC's (MIABC's) 37th Annual General Meeting (AGM) is scheduled to take place on Tuesday, September 17th in Vancouver in conjunction with the UBCM Convention. Each member's council (or board as the case may be) decides who will act as the voting delegate on behalf of the member at the AGM. At the AGM, voting delegates will:

- Hear reports from the MIABC Board Chair and Committee Chairs
- Vote on resolutions
- Elect Board Directors

In accordance with Article 6.13 of the Reciprocal Insurance Exchange Agreement (RIEA), the following voting delegate and two alternates have been registered with the MIABC to vote your interests at this year's AGM. If you would like to change the delegate and/or alternates, please forward a resolution of your Council/Board directing these changes to miunes@miabc.org no later than Monday, August 2, 2024. The voting delegate's duties include:

- Reviewing resolutions
- Gathering feedback from their council or board
- Attending the AGM

Every year, several weeks before the MIABC's Annual General Meeting (AGM), we send voting delegates a copy of the AGM booklet. This booklet provides background information and details on the resolutions to be voted on at the meeting. The resolutions concern the terms of our property and liability insurance programs and our governing document, the Reciprocal Insurance Exchange Agreement. This year the AGM Booklet with future voting information will be distributed on Tuesday, August 16th, 2024.

Voting Delegate: Mayor John Henderson
Email address: mayorjohn@sechelt.ca

Alternate #1: Councillor Matt McLean
Email address: mclean@sechelt.ca

Alternate #2:
Email address:

Best Regards,



Claudia Chan (She/Her/Hers)
Manager of Digital Strategy and Technology
Tel: 604.449.6345 | Fax: 604.683.6244 | cchan@miabc.org

**MUNICIPAL
INSURANCE
ASSOCIATION
OF BRITISH
COLUMBIA**

Municipal Insurance Association of B.C.

200 - 429 West 2nd Ave.
Vancouver, BC V5Y 1E3

www.miabc.org



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REQUEST FOR DECISION

TO: Council **MEETING DATE:** August 7, 2024
FROM: Siobhan Smith, Manager of Community Services
SUBJECT: **Service Agreement Renewal for the Sechelt Community Archives**
FILE NO: 2240-2024

RECOMMENDATION

1. That a 5-year service agreement with the Sunshine Coast Museum and Archives for the operation of the Sechelt Community Archives be approved; and
 2. That the Director of Corporate and Community Services and Corporate Officer be authorized to sign the agreement.
-

PURPOSE

This report seeks Council approval to renew a service agreement with the Sunshine Coast Museum and Archives for the operation of the Sechelt Community Archives.

OPTIONS

1. That staff provide Council with information on overseeing the operation of the Sechelt Community Archives, including governance, payroll and succession planning.
2. Provide staff with other direction.

DISCUSSION

In 2021, Council approved a 3-year service agreement for the Sunshine Coast Museum and Archives (SCMA) to operate the Sechelt Community Archives. That agreement will expire on December 31, 2024. As part of the agreement, the two parties committed to meeting 6-months prior to negotiate renewal. In June 2024, staff and board members of the SCMA met with District staff to discuss renewal. In discussion, it was noted that the agreement has worked well for both parties and that, with approval from District Council, both parties would like to renew the agreement for a 5-year term.

Background

The Sechelt Community Archives is a collection of primary source documents and materials dating back to the 1870s. The original collection, known as the Helen Dawe Collection, was donated to the District of Sechelt in 1996.

Since 2022, the SCMA has fulfilled the role of overseeing operations of the Sechelt Community Archives, including administering the payroll for Archivist Ann Watson. The SCMA's mandate is aligned with that of the Sechelt Archives, and they have a governing board and qualified staff to oversee the long-term care of the collections. As a registered charity, the SCMA is eligible for grants from various levels of government and public foundations making them uniquely suited for the task of overseeing the Sechelt Archives.

POLICY AND BYLAW IMPLICATIONS

Staff will ensure that any users of the Sechelt Community Archives information technology systems have read and signed Council Policy 1.7.1 Acceptable Use (Technology).

SUSTAINABILITY PLAN IMPLICATIONS

Renewing a service agreement with the SCMA for the operation of the Sechelt Community Archives is aligned with the following goals of the 2019-2022 Strategic Plan:

1. Social Sustainability and Community Well Being
4. Arts and Culture

STRATEGIC PLAN IMPLICATIONS

Renewing a service agreement with the SCMA for the operation of the Sechelt Community Archives is aligned with the following goals of Council's Strategic Plan:

4. Ensuring Financial Balance
6. Fostering a Vibrant Downtown Core

FINANCIAL IMPLICATIONS

The District of Sechelt provides for the website, phone, internet, IT support, contents insurance and appraisals for the Sechelt Archives. To ensure the consistency of services provided by the Sechelt Community Archives, staff are recommending that the District continue to provide these basic services for the duration of the renewed agreement.

While the SCMA is operating the Sechelt Community Archives, they will also be responsible for submitting an annual budget request to the Sunshine Coast Regional District. The SCRD hosted community partners 2025 budget information sessions in July 2024 and have asked that the SCMA submit their 2025 budget proposal to the SCRD by September 20, 2024. The SCMA will

continue to be responsible for applying for grants from local, provincial and federal funding programs to support the operations of the Sechelt Community Archives.

COMMUNICATIONS

Staff will communicate Council's decision directly to the manager, and to the board of directors of the Sunshine Coast Museum and Archives.

Respectfully submitted,

Siobhan Smith

Manager of Community Services

Attachments:

1 - DRAFT - 2025-2029 SERVICE AGREEMENT - Sunshine Coast Museum and Sechelt Community Archives

SERVICE AGREEMENT

This Agreement dated for reference the ____ day of _____, 202_.

BETWEEN:

SUNSHINE COAST MUSEUM AND ARCHIVES
716 Winn Road
Gibsons, BC
V0N 1V0

(the "Museum")

AND:

DISTRICT OF SECHELT
Box 129
Sechelt, BC
V0N 3A0

(the "District")

WHEREAS:

- A. The District is owner of the Sechelt Community Archives; and
- B. The District wishes to contract for the operation of the Sechelt Community Archives, currently located in a leased unit of the Trail Bay Centre at 5760 Teredo St., Sechelt, BC; and
- C. The Museum is a registered non-profit society in the province of BC and a charitable organization registered with the Canada Revenue Agency; and
- D. The Museum preserves, promotes, and presents the history of the Sunshine Coast, including Sechelt; and
- E. The Museum has the necessary resources and expertise required to operate an Archives; and
- F. The District wishes to enter into a five (5) year Service Agreement (the "Service Agreement") with the Museum for the purpose of operating the Sechelt Community Archives.

NOW THEREFORE, in consideration of the mutual promises set out herein, the parties agree as follows:

1. TERM OF AGREEMENT

- 1.1. The District agrees to engage the Museum to operate the Sechelt Community Archives for a five (5) year period commencing January 01, 2025 and ending December 31, 2029.
- 1.2. This Service Agreement may be renewed, modified, or terminated only with the expressed written consent of both parties.
- 1.3. The Parties shall agree to meet six months prior (June 2029) to the expiration of the Service Agreement to negotiate renewal of a future agreement.
- 1.4. Either party may withdraw from this Agreement by providing not less than sixty (60) days written notice.
- 1.5. In the event any party provides notice of termination or a modification of the Agreement, both parties will agree to meet within 30 days to discuss the reasons for the termination or modification, the impact it will have on the Sechelt Community Archives service delivery, and the terms of this Agreement.

2. FACILITY

- 2.1. The District agrees to provide a facility within the municipality's boundaries suitable for the operations of the Sechelt Community Archives. The Sechelt Community Archives is currently operating out of a leased commercial unit in the Trail Bay Centre at 5760 Teredo St. The lease for this unit will expire Feb 28, 2030.

3. MUSEUM RESPONSIBILITIES

- 3.1. The Museum will provide an adequate standard of care for the collection and ensure that the collections of the Sechelt Community Archives are acquired, documented, housed, and preserved in accordance with best practices set by the Canadian Museums Association. No item in the collection shall be deaccessioned, or otherwise removed from the collection, without prior written approval of the District.
- 3.2. The Museum will identify, acquire, and preserve records of archival value to the District of Sechelt and the community as a whole, on behalf of the District and in accordance with the collection policy of the Sechelt Community Archives.

- 3.3. The Museum is responsible for security of the Sechelt Community Archive's computer hardware, software, and data stored on-site, and must ensure appropriate measures and processes are in place to protect the District's assets contained within the premise.
- 3.4. The Museum will provide adequate staffing for the operation of the Sechelt Community Archives, in accordance with the provincial government workplace safety and employment standards.
- 3.5. The Museum will operate the Sechelt Community Archives on behalf of the District and will provide public access to the Archives free of charge.
- 3.6. The Museum will provide public access to the Sechelt Community Archives, at minimum, by appointment and online year-round. The collection holdings will be made available for public viewing for research and/or educational purposes, except in cases where access has been restricted based on copyright, privacy legislation, or other legal restrictions.
- 3.7. The Museum will prepare a written report on an annual basis, to be submitted to District staff before December 31st, providing the District with an overview of the preceding year's operations of the Sechelt Community Archives.
- 3.8. The Museum will present an annual budget proposal to District staff for review, prior to submitting this budget proposal to the Sunshine Coast Regional District. The Museum will include the cost of the lease for the commercial unit in the Trail Bay Centre at 5760 Teredo St. in this budget proposal.
- 3.9. The Museum will submit annual budget requests to the Sunshine Coast Regional District. Requests for additional capital or one-time special operating projects, outside of the funding provided by the Sunshine Coast Regional District, will be submitted in writing as part of the District's budget processes. In the event of a surplus, consideration of funding for capital or one-time special operating projects, must first come from surplus funds.
- 3.10. The Museum, for the duration of this Agreement, will be responsible for the maintenance and replacement of office furnishings, computer hardware, and any other furnishings and/or equipment not covered by separate Lease Agreement between the District and Trail Bay Properties Ltd. for the lease of Unit #204/206, 5760 Teredo St.

3.11. The Museum shall indemnify and hold harmless the District and its councillors, officers, employees, successors, and assigns, against and from any and all actions, causes of actions, claims, suits, costs and expenses of any kind arising from any property damage, or personal or bodily injury, arising from or connected with the provision of the Sechelt Community Archives services, and for any breach of this Agreement by, or from any act or omission of the Museum or its invitees, licensees, employees, agents, contractors, officers or any other person for whom the Museum is liable, provided that claims, damages, losses, costs and expenses arising out of the independent negligent acts of the District shall be exempt from the indemnification provisions of this Agreement.

4. DISTRICT RESPONSIBILITIES

4.1. The District, at its own expense, will provide the website, phone, internet, and IT support for the Sechelt Community Archives.

4.2. The District, at its own expense, will arrange for an appraisal of the Sechelt Community Archives collection as and when required.

4.3. The District will obtain, at its own expense, all insurance coverage reasonably required in respect of the collections and other physical assets of the District.

4.4. The District will continue to receive and hold monetary donations to the Sechelt Community Archives.

4.5. The District will provide a staff liaison to the Museum.

4.6. The District is responsible for the security of the Sechelt Community Archive's website and related data stored on its own server.

5. DISPUTE RESOLUTION

5.1. Mediation

5.1.1. Where there is an unresolved dispute arising out of this Agreement, then, within 7 days of written notice from one party to the other, or such time as agreed to by both parties, the parties will participate in good faith in order to resolve and settle the dispute. In the event that the parties are unable to resolve the dispute within 14 days of the first written notice, or such other time period agreed to by both parties, each party will agree to use a mutually agreed upon independent mediation

REQUEST FOR DECISION

TO: Council **MEETING DATE:** August 7, 2024

FROM: Kirn Dhillon, Director of Engineering and Operations
Serge Fjetland, Engineering Technologist

SUBJECT: **Wakefield Road Culvert Replacement Award and Additional Funding**

FILE NO: 5331-132-2021-06

RECOMMENDATIONS

1. That additional funding for the Wakefield Road Culvert Replacement project in the amount of \$300,000 be approved for a total project cost of \$1,182,238.00 with funding to come from the Growing Communities Fund.
 2. That the Wakefield Road Culvert Replacement contract be awarded to NB Contracting LTD. in the amount of \$864,366.88 + GST; and that the Director of Engineering and Operations and the Corporate Officer be authorized to sign the contract.
-

PURPOSE

To present Council with recommendations for the Wakefield Culvert Replacement Project.

DISCUSSION

OPTIONS

1. That staff bring forward options for Council's consideration on projects approved in the 2024 capital budget that could be deferred to future years and those funds be used for the Wakefield Road Culvert Replacement Project.
2. Provide other direction to staff.

Summary

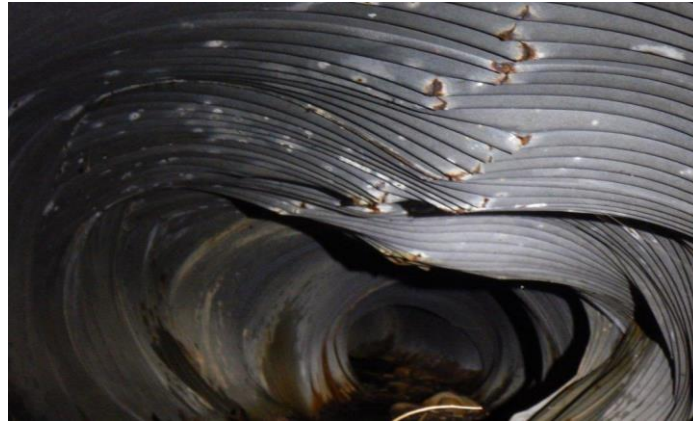
The Wakefield Road Culvert shows early signs of failure, with significant deformation and stones protruding through corrugated steel pipe (CSP). Failure of the culvert would plug the creek, causing total failure of Wakefield Road. To safeguard the road, and ensure the culvert does not collapse, the culvert needs to be replaced.

The District completed the design in-house, and the project was tendered, with the tender closing Wednesday, July 17th. The lowest bid is within the project budget of \$882,328, though the combined cost of all completed works including archaeological, environmental, and geotechnical investigations already exceeds the funding.

Accordingly, staff are requesting additional funds be allocated to the project to re-establish the contingency and the project be awarded to the lowest compliant bidder of NB Contracting LTD. Any funds not used for the Wakefield Road Culvert Replacement Project will be returned to the source fund.

Background

During the Area A06 sewer project in 2019, Wakefield Culvert was identified as nearing failure and prioritized for replacement to ensure public safety. Failure of this CSP culvert could result in the total failure of this section of road.



Condition of Wakefield Culvert in 2019

The District of Sechelt completed a geotechnical assessment of the ground surrounding the culvert, which revealed non-suitable pipe bedding materials. To ensure the lifespan of the new culvert, the existing material needs to be removed, and replaced with Master Municipal Construction Document (MMCD)-compliant pipe bedding. Archaeological and environmental permitting has been completed, with the permits issued. The area was assessed as having a low potential for archaeological impact, and no construction monitoring is anticipated to be required.

To reduce project costs and minimize delays, the District procured the Class V headwall and concrete pipes. These have been delivered to the DoS public works yard.



Two truckloads of concrete pipe delivered to the Public Works yard

POLICY AND BYLAW IMPLICATIONS

None.

SUSTAINABILITY PLAN IMPLICATIONS

- 3. Environmental Sustainability
- 5. Planning for Climate Change
- 6. Sustainable Community Growth and Development

STRATEGIC PLAN IMPLICATIONS

- 3. Community Safety and Wellbeing
- 5. Commitment to Climate Change Mitigation, Adaptation, and the Preservation of the Natural Environment

FINANCIAL IMPLICATIONS

Best practice for any project is to ensure that a healthy contingency is maintained over the lifespan of the project to address unforeseen situations. The additional funding for this project will address cost risks.

Wakefield Culvert Replacement	
2024 Budget	\$ 882,328
<hr/>	
Lowest Compliant Bid (NB Contracting LTD.)	\$ 864,366.88
Costs to date, including material and engineering:	\$ 77,119.82
<hr/>	
Expected project total	\$ 941,486.70
<hr/>	
Requested for 25% contingency	\$ 300,000
Project Total	\$ 1,182,328

COMMUNICATIONS

Notice of Intent to Award has been provided to NB Contracting LTD. Upon Council approval, Notice of Award will be issued in the amount of \$864,366.88 + GST, and the construction will be scheduled. The contractor will issue notice to all nearby residents five (5) business days prior to the start of construction. However, District Communications will provide public notice to the community as soon as possible pending Council's decision.

Respectfully submitted,

Serge Fjetland, ASCT, Engineering Technologist

Kirn S. Dhillon, P.Eng., PgMP
Director of Engineering and Operations

REQUEST FOR DECISION

TO: Council **MEETING DATE:** August 7, 2024
FROM: Tyson Baker, Senior Development Planner
SUBJECT: Official Community Plan Amendment and Zoning Amendment for École du Pacifique School District 93
FILE NO: 3060-20-2024

RECOMMENDATIONS

1. That Official Community Plan Amendment Bylaw No. 492-37, 2024 be read a first time;
 2. That Council consider Official Community Plan Amendment Bylaw No. 492-37, 2024 in conjunction with the District of Sechelt Financial Plan and Waste Management Plan, pursuant to Section 477 of the *Local Government Act*;
 3. That Council refer Official Community Plan Amendment Bylaw No. 492-37, 2024 to relevant organizations for comment as part of early and on-going engagement, pursuant to Section 475 of the *Local Government Act* and Council Policy 3.3.7 Official Community Plan Consultation;
 4. That Zoning Amendment Bylaw No. 580-14, 2024 be read a first time;
 5. That prior to consideration of adoption, the applicant shall:
 - a. Enter into a section 219 covenant to be registered on the property title to require a landscape plan and cost estimate from a qualified professional to the satisfaction of the District, be provided prior to the issuance of a Building Permit.
-

PURPOSE

To present Council with a rezoning application for a property legally described as Lot B District Lot 1331 Plan 18108 for a new school consisting of rooms for daycare, preschool, elementary and secondary, for approximately 200 students. Official Community Plan (OCP) and Zoning Bylaw amendment bylaws for first reading are attached for Council's consideration.

OPTIONS

1. Defer the application pending additional information as directed.
2. Reject the application.

DISCUSSION

Summary

The applicant, on behalf of Conseil Scolaire Francophone de la Colombie-Britannique (School District No. 93) would like to amend the OCP and Zoning Bylaw to allow for a new school site on the subject property. The proposed school would be operated by School District No. 93 (Francophone) and would have enough space for approximately 200 pupils consisting of between daycare to secondary level education which can be summarized in *Table 1 – Student Demographic Analysis*. The subject property is located within a predominantly residential neighbourhood just west of the town centre. Additionally, the subject property is located directly north of Chatelech Secondary School. School District No. 93 has approached School District No. 46 regarding the ability to share the playfields on Chatelech Secondary School.

The proposed school would be accessed from Medusa Street with parking, bus loop and pick up and drop off areas located in front of the school. Outdoor play areas would be located adjacent to the bus loop abutting the school while a large play field would be located behind the school. Lot grading will likely be required for areas in the proposed playfield, bus loop and parking areas.

Education Level	Number of Classrooms	Number of Pupils
Infant/Toddler Childcare	1	12
Pre-Kindergarten Childcare	1	24
Kindergarten	1	20
Elementary	4	100
Secondary	2	50
Total	9	206

Table 1 – Student Demographic Analysis

Overall, a new school could contribute to the well-being of the community by providing additional spaces for children of all ages to attend, specifically for those seeking language acquisition beyond English which may be attractive to certain demographics. Furthermore, the addition of the school would allow for increased greenspace and assets such as a field that could be used by the community outside of instruction hours. The development is proposing approximately 36 childcare spaces which will contribute to needed childcare spaces within Sechelt. Furthermore, childcare spaces must also comply with provincial government regulations for childcare operations that impose a variety of conditions including indoor and outdoor space requirements.

This proposed development would be exempt from any amenity contributions as it is a civic use. Additionally, this application is not subject to a development permit for form and character as institutional uses are exempt from being within a development permit area as per section 488 of the *Local Government Act*. However, the application can go to the Advisory Planning Commission for general review and feedback on the preliminary design should Council wish to do so.



Figure 1 – Subject Property

Legislative Context

Because the proposal is not consistent with the Official Community Plan (OCP), an OCP amendment is required to change the land use designation to permit such a use. A public hearing will be required as per section 464 of the *Local Government Act*. Public Notice will be required prior to the commencement of a Public Hearing.

Background

Table 1 – Application Background

Applicant	Craig Burns (Principle Architecture)
Owner	Conseil Scolaire Francophone de la Colombie-Britannique (School District No. 93)
Civic Address	Not Applicable
Legal Address	Not Applicable
Size of Properties	20,044.30 m ²
OCP Designation	Multi-Family Mixed Residential
Zoning Designation	CD-3 – Seniors Lodge
DP Areas	DPA 7 - Multiple Family Residential

POLICY AND BYLAW IMPLICATIONS

Official Community Plan

The proposed development of a school is not a supported use in the Multi-family Mixed Residential designation. Therefore, an amendment to the Official Community Plan (OCP) will be required to change the designation from Multi-family Mixed Residential to Civic Institutional Utilities in order to allow for the proposed development.

Zoning Bylaw

The property is currently zoned Comprehensive Development 3 – Seniors Lodge (CD-3) and would need to be rezoned to Community and Civic 1 (CC-1) which permits the use of a school. The preliminary site plan does appear to meet the setback, height, lot coverage and other applicable regulations as provided in the CC-1 zone, such as parking. Should the application proceed staff will work with the applicants to seek zoning compliance or possibly site-specific regulations if needed.

There is also a housing agreement bylaw registered on title respecting a former development. This agreement will need to be removed prior to consideration of adoption of a bylaw amendment.

SUSTAINABILITY PLAN IMPLICATIONS

This development would align with the following goals of the Integrated Community Sustainability Plan

1. Social Sustainability and Community Well Being
2. Economic Sustainability
6. Sustainable Community Growth and Development

STRATEGIC PLAN IMPLICATIONS

1. Effective Growth

COMMUNICATIONS

Public Notice and a Public Hearing would be required for this application at a later date, subject to Council' support for the application. If approved by Council a Public Hearing would be advertised in the newspaper, District website and social media. Referrals for the application were sent on July 17, 2024.

Respectfully submitted,

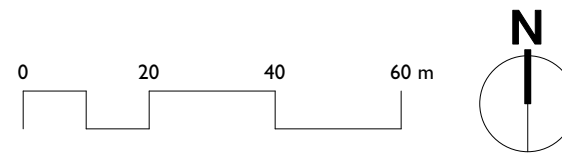
Tyson Baker
Senior Development Planner

Attachments:

- 1 – Site Plan
- 2 – OCP Amendment Bylaw No. 492-37, 2024
- 3 – Zoning Amendment Bylaw No. 580-14, 2024



1 Site
Scale: 1:1200



School Requirements

Department	Classes	Students
Kindergarten	1	20
Elementary	4	100
Secondary	2	50
I/T Childcare	1	12
PK Childcare	1	24
Totals		206

Building Area	
DAS Floor Area	2,936 m ²
Childcare Floor Area	380 m ²
Total Floor Area	3,316 m²

Building Height (2 storeys) +/- 8 m

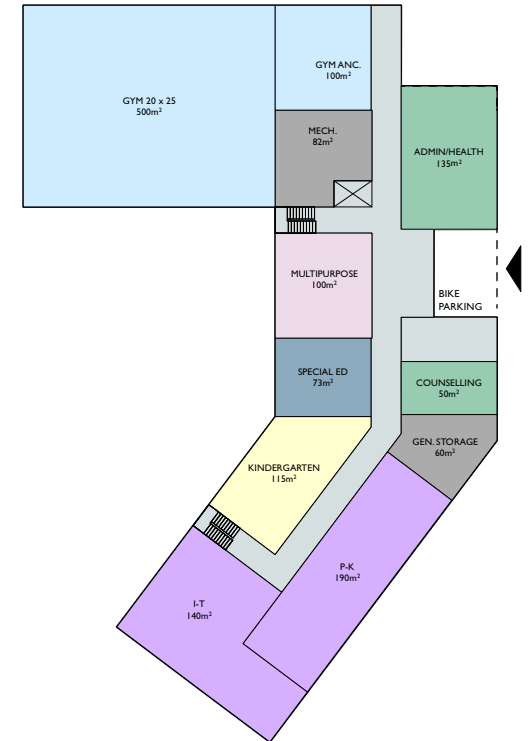
Site Area	
Total Site Area	20,063 m ² (2.0 Ha)
Zoning	CD-3
Lot Coverage	9.6%

Parking (Zoning Bylaw)	% of Total Enrollment	% of Enrollment x Total Floor Area	Formula (per bylaw)	Stalls
Kind./Elementary	71%	2,072m ²	(1/90 m ²)	24
Secondary	29%	864m ²	(1/65 m ²)	14
NLC: I/T and Pre-K			(1/5 kids)	8
Total				46

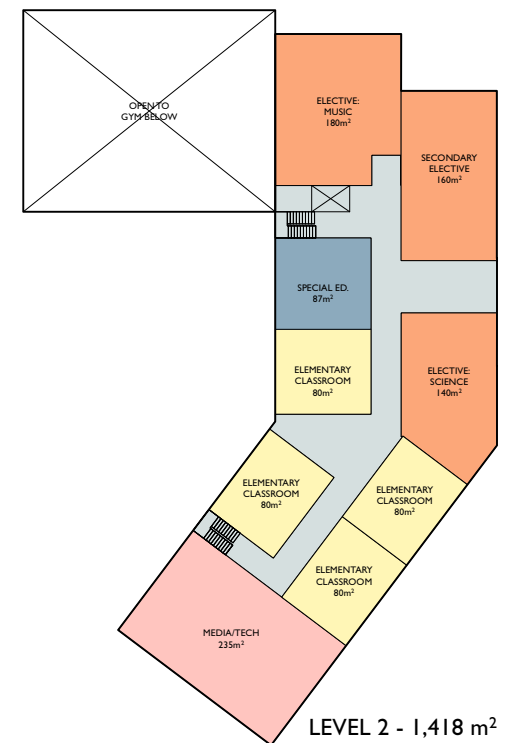
Notes

- Property is currently zoned CD-3 (Seniors Lodge). Development of a school will likely require rezoning.
- Setbacks based on CC-1 Zone requirements (Community and Civic One Zone, Sechelt Bylaw 580, Zoning)
- Maximum permitted grade for emergency vehicle access route is 1:12.5 (8%) over minimum 15m. Grading and retaining will be required to meet requirements.
- School program is preliminary, based on projections and ministry area standards, and is subject to change.
- Discussions are ongoing between the CSF and SD46 regarding potential sharing of Chatelech's playfields

Steep area of site requiring retaining and significant regrading.



LEVEL 1 - 1,898 m²



LEVEL 2 - 1,418 m²

Proposed A 1

**DISTRICT OF SEHELDT
Bylaw No. 492-37, 2024**

Being a bylaw to amend District of Sechelt Official Community Plan Bylaw No. 492, 2010
for Lot B District Lot 1331 Plan 18108.

WHEREAS the District of Sechelt deems it necessary to amend the District of Sechelt Official Community Plan Bylaw No. 492, 2010;

NOW THEREFORE, the Council of the District of Sechelt in open meeting assembled enacts as follows:

TITLE

1. This bylaw may be cited for all purposes as, “Official Community Plan Amendment Bylaw No. 492-37, 2024”.

AMENDMENTS

2. That LOT B DISTRICT LOT 1331 PLAN 18108 on Medusa Street, as shown on the plan attached to and forming part of this bylaw as Schedule A, be redesignated from Multifamily Mixed Residential to Civic Institutional Utilities.
3. Schedule C1 of Official Community Plan Bylaw No. 492, 2010 be amended to reflect the land use designation and boundaries brought into force by this bylaw.

PROVISIONS


4. If any section, subsection or clause of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this bylaw.
5. That Schedule A is attached to and forms part of this bylaw.

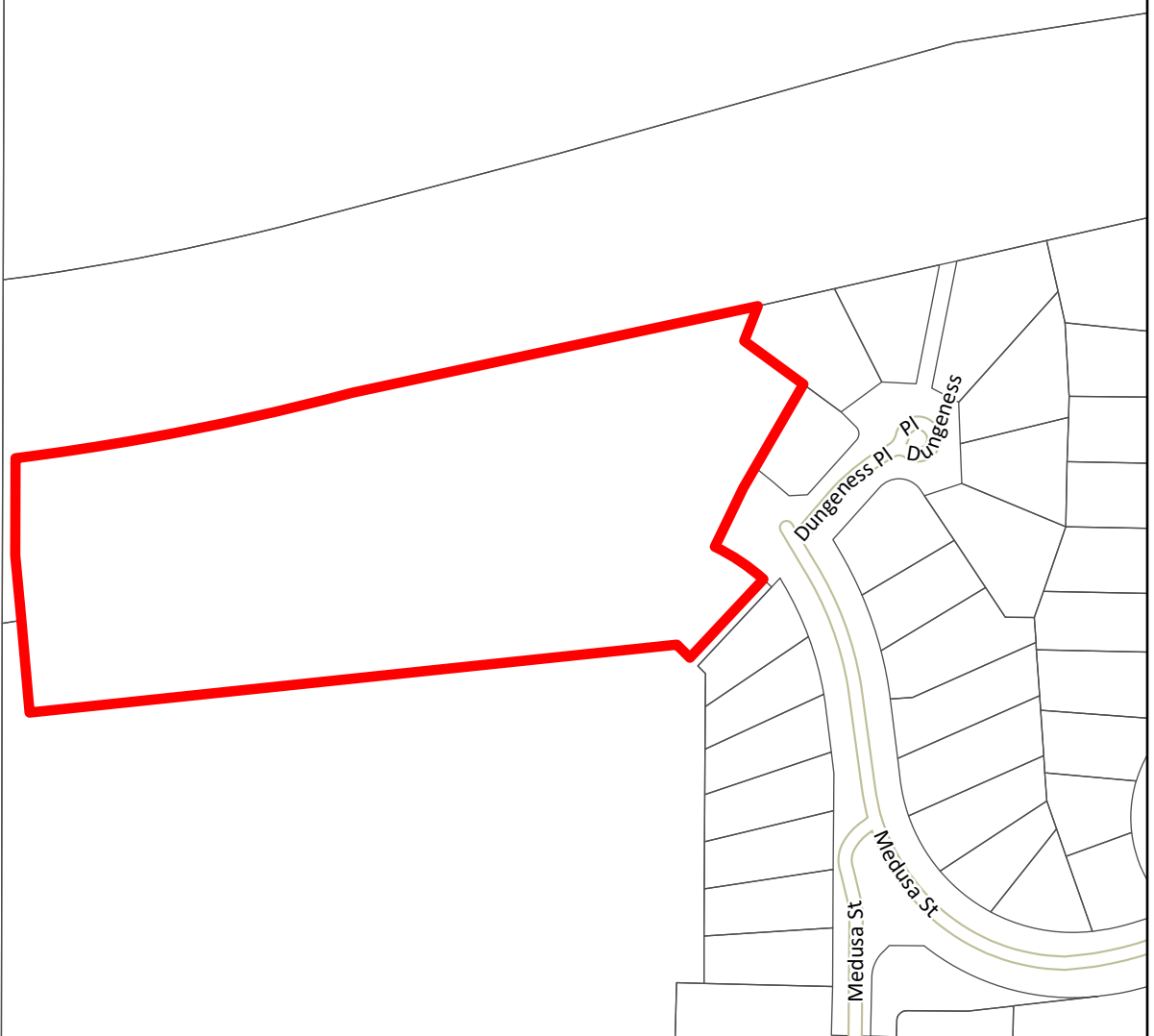
READ A FIRST TIME THIS	DAY OF	2024
READ A SECOND TIME THIS	DAY OF	2024
PUBLIC HEARING HELD THIS	DAY OF	2024
READ A THIRD TIME THIS	DAY OF	2024
ADOPTED THIS	DAY OF	2024

Mayor

Corporate Officer

CIVIC: NO ASSIGNED ADDRESS
LEGAL: LOT B DISTRICT LOT 1331 PLAN 18108
PID: 007-230-516

 Subject Parcel



**DISTRICT OF SEHELTT
Bylaw No. 580-14, 2024**

A bylaw to amend District of Sechelt Zoning Bylaw No. 580, 2022 for Lot B District Lot 1331 Plan 18108.

WHEREAS the District of Sechelt deems it necessary to amend the District of Sechelt Zoning Bylaw No. 580, 2022;

AND WHEREAS the proposed rezoning is consistent with Official Community Plan Bylaw No. 492, 2010;

NOW THEREFORE, the Council of the District of Sechelt in open meeting assembled enacts as follows:

TITLE

1. This bylaw may be cited for all purposes as “Zoning Amendment Bylaw No. 580-14, 2024”.

AMENDMENTS

2. That LOT B DISTRICT LOT 1331 PLAN 18108 on Medusa Street, as shown on the plan attached to and forming part of this bylaw as Schedule A, be rezoned from CD3 (Comprehensive Development 3 – Seniors Lodge) to CC1 (Community and Civic 1).
3. That Zoning Designation Schedules of Zoning Bylaw No. 580, 2022 (Official Zoning Maps Schedule A1) be amended to reflect the zoning designation and boundaries brought into force by this bylaw.

PROVISIONS


4. If any section, subsection or clause of this bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this bylaw.
5. That Schedule A is attached to and forms part of this bylaw.

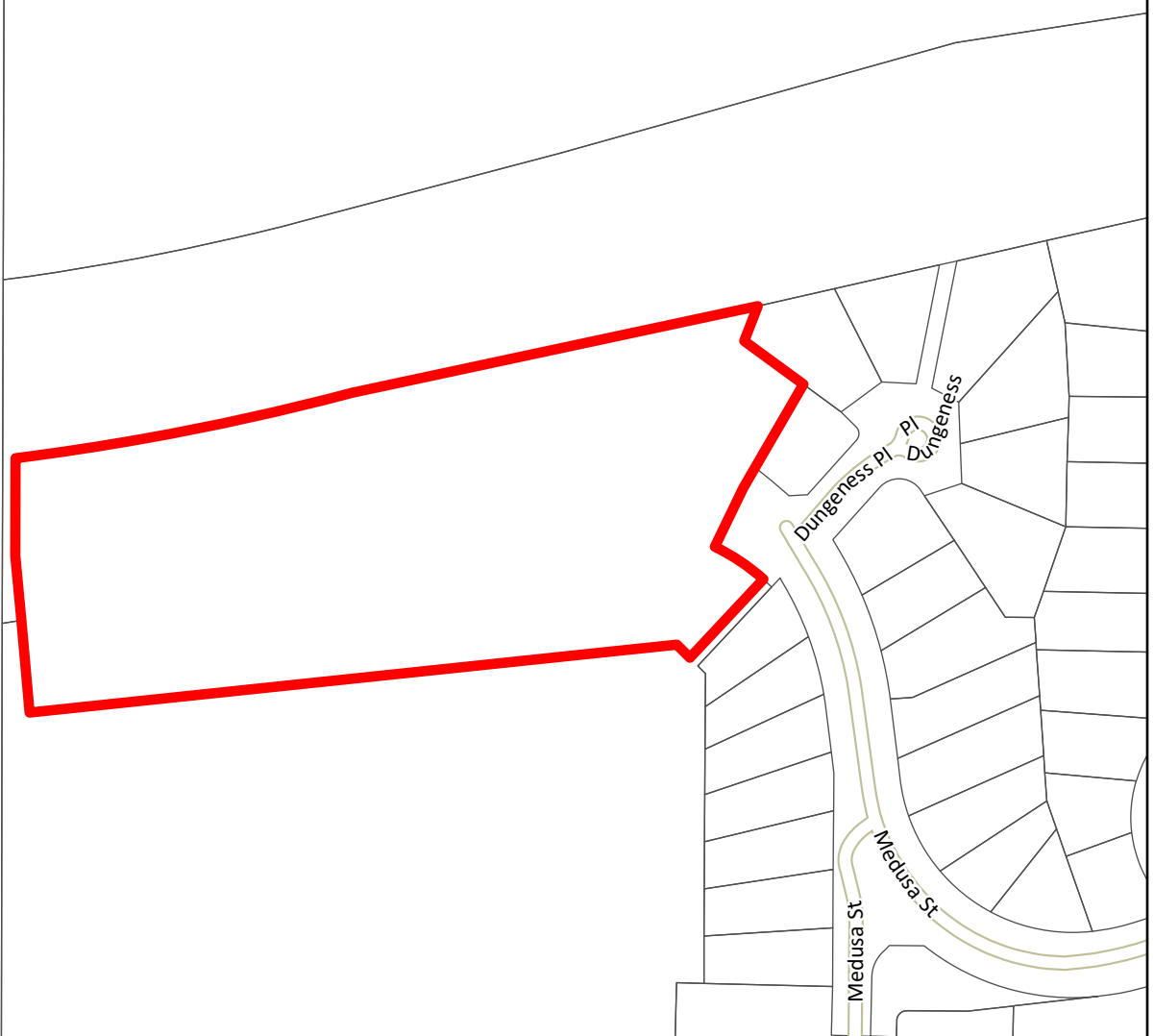
READ A FIRST TIME THIS	DAY OF	2024
READ A SECOND TIME THIS	DAY OF	2024
PUBLIC HEARING HELD THIS	DAY OF	2024
READ A THIRD TIME THIS	DAY OF	2024
ADOPTED THIS	DAY OF	2024

Mayor

Corporate Officer

CIVIC: NO ASSIGNED ADDRESS
LEGAL: LOT B DISTRICT LOT 1331 PLAN 18108
PID: 007-230-516

 Subject Parcel





DISTRICT OF SECHELT

MINUTES OF THE REGULAR COUNCIL MEETING

**July 17, 2024, 7:00 pm
Community Meeting Room
1st Floor, 5797 Cowrie St., Sechelt
and Via Zoom Online Meeting Platform**

PRESENT: Mayor J. Henderson, Councillor D. Bell, Councillor D. Inkster, Councillor D. McLaughlan, Councillor B. Rowe, Councillor A. Shepherd, Councillor A. Toth

STAFF: Chief Administrative Officer A. Yeates, Director of Planning and Development A. Allen, Director of Engineering and Operations K. Dhillon, Director of Financial Services and Information Technology D. Douglas, Director of Corporate and Community Services L. Roberts, Senior Development Planner T. Baker, Corporate Officer K. Poulsen, Administrative Assistant C. Kidd (Recording Secretary)

1. CALL TO ORDER AND DECLARATION OF CONFLICT

The Mayor called the Regular Council Meeting to order at 7:00 pm.

2. LAND ACKNOWLEDGEMENT

The Chair noted the land acknowledgement.

3. ADOPTION OF AGENDA

Res. No. 2024-7C-01

Moved/ Seconded

That the July 17, 2024 Revised Agenda be amended to move Item 10.1 to immediately following the Delegation at Item 4.1; and

That the July 17, 2024 Regular Council Meeting Revised Agenda be adopted, as amended.

CARRIED

4. DELEGATIONS & PROCLAMATIONS

4.1 Black Bear Cub Conflict Response

Tammy Trefry of the Wildlife Coastal Rescue Society asked Council to support an initiative for the Union of BC Municipalities to request changes to the BC Conservation Service to provide more transparency and oversight of their processes.

It was noted that the District of Sechelt's bear proof garbage bins have helped reduce the number of human-bear interactions to date.

The Mayor thanked the delegation for their presentation.

4.2 Sunshine Coast Bear Alliance - Request for Letter of Support for Wildlife Crossing Signage for Highway

Res. No. 2024-7C-02

Moved/ Seconded

That a letter of support be written supporting Wildlife Crossing Signage on Highway 101.

CARRIED

5. BUSINESS ITEMS

5.1 Development Permit and Development Variance Permit - 5768 Cowrie Street

In response to questions from Council, it was noted:

- There is a significant need for childcare on the Sunshine Coast.
- The current application is in compliance with Sechelt's parking regulations.

Res. No. 2024-7C-03

Moved/ Seconded

That Development Permit 2023-24 be approved and issued; and

That Development Variance Permit 2024-10 be approved and issued.

CARRIED

5.2 Development Permit and Development Variance Permit - 5517 & 5519 Wharf Avenue

Staff noted that the Advisory Planning Commission had not expressed concerns with this application.

Res. No. 2024-7C-04

Moved/ Seconded

That Development Permit 2024-04 be approved and issued; and

That Development Variance Permit 2024-20 be approved and issued.

CARRIED

5.3 Development Variance Permit for 5740 Nickerson Road

Staff noted that this variance will bring an existing fence into conformity.

Res. No. 2024-7C-05

Moved/ Seconded

That Development Variance Permit 2024-06 be approved and issued.

CARRIED

5.4 Development Variance Permit for 6231 Sunshine Coast Highway

Staff confirmed that this is an existing structure being renovated to create housing.

Res. No. 2024-7C-06

Moved/ Seconded

That Development Variance Permit 2024-09 be approved and issued.

CARRIED

5.5 Council Communication Policy 1.3.19

Res. No. 2024-7C-07

Moved/ Seconded

That Council Communication Policy 1.3.19 be extended until Sept 15, 2024.

CARRIED

6. BYLAWS

None.

7. MINUTES OF PREVIOUS MEETINGS

7.1 Minutes of the July 3, 2024 Regular Council Meeting

Res. No. 2024-7C-08

Moved/ Seconded

That the Minutes of the July 3, 2024 Regular Council Meeting be amended to remove the words 'Moved/Seconded' under Item 9.2; and

That the Minutes of the July 3, 2024 Regular Council Meeting be adopted, as amended.

CARRIED

7.2 Minutes of the June 25, 2024 Sunshine Coast Regional Accessibility Advisory Committee Meeting

Res. No. 2024-7C-09

Moved/ Seconded

That the Minutes of the June 25, 2024 Sunshine Coast Regional Accessibility Advisory Committee Meeting be received.

CARRIED

7.3 Minutes of the May 7, 2024 Advisory Planning Commission Meeting

Res. No. 2024-7C-10

Moved/ Seconded

That the Minutes of the May 7, 2024 Advisory Planning Commission Meeting be received.

CARRIED

Staff confirmed that the APC recommendations are considered by staff and the applicant and implemented if appropriate.

7.4 Minutes of the February 6, 2024 Advisory Planning Commission Meeting

Previously received by Council upon adoption of the July 17, 2024 Regular Council Meeting Agenda.

7.5 Minutes of the June 18, 2024 Airport Development Select Committee Meeting Minutes

Res. No. 2024-7C-11

Moved/ Seconded

That the Minutes of the June 18, 2024 Airport Development Select Committee Meeting Minutes be received.

CARRIED

7.6 Minutes Removed from Agenda

7.7 Minutes of the April 16, 2024 Airport Development Select Committee Meeting Minutes

Res. No. 2024-7C-12

Moved/ Seconded

That the Minutes of the April 16, 2024 Airport Development Select Committee Meeting Minutes be received.

CARRIED

8. BUSINESS ARISING FROM THE MINUTES

None.

9. COUNCIL REPORTS

9.1 Sunshine Coast Regional District Representatives

Council received verbal updates from the Sunshine Coast Regional District Representatives.

9.2 Council

Members of Council provided verbal updates of their activities.

10. CORRESPONDENCE

Moved to follow the delegation.

11. RELEASE OF CLOSED MEETING ITEMS

None.

12. ADJOURNMENT

Res. No. 2024-7C-13

Moved/ Seconded

That the July 17, 2024 Regular Council Meeting be adjourned at 8:21 pm.

CARRIED

Certified correct by:

John Henderson, Mayor

Certified correct by:

Kerianne Poulsen, Corporate Officer



DISTRICT OF SECHELT

MINUTES OF THE REGULAR COUNCIL MEETING

**July 24, 2024, 3:30 pm
Community Meeting Room
1st Floor, 5797 Cowrie St., Sechelt
and Via Zoom Online Meeting Platform**

PRESENT: Mayor J. Henderson, Councillor D. Inkster, Councillor D. McLauchlan, Councillor B. Rowe, Councillor A. Shepherd, Councillor A. Toth

ABSENT: Councillor D. Bell

STAFF: Acting Chief Administrative Officer and Director of Planning and Development A. Allen, Director of Engineering and Operations K. Dhillon, Director of Financial Services and Information Technology D. Douglas, Director of Corporate and Community Services L. Roberts, Corporate Officer K. Poulsen, Deputy Corporate Officer T. Forster (Recording Secretary)

1. LAND ACKNOWLEDGEMENT

None.

2. CALL TO ORDER AND DECLARATION OF CONFLICT

The Mayor called the Regular Council to Closed Meeting to order at 4:06 pm and asked for declarations of conflict. There were none.

3. ADOPTION OF AGENDA

Res. No. 2024-7E-01

Moved/ Seconded

That the July 24, 2024 Regular Council to Closed Meeting Agenda be adopted.

CARRIED

4. CLOSED SESSION

Res. No. 2024-7E-02

Moved/ Seconded

That the meeting be closed to the public at 4:13 pm pursuant to Sections 90 (1), (a), (c), (i), (k) and (l) of the *Community Charter*.

CARRIED

OPPOSED: Mayor Henderson

4.1 CALL TO ORDER AND DECLARATION OF CONFLICT

4.2 ADOPTION OF CLOSED AGENDA

4.3 Sections 90 (1) (a) and (k)

4.4 Section 90 (1) (a), (c) and (i)

4.5 Section 90 (1) (a), (c), (i) and (l)

4.6 Section 90 (1) (a), (c), (i) and (l)

4.7 Minutes of the July 10, 2024 Closed Council Meeting

5. ADJOURNMENT

Res. No. 2024-7E-03

Moved/ Seconded

That the July 24, 2024 Regular Council to Closed Meeting be adjourned at 6:12 pm.

CARRIED

Certified correct by:
John Henderson, Mayor

Certified correct by:
Kerianne Poulsen, Corporate Officer



DISTRICT OF SECHELT

MINUTES OF THE SPECIAL COUNCIL MEETING

**July 19, 2024, 10:30 am
Community Meeting Room
1st Floor, 5797 Cowrie St., Sechelt
and Via Zoom Online Meeting Platform**

PRESENT: Mayor J. Henderson, Councillor D. Bell, Councillor B. Rowe, Councillor A. Shepherd, Councillor A. Toth

ABSENT: Councillor D. Inkster, Councillor D. McLaughlan

STAFF: Acting Chief Administrative Officer and Director of Planning and Development A. Allen, Director of Engineering and Operations K. Dhillon, Director of Financial Services and Information Technology D. Douglas, Director of Corporate and Community Services L. Roberts, Corporate Officer K. Poulsen, Deputy Corporate Officer T. Forster (Recording Secretary)

1. LAND ACKNOWLEDGEMENT

None.

2. CALL TO ORDER AND DECLARATION OF CONFLICT

The Mayor called the Special Council to Closed Meeting to order at 10:31 am and asked for declarations of conflict. There were none.

3. ADOPTION OF AGENDA

Res. No. 2024-7D-01

Moved/ Seconded

That the June 19, 2024 Special Council to Closed Meeting Agenda be adopted.

CARRIED

4. CLOSED SESSION

Res. No. 2024-7D-02

Moved/ Seconded

That the meeting be closed to the public at 10:31 am pursuant to Sections 90 (1) (a), (c) and (l) of the *Community Charter*.

pursuant to Sections 90 (1) (a), (c) and (l) of the *Community Charter*.

CARRIED

4.1 CALL TO ORDER AND DECLARATION OF CONFLICT

4.2 ADOPTION OF CLOSED AGENDA

4.3 Section 90 (1), (a), (c) and (l)

5. ADJOURNMENT

Res. No. 2024-7D-03

Moved/ Seconded

That the July 19, 2024 Special Council to Closed Meeting be adjourned at 10:50 am.

CARRIED

Certified correct by:
John Henderson, Mayor

Certified correct by:
Kerianne Poulsen, Corporate Officer



DISTRICT OF SECHELT

MINUTES OF THE REGULAR COUNCIL MEETING

July 10, 2024, 3:30 pm
Community Meeting Room
1st Floor, 5797 Cowrie St., Sechelt
and Via Zoom Online Meeting Platform

PRESENT: Mayor J. Henderson, Councillor D. Bell, Councillor D. Inkster, Councillor D. McLaughlan, Councillor B. Rowe, Councillor A. Shepherd, Councillor A. Toth

STAFF: Chief Administrative Officer A. Yeates, Director of Planning and Development A. Allen, Director of Engineering and Operations K. Dhillon, Director of Financial Services and Information Technology D. Douglas, Corporate Officer K. Poulsen, Deputy Corporate Officer T. Forster (Recording Secretary)

1. LAND ACKNOWLEDGEMENT

The Chair acknowledged the land acknowledgement on the agenda.

2. CALL TO ORDER AND DECLARATION OF CONFLICT

The Mayor called the Regular Council to Closed Meeting to order at 3:30 pm and asked for declarations of conflict. There were none.

3. ADOPTION OF AGENDA

Res. No. 2024-7B-01

Moved/ Seconded

That the July 10, 2024 Regular Council to Closed Meeting Agenda be adopted.

CARRIED

4. CLOSED SESSION

Res. No. 2024-7B-02

Moved/ Seconded

That the meeting be closed to the public at 3:30 pm pursuant to Sections 90 (1) (a), (c), (k) and (l) of the *Community Charter*.

CARRIED

4.1 CALL TO ORDER AND DECLARATION OF CONFLICT

4.2 ADOPTION OF CLOSED AGENDA

4.3 Section 90 (1) (c) and (k)

4.4 Minutes of the June 12, 2024 Closed Council Meeting

4.5 Minutes of the June 26, 2024 Closed Council Meeting

5. ADJOURNMENT

Res. No. 2024-7B-03

Moved/ Seconded

That the July 10, 2024 Regular Council to Closed Meeting be adjourned at 5:19 pm.

CARRIED

Certified correct by:

John Henderson, Mayor

Certified correct by:

Kerianne Poulsen, Corporate Officer



SUNSHINE COAST
COMMUNITY
FOREST

July 10, 2024

Mayor Henderson and Council
District of Sechelt
PO Box 129
Sechelt, BC V0N 3A0

Re: Sunshine Coast Community Forest Legacy Fund Grant Recommendations

Dear Mayor and Council,

At two meetings of the Community Forest's Legacy Fund Assessment Committee, letters of intent and grant applications for 21 projects totaling \$682,900 in funds requested, were reviewed. The many worthwhile projects put forward demonstrate the creativity and generosity of many volunteers in our community to leverage modest resources to deliver incredible community benefits.

On July 9th, the Legacy Fund Committee met to consider final grant applications. At this stage, the total requested funds exceeded funds available for disbursement by 50%. Two District of Sechelt Councillors and two Directors from the Sunshine Coast Community Forest board worked hard to find a way to say yes to all 8 final applicants, going through each project budget in detail with the aim of giving each applicant enough money to allow their project to move forward. The committee unanimously recommends funding the following eight grants from the Sunshine Coast Community Forest Legacy Fund.

A copy of each application is enclosed for your review and consideration.

[Gibsons Seniors Society](#)

Senior Services Hall Expansion - \$15,000

Gibsons Senior Services (GSS) plans to build a multipurpose extension to better serve its members, particularly by providing a warm and welcoming center for affordable hot lunches and social connections. The expansion will also serve as a cooling center during heat events, benefiting the entire community.

[Gibsons Curling Club](#)

Gibsons Curling Club (GCC) Upgrades - \$5,000

The GCC, a key community hub on the lower Sunshine Coast, aims to improve safety and accessibility by upgrading its aging facility. The project will address health and safety issues,

such as asbestos abatement and stairway accessibility, ensuring a welcoming space for all community members.

[Halfmoon Bay Community Association](#)

Coopers Green Hall Kitchen Renovation - \$15,000

The Halfmoon Bay Community Association seeks to renovate the outdated kitchen at Coopers Green Hall to better serve the community for social, cultural, and educational programs. This project aligns with long-standing community priorities and will enhance the hall's functionality for various events.

[Pender Harbour Music Society](#)

Pender Harbour Performance Space Enhancement - \$12,000

The Pender Harbour Music Society plans to increase the capacity and comfort of its performance space by adding heating, air conditioning, and improved insulation. This project aims to support local arts and culture, benefiting residents and visitors alike.

[Pender Harbour Reading Centre Society](#)

Community Library Upgrade - \$8,000

The Pender Harbour and District Community Library aims to update its 1950s heritage building to better serve as a volunteer-managed library and community gathering place. Improvements include energy-efficient windows and better computer access, enhancing comfort and operational capacity.

[St. Bart's Food Bank](#)

St. Bart's Food Bank Expansion - \$15,000

St. Bart's Food Bank proposes to renovate an existing shed to double its storage space for both cold and dry goods. This expansion will support the growing demand for food services, helping to feed vulnerable individuals and families on the Sunshine Coast.

[Sunshine Coast Affordable Housing Society](#)

Shaw Road Affordable Housing and Community Amenities - \$25,800

The Shaw Road Project aims to address the housing crisis on the Sunshine Coast by providing affordable housing for 73 families and a daycare. The project includes amenities such as a playground, community garden, and BBQ area to foster a sense of community and enhance residents' quality of life.

[West Sechelt Community Association \(WSCA\)](#)

Sechelt Community Bulletin Boards - \$15,200

The Sechelt Community Association Forum (SCAF) plans to build cedar community bulletin boards to improve communication with residents and visitors. This project will provide essential information and enhance community connectivity. This application is submitted and project being managed by the West Sechelt Community Association on behalf of SCAF. The Legacy Fund Committee has asked Sunshine Community Forest staff if they were

able to provide custom milled cedar for use by this project to help alleviate the funding shortfall, and received a positive response.

If approved by Mayor and Council, cheques are to be made payable as follows (*amount granted less 10% holdback to be withheld until project completion report is received*):

Gibsons Seniors Society 686 Harmony Ln Gibsons, BC V0N 1V8	\$ 13,500
Gibsons Curling Club 951 Gibsons Way, Gibsons, BC V0N 1V8	\$ 4,500
Halfmoon Bay Community Association PO Box 1646 Sechelt, BC V0N 3A0	\$ 13,500
Pender Harbour Music Society 12956 Madeira Park Road, Madeira Park, BC V0N 2H0	\$ 10,800
Pender Harbour Reading Centre Society 12952 Madeira Park Rd. Madeira Park, BC V0N 2H0	\$ 7,200
St. Bart's Food Bank 656 N. Road Gibsons, BC V0N 1V9	\$ 13,500
Sunshine Coast Affordable Housing Society PO Box 1609 Gibsons, BC V0N 1V0	\$ 23,220
West Sechelt Community Association (WSCA) 6233 Oracle Rd Sechelt, BC V7Z 0N7	\$ 13,680

We would ask that the District of Sechelt staff please communicate with the Community Forest around when cheques may be prepared for approved grants, so that a photo opportunity for recipients, Community Forest and Mayor and Council can be arranged.

Thank you,

Sara Zieleman, Executive Director
On Behalf of the Sunshine Coast Community Forest Legacy Fund Assessment Committee



Sunshine Coast Community Forest Legacy Fund Application

Gibsons Curling Club - GCC Lounge Access and Safety Project

Date Received 6/29/2024

Project Description

The goal of this Capital project is to increase the safety and accessibility of the second-floor lounge area. Currently, the popular lounge/viewing area is only accessible via a compromised stairway, not accessible at all by those with limited mobility.

Key outcomes include successful completion of asbestos abatement measures, re-leveling of stair risers to ensure uniformity and safety, enhancement of stair tread durability and grip for improved traction, reinforcement of handrails to provide added stability, integration of additional accessibility aids to facilitate easier access to the second floor, and installation of insulated and durable window panes to improve energy efficiency and overall comfort.

GCC has been operating successfully for 5 decades, and will continue to enrich the lives of individuals and families throughout the lower Sunshine Coast, particularly those with decreased mobility -- with increased accessibility, vibrant events and community partnerships.

Needs Statement

Gibsons Curling Club (GCC) is the only curling venue on the lower Sunshine Coast, and also provides a vitally important venue for other groups and organizations throughout the year. Our goals are to continue to promote the sport of curling while contributing to the health and vibrancy of our coastal community by providing Accessible recreation and community gathering spaces for ALL members of our community.

GCC has been operated by volunteers for the past 48 years, hosting various events such as weddings, birthdays, bonspiels, meetings, and memorials in the upstairs lounge and spectating area.

In addition to members, GCC hosts bonspiels which attract curlers from around the province to the Sunshine Coast, providing a boost to the local economy.

Beyond curling events, the GCC facility serves as a versatile venue for a wide range of community activities and gatherings. Local community groups and businesses in the SCRCD frequently utilize the space for meetings, fundraisers, and group events thereby further enhancing social cohesion and connectivity within the communities.

Our facility is aging, and important upgrades are urgently needed to ensure that the Club facility can expand on its purpose to provide a welcoming and viable hub for curlers and community members. Existing health and safety issues will be addressed, such as asbestos abatement, improving stairway accessibility, and installation of safety glass.



Sunshine Coast Community Forest Legacy Fund Application

Timeline - This capital project is scheduled to start in August 2024, and to be completed by October 2024.

Additional Details

GCC has been building support for this critical project for many years while consulting with local contractors.

September 2023, we were presented with a significant financial challenge in the form of a new property tax designation. Our organization had not been assessed for taxes since our establishment in 1974 and the deadline for exemptions for the 2023 and 2024 tax year had already passed. Assessed taxes were paid with partial usage of capital funds.

Despite this financial setback, we are planning to go forward– with the help of grants and community partnerships.

Funding Recognition

News Release with photos upon project completion and significant milestones if completion is delayed, Social Media posts for significant milestones and upon project completion, Inclusion in group newsletter or similar internal distribution list, Signage such as a plaque acknowledging contributions



Sunshine Coast Community Forest Legacy Fund Application

Gibsons Seniors Society (GSS) - Space for Healthy Meals for Seniors

Date Received 6/27/2024

Project Description

Our goal is to provide a welcoming centre for seniors with daily access to fresh AFFORDABLE hot lunches, as well as take home frozen dinners. This will be achieved by the completion of the hall expansion project to fully utilize our existing kitchen.

Evaluation: Community support: From The Town who provides tax receipts for donations over \$200.00. From the province of BC with a grant of \$120K via Lottery funds. From the community with personal donations. The final evaluation will be the satisfaction of those who use our Centre. Our addition will be an ongoing asset to the entire community. Our resource is available to ALL seniors on the Coast. GSS has a record of being supportive of seniors ongoing since 1958. The key to success has been "seniors supporting seniors". 90% of our work is done by volunteer participation. Measuring success will be a count of those using the facility. For long term viability, we have been fiscally responsible since 1958.

Needs Statement

We have outgrown capacity to meet the recreational/social needs of our members. We have commercial kitchen, however NO dedicated place to serve meals to members. We have embarked upon building a multipurpose extension to better serve our members.

GSS is the only support service for the seniors in the Gibsons Area. Many seniors, particularly after Covid are more isolated than ever, and with increase in food prices, those on fixed incomes are feeling pressures which may not allow them to eat nutritious, healthy meals.

We will have a warm and welcoming centre open daily to provide a coffee space and affordable hot lunch venue. Social connections cannot be overstressed in terms of healthy ageing. Social connections are one of the modifiable factors in preventing dementia along with good nutrition and exercise.

"An important way by which a society is measured is how it cares for its elderly citizens." The Sunshine Coast has a great track record in this. We are asking Community Forest to fund flooring for our extension.

The expansion will benefit all residents as we are installing heat pumps to provide a large space which can be used as an adjunct cooling centre during any future heat dome event. We have moved forward rapidly since our letter of intent and have secured donations for furnishings of the interior, BUT, we are in desperate need of funding to cover the cost of flooring for this area. The estimate which is attached is approximately \$19,900.

Timeline - Our request was for 15K of funding to complete the interior of our dining expansion. We have moved forward more quickly than anticipated originally and since the letter of intent was submitted, we are now at the place where our request to The Community Forest Legacy Fund is to help us to complete this new area with the next critical next step in the process which is to instal



Sunshine Coast Community Forest Legacy Fund Application

flooring. Our original request was for \$15,000.00 and that will contribute greatly to our most recent updated actual cost of 19K. Our expectation is that all will be completed by December 20, 2024.

Additional Details

Our building expansion is a perfect example of total community participation and support of Senior residents, in recognition that they still have a great deal to contribute. Members donating \$5.00 or \$25K as they can afford; donations small and large by businesses; tradespeople providing cut rate labour, often free labour. Thank you for your contribution.

Funding Recognition

News Release with photos upon project completion and significant milestones if completion is delayed, Social Media posts for significant milestones and upon project completion, Inclusion in group newsletter or similar internal distribution list, Signage such as a plaque acknowledging contributions



Sunshine Coast Community Forest Legacy Fund Application

Halfmoon Bay Community Association - Food Safe Kitchen for Coopers Green Hall

Date Received 7/2/2024

Project Description

Coopers Green Park and Hall have long been the heart of the Halfmoon Bay community. Recent surveys by the SCR D have shown the public wishes the Hall to continue and the Halfmoon Bay Community Association (HBCA) has stepped in with an Expression of Interest (EOI) to the SCR D to operate it. The HBCA's goal is to renovate the Hall so that it is more desirable as a gathering place for the local community's wishes for social, cultural and educational programs. A major part of this project and a top priority going back to the Park Management Plan of 2017 was "an updated, Food Safe kitchen." At a survey of the membership at our June 13, 2024 AGM the kitchen was again the #1 priority.

The HBCA has a long track record in the community, going back to 1947 when it originated as the Welcome Beach Community Association. And this year we will be hosting the 56th annual Community Fair in July!

Needs Statement

This Hall in Halfmoon Bay is now over 40 years old and the kitchen is no longer functional. An upgrade to the kitchen will provide an opportunity not only for the Community Association's 265 households to enjoy the tradition of dinners in the hall (which was possible in its old hall at Welcome Beach) but also to be of service to renters, particularly to weddings, memorial services and other gatherings which with its beautiful location attracts people coastwide.

Timeline - A precise timeline for this project depends largely on the SCR D. Alterations to the building can only start once a lease agreement is approved by both parties. The EOI was approved in late April and the HBCA and the SCR D are now in the process of defining the key activities necessary for a lease agreement to be completed in the late fall of this year. This will result in the project's start date of January 2025, with renovations completed within six months.

Additional Details

The kitchen renovations, though crucial, are but the first step in renovating the Hall. When we believed that there would be a new hall at Coopers Green we raised close to \$195,000 which was held in trust by the SCR D. Almost all of that money was returned to the donors when the decision was made by the SCR D to build a hall at Connor Park, but we are confident we will be able to fundraise that amount again. We currently have \$216,000, which came from the sale of the old hall at Welcome Beach, and we are holding for future major renovations.

Funding Recognition

News Release with photos upon project completion and significant milestones if completion is delayed, Social Media posts for significant milestones and upon project completion, Inclusion in



Sunshine Coast Community Forest Legacy Fund Application

group newsletter or similar internal distribution list, Signage such as a plaque acknowledging contributions, Signage on outdoor kiosk (plus a plaque indoors)



Sunshine Coast Community Forest Legacy Fund Application

Pender Harbour Music Society - Heating Upgrade & Audience Expansion

Date Received 6/24/2024

Project Description

- Expanded Performance space with added benefit of AC giving more residents access to a comfortable experience.

Project meets Fund Criteria:

-We believe the Project aligns with the Fund Bylaw and enjoys support demonstrated by 37 yrs of successful programs, attendance & donations.

*The Project will add to the usefulness of the building which will continue in perpetuity as an SCRCD asset.

*See PHMS financials for assurance this is a fiscally sustainable entity.

*No funds will be used for planning, administration or routine operational expenses.

*All work will be done by qualified local Pender Harbour area companies.

*The SCRCD and the PHMS have a 37 yr history of cooperation and maintenance & improvement of this heritage asset.

*Matching funds have been contributed by members of the community and In-Kind donations from the local trades.

*Any surplus funds not required for this Project will be returned to the Legacy Fund.

-Success will be larger, comfortable audiences with reduced costs.

Needs Statement

As with many of the Legacy Fund supported projects this is not a high visibility project with lots of public flash, but it is the sort of project that gives legs to the strength and “warmth” of a community.

Using state of the art, energy conserving, heat exchange technology and circulating fans we plan to provide seasonal heat to the side stage area (former enclosed veranda) during performances and some events. Insulation will be upgraded with the addition of heavy drapery which will also give more light control during events.

The supplier of the unit will be one of several on the coast depending on current pricing and all installers and trades will be local.

This will increase performance capacity by 30 seats or 35% to 115 seats.



Sunshine Coast Community Forest Legacy Fund Application

Over half our performances sell out each year and this will allow over 250 people to enjoy performances and in a small community of less than 3000 residents. This is significant in a small community like Egmont and Pender Harbour.

Increased capacity reassures and strengthens our relationship with long term Program funders like: SCRD; SCCU; Canada Heritage; Canada Council; BC Touring Council; Creative BC; BC Arts Council and local companies.

Timeline - September 9, 2024 to November 29, 2024

Additional Details

-The SCRD has asked that you are aware that the PHMS has leased the space for one dollar a year since 1987 and any improvements are SCRD assets.

-The final solution for heating and insulation is the 3rd iteration of the research & design phase of this project. Initial solutions proved to be either too expensive or inefficient after detailed investigation of the building and electrical capacity.

-NOTE: We have split this project into two components which can happen in sequence and not necessarily, though ideally, at the same time. The priority is Heat Exchange Units first and Drapery second.

Funding Recognition

News Release with photos upon project completion and significant milestones if completion is delayed, Social Media posts for significant milestones and upon project completion, Inclusion in group newsletter or similar internal distribution list, Signage such as a plaque acknowledging contributions, Acknowledgement in the PHMS posters and programs.



Sunshine Coast Community Forest Legacy Fund Application

Pender Harbour Reading Centre Society - Reading Centre Book Learning

Date Received 6/29/2024

Project Description

The funding meets the criteria for Capital purchases and increased daily comfort and operational capacity. New windows will make the building warmer for all who access the library. This will allow extended lengths of time for everyone to occupy the premises. Reduced operational cost will allow the Society to spend finances on other necessities like books, DVDs and pre-school picture books. It will also enhance the long-term viability of this heritage building by securing the building envelope. [Needs Statement](#)

Our 1950s heritage building has not been updated or improved as a community library for more than 50 years. Our goal is to update and improve our facility so that it is better suited to its role as a volunteer managed library for adults and young children, and a free community gathering and meeting place. The expansion of services we aim to offer includes better computer access and support for those with questions about their devices, quality colour printing, book clubs, author talks and other programs.

The entire community of Pender Harbour, Egmont, and Halfmoon Bay are potential beneficiaries of the improvements we are planning. However, most of our repeat users are seniors, and increasingly, young families. Those who had to drive to Sechelt, previously, for quality printing will also benefit.

The project is important to address the comfort in the building. Over 3000 people have free access to the library which was built in the 1950s. Thirty volunteers open and work the library six days a week. The lack of insulation and single pane windows causes significant heat loss, increased heating costs and a lack of comfort. Many of those who access the building are children and seniors. Besides book lending, other programs require extended periods of time for occupants to be in the building. The insulation issues have been addressed. Access has been improved by a ramp to the front door. Now we would like to add to the comfort by installing energy efficient windows.

Timeline - If we successfully receive the grant, we will immediately obtain an updated quote. The SCRD is already aware of our efforts. As the building is owned by them, we will



Sunshine Coast Community Forest Legacy Fund Application

request their permission to proceed with the upgrade. As soon as these requirements are met, we will contact the selected supplier for a date to commence. Installation can be completed in days, and we would expect completion before Fall of 2024.

Additional Details

If possible, we would like to copy the style of the existing windows, at least on the front of the building, because they lend the facility a cottage-like charm. Upgrades to the comfort in the library will allow us to host many other programs.

Funding Recognition

Inclusion in group newsletter or similar internal distribution list, Signage such as a plaque acknowledging contributions, Newsletter, website (www.penderharbourlibrary.ca), Facebook page



Sunshine Coast Community Forest Legacy Fund Application

Sechelt Community Associations Forum-SCAF - Communication Tools for Sechelt Residents & Visitors

Date Received 6/27/2024

Project Description

1. Build cedar Community Bulletin Boards (BBs) (\$2500 each) and develop a SCAF website (\$3500) for residents and visitors.
2. This project is fully supported by the CAs and will provide valuable/essential info to residents and visitors. SCAF's track record is solid and membership continues to increase as we take on emergency preparedness etc. Design plans and costing for both capital aspects (BBs & Website) are completed. Local contractors were used. SCAF, SCCF, DoS, SCR D, GoC and other non-profit entities will have use of the BBs and will have links on the SCAF website. CAs are providing funds where possible and SCAF is exploring future funding possibilities to increase the number of BBs.
3. There will be opportunities for feedback on the BBs & website. An unveiling ceremony with representatives from SCCF, DoS is planned at completion of the first BB. A report of feedback will be shared. Longterm viability will be to secure funding thru donations by businesses etc to build more BBs.

Needs Statement

1. Provide important and official communication to, and map of, the area. (Notices and information from non-profits and governments i.e. SCAF, SCCF, DoS, SCR D, Government of Canada (GoC).

There are nine Community Associations (CA) that represent residents of the DoS. Namely, Sechelt Village, Wilson Creek/Davis Bay/Selma Park, Tuwanek, Sandy Hook, Tillicum Bay, East Porpoise Bay, West Sechelt, Sunshine Heights (SHORA) and West Porpoise Bay (in hibernation). These volunteer non-profit Associations represent residents in a defined area who come together to address issues affecting their community. SCAF is the over arching structure for these CAs. SCAF needs to be better able to communicate and connect with the residents and visitors to the District of Sechelt.

2. Residents of, and visitors to, the District of Sechelt will benefit. Using a multifaceted coordinated communication approach, SCAF will be positioned to communicate with the residents and visitors on relevant and essential information (i.e Emergency Preparedness, Water Restrictions, Fire Bans, Bylaws, etc)
3. Construction and installation of highly visible, aesthetically pleasing, weather/vandal resistant cedar Bulletin Boards. Additionally the establishment of an official SCAF website. There are very few (viable) Community Bulletin Boards with maps in the District of Sechelt. SCAF lacks a website presence that coordinates and reflects the activities and information of the CAs.

Timeline - SCAF is requesting funding for nine installed Bulletin Boards (one per CA) and the development of a SCAF website. Both the Bulletin Boards and Website are ready to go and awaiting funding. Completion date mid October 2024.



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Additional Details

Cost of the BB architectural drawing was donated. After verifying with Canada Revenue Agency, development of a website is considered a capital asset expense - please consider this important aspect in your funding considerations. The majority of DoS residents receive their mail in neighbourhoods. Our plan is to strategically position the BBs at high volume mail delivery sites. There are approximately 160 locations of delivery sites in the DoS. Several CAs are large and it will be difficult to choose a single location to place a BB. There will be maps of the respective CA on the BB and website.

Funding Recognition

News Release with photos upon project completion and significant milestones if completion is delayed, Social Media posts for significant milestones and upon project completion, Inclusion in group newsletter or similar internal distribution list, Signage such as a plaque acknowledging contributions, email and photos forwarded to the new SCAF website



Sunshine Coast Community Forest Legacy Fund Application

St. Bart's Food Bank - St. Bart's Food Bank Storage Expansion Project

Date Received 6/30/2024

Project Description

Project goals are: 1) Expand our current services to feed vulnerable, marginalized persons living on the Sunshine Coast, 2) Double existing storage space to enhance efficiencies in inventory management, reduce transportation/procurement costs, 3) Expand both cold and dry storage space to improve capacity to store nourishing perishable and non-perishable foods. Additional storage space will help reduce expenses through bulk-buying. We will have capacity to accept and store more in-kind donations from local farms. This project represents a long-term investment in our community as it will be in place for decades to come. St. Barts has a 14 year track record of serving those facing food insecurity in our community. We are ready to proceed with this project as soon as funding is received! An experienced Project manager will be hired to ensure that the project is delivered on time/on budget. Moreover, we keep detailed stats to measure the impact of the project on our service delivery.

Needs Statement

"St. Bart's is fabulous. A very generous, caring and giving community of people." We are the only "no barrier" food bank on the Coast and in 2023 we provided food to feed almost 2800 people. In a small community, we have a big impact! Our Food Bank and Community Hot Lunch services are available to everyone - no one is ever turned away. Every month we have new clients seeking assistance. The majority of our clients are seniors; 36% are families. In the past 4 years we have experienced an 84% increase in the need for our services. This project proposes to fully renovate an existing 325 sq. ft. shed on the property where the Food Bank currently operates. The renovated shed will almost double existing Food Bank storage space and include both cold and dry storage space. We cannot continue to maintain our growing services to those facing food insecurity without additional inventory space. This renovation will meet immediate and long term storage needs and will be an asset to our community outreach programs for decades to come. Additional storage space will also allow us to access a "Food Salvage" program to help reduce food and operating costs over time.

Timeline - September 1, 2024 to November 29, 2024

Additional Details

The St. Bart's Food Bank and Community Hot Lunch programs rely solely on community support/donations to operate. Unlike other Food Banks, we do not receive any government funding. We have over 60 dedicated, community volunteers who deliver our programs. We are grateful for your consideration of our application!

Funding Recognition



Sunshine Coast Community Forest Legacy Fund Application

News Release with photos upon project completion and significant milestones if completion is delayed, Social Media posts for significant milestones and upon project completion, Inclusion in group newsletter or similar internal distribution list, Signage such as a plaque acknowledging contributions, We would be pleased to provide tours of our facilities!



Sunshine Coast Community Forest Legacy Fund Application

Sunshine Coast Affordable Housing Society - Shaw Road Community Amenities

Date Received 6/25/2024

Project Description

The goals of this project are largely around improving the community of the Sunshine Coast, not only through affordable housing, but creating a hub for the community at large. This aligns with your criteria, which focuses on funded projects that are a community asset and supported by the Sunshine Coast community.

We have worked hard to create strong community support for our projects with local governments, community organizations and residents of the Sunshine Coast. Our Cover the Coast project works closely with community organizations,

When developing this space, we worked closely with local childcare providers and governments with the express goal of addressing key community needs and the shortage of daycare openings.

The project as a whole has oversight from BC Housing to ensure its long term sustainability, but at a local level we will be able to measure this by the use of the community space through the daycare provider, residents and community feedback from non-residents.

Needs Statement

The Shaw Road Project was created by volunteers in the local community with the express goal of creating a more vibrant, welcoming and affordable Sunshine Coast. For several years our community has faced a housing crisis, and this project is the largest project our community has ever done to address housing affordability for working families and seniors on the Sunshine Coast. The project benefits not only the residents but also the broader community by providing safe and stable housing options helping important workers and community workers stay on the Sunshine Coast.

Shaw Road is set to have housing for 73 families and a much needed daycare upon completion. This project's goal is to amplify the positive impact of the project while providing a safe environment for the residents and children who will call Shaw Road home.

The addition of a playground, community garden, BBQ area, and other amenities fosters a sense of belonging and connection among residents. The planned fence ensures safety, creating a secure environment for residents, daycare children, and community members utilizing the green spaces.

These amenities go beyond mere infrastructure; they promote socialization, healthy living, and outdoor recreation. The playground is not only essential for the daycare, but encourages children in the community to interact and play while creating a community hub for families.



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Timeline - These community amenities will be added over the two phases of Shaw Road. The first phase opens in September of 2024, and the second phase could begin construction as soon as August of 2024, with a potential opening date of 2025.

We have had discussions with our developers on this project and upon awarding of the grant, much of the work will begin immediately. Some of the amenities will be expanded immediately upon approval to allow the residents of Phase One to enjoy them. Others such as the fence will be constructed during Phase Two.

Additional Details

The Sunshine Coast Affordable Housing Society is the only affordable housing organization on the Sunshine Coast focused on the creation of affordable housing for working families and seniors on the Sunshine Coast. We are continually developing and constructing projects to meet the needs of our community. We do not receive any operational funding from the municipalities, province or federal government and therefore rely on community grants to continue our work. Grants such as this allow us to bring much needed improvements to our developments which would otherwise be impossible.

Funding Recognition

News Release with photos upon project completion and significant milestones if completion is delayed, Social Media posts for significant milestones and upon project completion, Signage such as a plaque acknowledging contributions, We would be honoured to name one of the amenities installed after the Sunshine Coast Forest Fund, or a specific donor they would like to honour. We feel that including this would be an excellent way to showcase community organizations on the Sunshine Coast working together towards improving our community as a whole.



July 18, 2024

District of Sechelt Mayor and Council
Box 129 Sechelt, BC V0N 3A0
Sent via email: council@sechelt.ca

Dear Mayor Henderson and Council:

Re: Referral of Sunshine Coast Regional District Community Climate Action Plan

The Sunshine Coast Regional District (SCRD) adopted the Community Climate Action Plan (CCAP) at its regular Board meeting on June 13, 2024. As a first step, the Plan included the following recommendation on referrals.

178/24 Recommendation No. 1 *Community Climate Action Plan (in-part)*

...AND THAT CCAP be referred to District of Sechelt, Town of Gibsons, shísháhl Nation, and Skwxwú7mesh Nation for information, response, endorsement, or adoption as may be desired;

We are grateful for the participation of your staff (Megan Lee, Manager, Development Engineering and Sustainability and Marina Stjepovic, Community Planner) in the workshops that led to the CCAP's development. The CCAP describes what the Sunshine Coast needs to eliminate its carbon pollution and foster a resilient, thriving community, where climate action has improved the quality of life for all people and ecosystems flourish.

The CCAP and accompanying staff cover report also includes areas and recommendations where the SCRD has greater control or influence to focus capacity. Some of these areas could benefit from regional collaboration and alignment, such as setting greenhouse gas emission targets or outlining climate risks to assets and a framework to prioritize adaptation planning. The following recommendations speak to SCRD's focus areas and were also adopted:

178/24 Recommendation No. 1 *Community Climate Action Plan (in-part)*

...AND THAT the SCRD's renewed Official Community Plans incorporate science-based targets for Greenhouse Gas Emission reductions pursuant to Section 473(3) of the Local Government Act;

AND THAT the following recommendations supporting core actions be implemented:

- a. That a climate lens that builds on current practices and further operationalizes climate considerations in governance be brought to the Board for consideration in Q4 2024;
- b. That a report outlining climate risks to assets and a framework to prioritize adaptation planning be brought to the Board for consideration in Q1 2025;
- c. That a gap analysis of climate change's impacts on water supply and demand be brought forth for consideration in Budget 2025 in Q3 2025;
- d. That Complete, Compact, Communities principles guide Official Community Plan renewal, as committed to as a signatory to the Climate Action Charter;
- e. That a report outlining regulatory tools to support clean energy be brought to the Board for consideration in Q1 2025;
- f. That the role of natural assets and green infrastructure be documented under the OCP renewal and made explicit in description of service levels;
- g. That a proposal be brought forth for consideration in Budget 2025 to support the inclusion of ecological stewardship, habitat connectivity and restoration in new land use planning policies and regulations;
- h. That the SCR D organizes education and training opportunities to increase market readiness for significant scaling of energy efficiency retrofits starting in Q4 2024;
- i. That the SCR D explore pursuing a municipal natural assets evaluation of the Chapman and Edwards Lake watersheds for consideration in the 2025 Budget process;

AND THAT CCAP be the subject of a future inter-governmental meeting proposed for Q3 2024;

AND THAT staff develop summary material, infographics, and activities to inform the community of the CCAP in Q3 2024;

AND FURTHER THAT a review of CCAP be completed in three to five years based on annual progress reporting...

Our staff member Raphael Shay, Manager Sustainable Development, would be pleased to appear as a delegation to present the Community Climate Action Plan to Mayor and Council should you be interested.

Sincerely,

SUNSHINE COAST REGIONAL DISTRICT



Leonard Lee
SCRD Board Chair

Enclosure: SCR D Staff Report and Community Climate Action Plan

SUNSHINE COAST REGIONAL DISTRICT STAFF REPORT

TO: Special Committee of the Whole – June 3, 2024

AUTHOR: Raphael Shay, Manager, Sustainable Development

SUBJECT: DRAFT COMMUNITY CLIMATE ACTION PLAN

RECOMMENDATION(S)

- (1) THAT the report titled Draft Community Climate Action Plan (CCAP) be received for information;
- (2) AND THAT the Community Climate Action Plan be adopted as presented or amended;
- (3) AND THAT the SCRD's renewed Official Community Plans incorporate science-based targets for Greenhouse Gas Emission reductions pursuant to section 473(3) of the *Local Government Act*;
- (4) AND THAT the following recommendations supporting core actions be implemented:
 - a. That a climate lens that builds on current practices and further operationalizes climate considerations in governance be brought to the Board for consideration in Q4 2024;
 - b. That a report outlining climate risks to assets and a framework to prioritize adaptation planning be brought to the Board for consideration in Q1 2025;
 - c. That a gap analysis of climate change's impacts on water supply and demand be brought forth for consideration in Budget 2025 in Q3 2025;
 - d. That Complete, Compact, Communities principles guide Official Community Plan renewal, as committed to as a signatory to the [Climate Action Charter](#);
 - e. That a report outlining regulatory tools to support clean energy be brought to the Board for consideration in Q1 2025;
 - f. That the role of natural assets and green infrastructure be documented under the OCP renewal and made explicit in description of service levels;
 - g. That a proposal be brought forth for consideration in Budget 2025 to support the inclusion of ecological stewardship, habitat connectivity and restoration in new land use planning policies and regulations;
 - h. That the SCRD organizes education and training opportunities to increase market readiness for significant scaling of energy efficiency retrofits starting in Q4 2024;

- (5) AND THAT CCAP be the subject of a future inter-governmental meeting, proposed for Q3 2024;
- (6) AND THAT staff develop summary material, infographics, and activities to inform the community of the CCAP in Q3 2024;
- (7) AND THAT CCAP be referred to District of Sechelt, Town of Gibsons, shíshálh Nation, and Sk̓wx̓wú7mesh Nation for information, response, endorsement, or adoption as may be desired.
- (8) AND FURTHER THAT a review of CCAP be completed in three to five years based on annual progress reporting.

BACKGROUND

A Community Climate Action Plan (CCAP, Attachment A) has been developed to advance the 2023-2027 Strategic Plan's "Climate Resilience and Environment" lens and meet business needs. A draft CCAP was presented in April 2023 and was tabled pending completion of the Strategic Plan.

It has since been updated to highlight areas of SCRD focus and to reflect the Strategic Plan, technological changes, new legislation, and the evolution of programs at various levels of government. The entirety of the content remains materially the same as prior draft reflecting the comprehensive collaborative process to develop it.

This report presents the CCAP for Board consideration and adoption as well as mechanisms for its implementation.

DISCUSSION

The CCAP has two dimensions, the first is a description of what our community needs. The second describes the SCRD's roles and commitments in moving these actions forward. The CCAP builds upon the areas the SCRD is currently engaged in and establishes connections to maximize multi-solving and expediency.

The SCRD can act as a coordinator and champion of the report. Some actions and risks within the plan are beyond the responsibilities and powers of the SCRD and need to be owned and implemented by other stakeholders. The SCRD can perform a facilitation or advocacy role in these areas.

The Community Climate Action Plan consists of 15 goals, 25 actions and 58 supporting actions. These are divided into the following themes:

- Good Governance and Enabling Actions
- Adaptation – Buildings and Infrastructure
- Adaptation – Drinking Water
- Adaptation – Ecological Stewardship
- Adaptation – Connectivity, Community Health, and Support
- Mitigation – Mobility
- Mitigation – Buildings
- Mitigation – Carbon Dioxide Removal

A section on carbon dioxide removal (CDR) was added since the first version to explicitly address the critical need for these actions in “all modelled scenarios that limit global warming to 2°C by 2100.”¹

Although work is occurring on sustainability and climate in all divisions at the SCRD, adoption of the CCAP will provide staff with guidance to structure work plans and make progress on priority items. Community partners will also benefit from transparency and clarity of priorities.

Staff recommend adoption of the CCAP as presented or amended.

1. *Next Steps - GHG emissions targets:*

Setting community greenhouse gas emission reduction targets is Action 1.2 under Good Governance and Enabling Actions. Section 473(3) of the *Local Government Act*² requires GHG emission reduction targets, and actions to support them, be incorporated into Official Community Plans (OCP). As such, it is proposed that this action be completed as part of the OCP renewal project. It is also proposed that targets be developed in collaboration with member municipalities and First Nations.

Science-based targets are now best practice and are to drop carbon pollution by 45% below 2010 levels by 2030 and eliminate it entirely by 2050.³ More recent guidance for developed countries are to reduce carbon pollution as much as possible by 2040.⁴

Recommendation: That the renewed Official Community Plans incorporate science-based targets for Greenhouse Gas Emission reductions.

2. *Next Steps – Confirm the core actions the SCRD wishes to commit to.*

Nestled in the CCAP are core actions with SCRD control or influence that can make a difference. Board direction to confirm these core actions is sought given they will become a focus for existing and incremental resourcing. Other actions in the plan could become core actions at the Board’s direction. Each core action is accompanied by a recommendation to move implementation forward.

The proposed core actions where SCRD has greater *control* are:

- a. Integrate climate lens into decision making and planning (Sub-action under 1.1).

Recommendation: that a climate lens that builds on current practices and further operationalizes climate considerations in governance be brought to the Board for consideration. Implementation notes: Sustainable Development Division would lead using base budget resources, anticipated delivery Q4 2024.

¹ Intergovernmental Panel on Climate Change, Carbon Dioxide Removal Factsheet. (2022). https://www.ipcc.ch/report/ar6/wg3/downloads/outreach/IPCC_AR6_WGIII_Factsheet_CDR.pdf

² Section 473, Content and process requirements

³ Federation of Canadian Municipalities. Partners for Climate Protection. Instructions for Milestone 2: Setting emission reduction targets. <https://www.pcp-ppc.ca/resources/instructions-pcp-milestone-2-setting-emissions-reductions-targets>

⁴ UN Press Release 20 March 2023. Retrieved from:

<https://press.un.org/en/2023/sgsm21730.doc.htm#:~:text=Specifically%2C%20leaders%20of%20developed%20countries,target%20as%20early%20as%202035.>

- b. Create Resilience Action Plans for critical infrastructure (Action 4.2).
Recommendation: that a report outlining climate risks to assets and a framework to prioritize adaptation planning be brought to the Board for consideration.
Implementation notes: Would be co-led by Sustainable Development Division and Asset Management Division using base budget resources, anticipated delivery Q1 2025.
- c. Continue to advance knowledge about climate change impacts on water supply and integrate evolving impacts of climate change into water plans. (Action 6.1)
Recommendation: that a gap analysis of climate change's impacts on water supply and demand be brought forth for consideration in Budget 2025.
Implementation notes: Already contemplated as part of draft Water Strategy, led by Infrastructure Services Department, anticipated delivery Q3 2025.
- d. Integrate Complete Compact Communities principles into Official Community Plans to facilitate walking, cycling and transit use (Sub-action under 12.1).
Recommendation: that Complete, Compact, Communities principles guide Official Community Plan renewal, as committed to as a signatory to the [Climate Action Charter](#). Implementation notes: Already contemplated as part of Official Community Plan renewal project, led by Planning & Development Division, final product deliver in Q4 2025.
- e. Increase public transit convenience and ridership (sub-action under 12.2).
Implementation notes: No recommendation is proposed as the Transit Future Action Plan is adopted and implementation is progressing.
- f. Require new buildings to be more efficient and use cleaner energy (eg. By requiring adoption of higher performance steps of the BC Energy Step Code or the Zero Carbon Step Code). (sub-action under 14.1).
Recommendation: that a report outlining regulatory tools to support clean energy be brought to the Board for consideration. Implementation notes: Co-led by Sustainable Development Division, Planning & Development Division, and Building Inspection Division, anticipated delivery Q1 2025.

The proposed core actions where SCRD has greater *influence* are:

- a. Develop inventory of natural assets and green infrastructure and associated level of service contribution (Sub-action under 5.1).
Recommendation: that the role of natural assets and green infrastructure be documented under the OCP renewal and made explicit in description of service levels. Implementation notes: Would be led by Planning & Development Division in coordination with Sustainable Development Division, Asset Management Division, and Finance Division using approved project-specific resources; final product delivery Q4 2025. Partnership opportunities to be explored.
- b. Review and update Official Community Plans and regulatory tools to include ecosystem health. (Sub-action under 8.2).
Recommendation: that a proposal be brought forth for consideration in Budget 2025 to support the inclusion of ecological stewardship, habitat connectivity and restoration in new land use planning policies and regulations. Implementation notes: Would be led by Planning & Development Division in coordination with Sustainable Development Division using base budget, approved project-specific

resources as well as potential incremental resourcing; final product delivery Q4 2025. Partnership opportunities and grant support to be explored.

- c. Support market readiness for significant scaling of renovations that improve energy efficiency. (Sub-action under 14.2).

Recommendation: that the SCR D organizes education and training opportunities to increase market readiness for significant scaling of energy efficiency retrofits.

Implementation notes: Sustainable Development Division would lead a start for basic items using base budget resources with anticipated delivery starting Q4 2024. Value proposition of increased programmatic levels to be explored alongside partnership opportunities.

3. Next Steps – Public Participation

Awareness of the CCAP will support successful implementation. Recommendations are aligned with the inform side of the public participation spectrum. Further engagement would delay CCAP adoption and staff work plan alignment towards making progress on actions. However, there are several specific actions that involve public participation in a more participatory manner. Additionally, the following section, next steps on collaboration, guiding bodies, and steering groups, may complement public participation.

- a. **Recommended: Make CCAP the subject of a future inter-governmental elected representatives meeting (proposed timeline of Q3 2024).**
- b. **Recommended: Develop summary material, infographics, and activities to inform the community.** This is part of an already approved/funded project that will be implemented post adoption and can be delivered in Q3 2024.
- c. **Recommended: Refer to District of Sechelt, Town of Gibsons, shíshálh Nation, and Skwxwú7mesh Nation for information, response, endorsement, or adoption as may be desired.**
- d. Host inter-governmental elected representatives workshop on CCAP.
- e. Create 30-day comment period on Let's Talk Climate engagement page.

4. Next Steps – Guiding & Monitoring the Plan

Reducing carbon pollution and building resilience to climate change touches many aspects of our community. Involving citizens in building a resilient and vibrant community increases the likelihood of success. Below are several options for the Board's consideration on how to involve citizens and partners.

During engagement and the many workshops of the Community Climate Action Working Group, there was a strong appreciation for the opportunity to share information and best practices as well as a recommendation for the SCR D to continue convening climate related groups to support coordination on actions. This has been written as Action 2.1 in the Governance and Enabling Actions section of CCAP and is recommended in Table 1 below. The Board may opt to modify this action or expand supporting actions in this section. Table 1 outlines other options, which includes more structured approaches such as advisory committees to the Board.

Table 1: Frameworks for guiding body or steering group				
Model	Objective it meets	Strengths	Limitations	Considerations if option selected
Recommendation: Convene and participate in subject specific ad-hoc tables and events (Action 2.1)	Supports and builds momentum on specific actions while fostering learning.	Efficient use of time that reflects priorities and reduces duplication of effort.	Does not reinforce governance structures.	That these support core actions.
New Board Advisory Committee	Formally advises on Board policy referrals.	Known structure and formal information feedback channels. Supports Board governance with valuable community knowledge.	Higher staff time requirements (0.33FTE or more). Expectations of Members wanting involvement in operations or more dynamic change making may not be met. There are challenges to support equity in representation.	Meetings could be two or four a year to align with key governance milestones, such as budget proposal development and annual review of CCAP.
Integrate CCAP into existing Advisory Committees.	Integrates climate lens into existing advisory structures.	Supports consideration of climate risks and opportunities in existing governance.	Requires capacity building to inform and empower committee members.	Integration into terms of references and capacity building requirements.
Local government staff climate working group	Coordination of regional projects.	Enables progress and collaboration on issues that are regional in nature.	Given breadth of climate change, finding correct representatives may result in large group with limited relevance on some topics. May duplicate several subject specific collaborations.	Include senior leadership that can guide systemic level thinking of organizational response to climate crisis.
Arms-length Roundtable	Convenes representatives of organizations with authority to enact actions.	Integrates CCAP into organizational priorities of key groups.	Climate is already driving consideration of organizations today so value-add may be limited.	Convene with goal coordinating workplans for eliminating climate pollution and resilience to priority climate risks.

5. Next Steps – Board Involvement

The plan's actions do not explicitly outline a role for the Board beyond those tied to good governance. Beyond this, there are avenues for involvement for the Board's consideration, including but not limited to:

- a) **Recommendation: Monitor and evaluate with annual reporting and prioritization with a review in three to five years.**
- b) Support new programs.
- c) Develop advocacy framework and strategy (eg. AVICC/UBCM resolutions, specific correspondence supporting core actions or targeted).

6. Next Steps - Implementation Schedules

Implementation schedules and project charters are being developed as supplements to the CCAP. Combined with the prioritization of risks and actions already completed, this information will make actions more grounded and actionable. These action specific documents include elements such as integration and interfaces, costs and resourcing, lead and supporting organizations.

These schedules are intended to be operational work plans and living documents that will be updated regularly to reflect action development.

Organizational and Intergovernmental Implications

In the areas where the SCR D has services and jurisdiction, actions will be detailed further in the implementation schedules and completed using existing resources or through incremental resourcing and collaboration approved by the Board as part of the budget process.

Many of the proposed actions have overlap and interplay with member municipalities, First Nations, provincial ministries, as well as private and public groups. How to take action in these areas will be the prerogative and responsibility of these groups.

Climate impacts and actions are dynamic. Regular updates on CCAP progress will be provided to the SCR D Board in quarterly reports and an annual report will outline progress to date and the priorities for the year ahead. A review of CCAP is proposed in three to five years.

Financial Implications

The Sunshine Coast is facing a wide range of climate impacts that will strain adaptive capacity and resources. Simultaneously, reducing carbon pollution will require investments. Prioritizing where resources should be focused for the highest impact will be considered moving forward through strategic planning, budgeting and work-planning processes that build upon the completed prioritization workshops and public participation feedback.

Part of prioritization involves recognizing the many opportunities for multi-solving and co-benefits of a resilient community free of carbon pollution. These include business continuity, investment attraction, social equity and inclusion, and human health, to name a few.

More importantly, there are costs associated with inaction; a proactive approach has been shown to be the most cost-effective way to protect the services that people, businesses, and the economy depend on. For example, building and moving homes out of high-risk areas can

reduce the costs of coastal flooding by to 90% while using climate resilient materials and design for roads can reduce the costs of roads by 90%.⁵

STRATEGIC PLAN AND RELATED POLICIES

This CCAP is highly integrated with the Strategic Plan’s Climate resilience and environment lens.

CONCLUSION

A draft Community Climate Action Plan has been created for the Board’s consideration. The plan consists of 15 goals, 25 actions, and 58 supporting actions that build upon the existing actions taken by the SCRD to address climate change and allow the SCRD to proactively identify opportunities for action that advance the community towards low carbon resilience. The actions cover governance and enabling actions, adaptation, and mitigation.

The Community Climate Action Plan outlines a holistic view of what the community needs. Nestled in this are proposed core actions that can make a difference. Six of these core actions are in areas where the SCRD has more control and three of these core actions are in areas where the SCRD can exert influence.

Many actions involve jurisdictional overlap and interplay with member municipalities, First Nations, other provincial ministries, as well as private and public groups. How to take action in these areas will be the prerogative and responsibility of each respective group.

Following adoption, next steps will be completing implementation schedules to make actions grounded and actionable as well as developing graphic material to summarize the plan and increase awareness in the community.

Regular reporting with a review in three to five years is recommended.

ATTACHMENTS

Attachment A – Draft Community Climate Change Action Plan *(not enclosed with referral)*

Reviewed by:			
Manager		Finance	X – T. Perreault
GM	X – I. Hall X – R. Rosenboom X – S. Gagnon	Legislative	X – S. Reid
A/CAO	X – T. Perreault	Other	

⁵ Ness, Ryan, Dylan G. Clark, Julien Bourque, Dena Coffman, and Dale Beugin. 2021. Under Water: The Costs of Climate Change for Canada’s Infrastructure. Canadian Institute for Climate Choices. Ottawa, ON.

**Sunshine Coast Regional District
Community Climate Action Plan (CCAP)
Adopted on June 13, 2024**

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1. Land Acknowledgement

We acknowledge with respect and gratitude that this report was produced on the shíshálh swiya and the lands of the Skwxwú7mesh Úxwumixw. The First Peoples have been here since time immemorial and their history in this area is long and rich.

The Sunshine Coast Regional District recognizes the shíshálh and Skwxwú7mesh peoples as custodians of the land in which the Regional District is located. The Regional District respectfully acknowledges the First Nations' long history of stewardship, deep knowledge, and will look for opportunities to learn and collaborate on actions and issues of mutual interest related to climate change.

2. Executive Summary

The Community Climate Action Plan (CCAP) builds on existing SCRD and community actions to address climate change and allows the SCRD to proactively identify opportunities for action that advance the community towards low carbon resilience of its social, economic, built, and natural systems.

The Community Climate Action Plan consists of 15 goals, 25 actions and 58 supporting actions. These are divided into the following themes:

- Good Governance and Enabling Actions
- Adaptation – Buildings and Infrastructure
- Adaptation – Drinking Water
- Adaptation – Ecological Stewardship
- Adaptation – Connectivity, Community Health, and Support
- Mitigation – Mobility
- Mitigation – Buildings
- Mitigation – Carbon Dioxide Removal

Nestled in the CCAP are core actions with SCRD control or influence that can make a difference.

Core actions where the SCRD has greater *control* are:

- 1. Integrate climate lens into decision making and planning. (Sub-action under 1.1)**
- 2. Create Resilience Action Plans for critical infrastructure (Action 4.2)**
- 3. Continue to advance knowledge about climate change impacts on water supply and integrate evolving impacts of climate change into water plans. (Action 6.1)**
- 4. Integrate Complete, Compact Communities principles into Official Community Plans to facilitate walking, cycling, and transit use (Sub-action under 12.1)**
- 5. Increase public transit convenience and ridership (sub-action under 12.2)**
- 6. Require new buildings to be more efficient and use cleaner energy (eg. by requiring adoption of higher performance steps of the BC Energy Step Code or the Zero Carbon Step Code). (sub-action under 14.1).**

Core actions where SCRD has greater *influence* are:

- 1. Develop inventory of natural assets and green infrastructure and associated level of service contribution (Sub-action under 5.1).**
- 2. Review and update Official Community Plans and regulatory tools to include ecosystem health. (Sub-action under 8.2).**
- 3. Support market readiness for significant scaling of renovations that improve energy efficiency. (Sub-action under 14.2).**

Best practices and public participation were used in the development of the CCAP:

- The adaptation planning process was guided by the International Council for Local Environmental Initiatives (ICLEI) Canada's Building Adaptive and Resilient Communities Framework (BARC). The process was community-focused and involved a Climate Adaptation Working Group, focus group discussion, and a community questionnaire. This allowed for a collaborative co-development of the adaptation parts of the plan.
- Climate mitigation actions were built using the Community Energy Association's Climate Leaders Playbook. The Playbook focuses on the areas of highest impact for rapid and deep emission reductions that are relevant to BC communities. This framework was complemented by workshops with community groups as well as a community questionnaire.

In the areas where the SCRD has services and jurisdiction, actions will be detailed further in the implementation schedules and completed using base budget resources or through incremental resourcing and collaboration.

A wide range of roles exist for the SCRD where regional district service areas or jurisdiction is limited or absent. These include advocacy, collaboration, various forms of support, convening, and facilitating. Many of the proposed actions have overlap and interplay with member municipalities, First Nations, provincial ministries, as well as private and public groups. How to take action in these areas will be the prerogative and responsibility of these groups.

3. Introduction

The SCRD is fully committed to tackling the climate crisis head-on. The 2023-2027 Strategic Plan prioritizes reducing carbon impacts across all services and activities, while actively protecting, adapting, and restoring our environment, particularly our vital watersheds and aquifers.

The SCRD's dedication to this cause is evident in recent initiatives such as the adoption of a Corporate Carbon Neutrality Plan, corporate greenhouse gas emissions targets, and an ambitious Transit Future Action Plan. These actions are part of a broader societal shift necessary for rapid and substantial reductions in greenhouse gas emissions.

The Sunshine Coast is already feeling the impacts of climate change firsthand, experiencing droughts, atmospheric rivers, heatwaves, coastal flooding, and ecological damage. However, the SCRD is actively bolstering community resilience through projects like the Church Road Well Field, water metering, and Fire Smart programs.

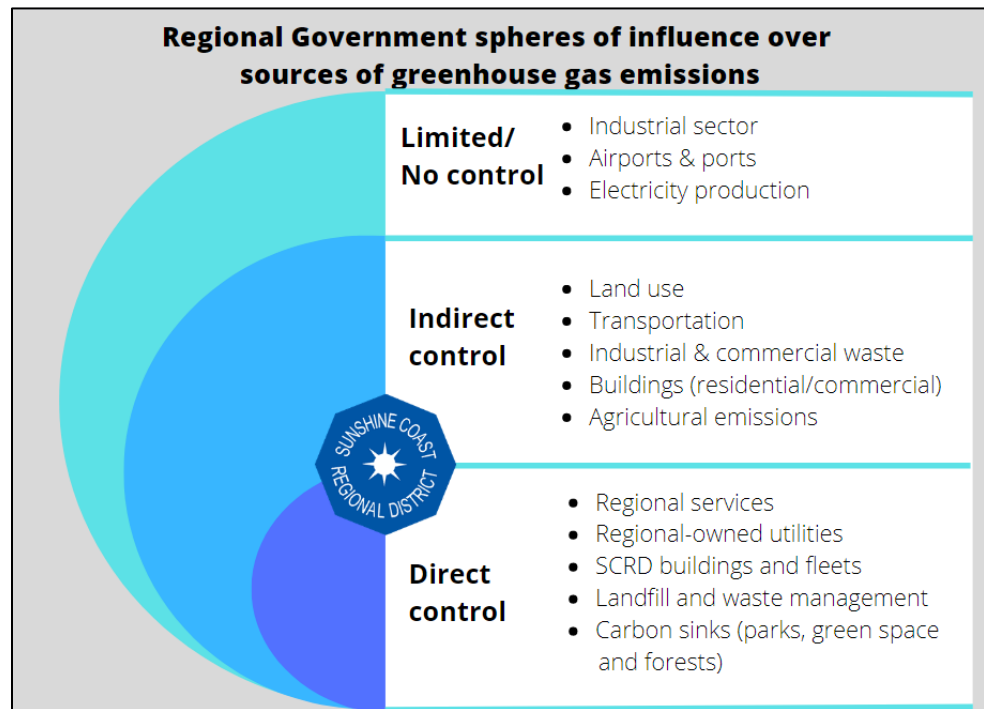
Canada's climate is warming at twice the global average rate,¹ highlighting the urgency of our efforts. Across the globe, climate change is wreaking havoc on communities, economies, and ecosystems. “To avoid mounting loss of life, biodiversity and infrastructure, ambitious and accelerated action is required to adapt to climate change, while at the same time making rapid, deep cuts in greenhouse gas emissions.”²

Intention of the Plan

The Community Climate Action Plan (CCAP) aims to enhance community vitality by leveraging existing efforts to combat climate change. It empowers the SCR D to proactively pinpoint opportunities for advancing the community's low-carbon resilience across social, economic, built, and natural systems.

The plan aims to assist organizations, institutions, businesses, and individuals of all backgrounds and ages in reducing carbon footprints and adapting to current and future climate-related challenges and opportunities. Developed through extensive community and government involvement, the plan reflects community needs and will be further bolstered through ongoing engagement.

While the SCR D leads and supports the plan, some actions and risks fall outside its jurisdiction and require collaboration with other stakeholders. This shared responsibility model enhances community resilience beyond the regional government's jurisdiction.



4. Action Planning

Low Carbon Resilience – Embracing Mitigation and Adaptation

¹ Canada's National Adaptation Strategy (2022)

<https://www.canada.ca/en/services/environment/weather/climatechange/climate-plan/national-adaptation-strategy.html>

² Intergovernmental Panel on Climate Change, Sixth Assessment Report. 2022. <https://www.ipcc.ch/report/ar6/wg2/resources/press/press-release>

Addressing climate change requires a dual approach: mitigation and adaptation. Mitigation focuses on minimizing future climate changes, while adaptation helps us cope with the changes that are already happening and will continue to occur.

Low carbon resilience serves as a guiding principle to coordinate both adaptation and mitigation strategies, ensuring that actions reduce emissions and vulnerability without exacerbating each other.³ For instance, adaptation measures emitting large quantities of greenhouse gases should be avoided as they will further strain adaptive capacity.

It is crucial to understand that adaptation is not a substitute for mitigation efforts. Without rapid reductions in greenhouse gas emissions, our ability to adapt will be overwhelmed.

The effectiveness and durability of climate change actions on the Sunshine Coast depend on the extent to which they address both mitigation and adaptation. This multi-solving approach maximizes the impact of limited resources and extends to other community challenges, as many actions yield important co-benefits. As shown in Figure 1, when mitigation and adaptation overlap, the impact of limited resources are maximized.

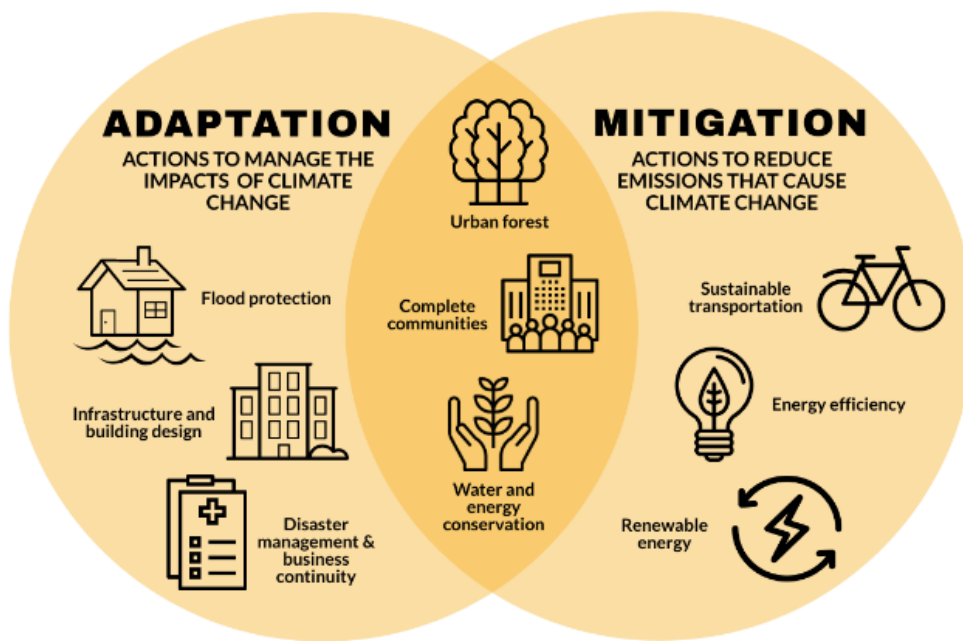


Figure 1: Overlap and Differences Between Climate Adaptation and Mitigation³

Climate Adaptation Action Planning

The adaptation planning process was guided by ICLEI Canada’s Building Adaptive and Resilient Communities Framework (BARC). The process was community-focused, convening the Climate Adaptation Working Group at multiple workshops. This allowed for a collaborative development of the adaptation plan.

³ Simon Fraser University - Action on Climate Team; <https://www.sfu.ca/act/low-carbon-resilience.html>

The action planning process built on the climate impact and vulnerability work of the community working group. Over 250 potential actions were carefully refined and prioritized through iterative workshops and targeted interviews. A gap-analysis followed with targeted engagement culminating with a shortlist of ranked actions that are effective, feasible, acceptable, and equitable. Finally, these actions were prioritized as urgently needed or scheduled for implementation in a longer time horizon.

In parallel to this work by the core project team and the community working group, workshops with community groups were held to discuss potential actions. A community-wide questionnaire also included an adaptation section that was completed by 311 people.

Climate Mitigation Action Planning

Climate mitigation actions were built using the Community Energy Association's Climate Leaders Playbook⁴. The Climate Leaders Playbook focuses on the areas of highest impact for rapid and deep emission reductions that are relevant to BC communities. This framework was complemented by workshops with community groups.

Additionally, a community-wide questionnaire was conducted. A total of 390 people answered the climate mitigation section of the questionnaire, providing invaluable feedback on what actions are a priority, what might be missing, and how actions rank in priority against one another.

5. Vision Statement

By 2050, the Sunshine Coast has eliminated its carbon pollution and is a resilient, thriving community, where climate action has improved the quality of life for all people and ecosystems flourish.

6. Guiding Principles

Social Equity: Climate change impacts people differently based on factors such as their age, income and health. Vulnerable and equity-deserving groups have less adaptive capacity. Intentional change should recognize this differential impact and seek to reduce inequity in order to foster a more resilient and vibrant community.

Reconciliation: The Sunshine Coast Regional District is located on the unceded shíshálh swiya and the lands of the Skwxwú7mesh Úxwumixw. The Regional District is guided by senior governments and takes inspiration from the United Nations Declaration on the Rights of Indigenous Peoples.

Collaboration: The Sunshine Coast is home to passionate and knowledgeable citizens and organizations. Co-creating climate action results in better outcomes. By emphasizing clarity on jurisdiction, roles, and responsibilities, the SCRDC can invite synergies to accelerate actions and highlight opportunities for partners to support or lead actions towards meaningful impact.

⁴ <https://www.communityenergy.ca/>; <https://bcclimateleaders.ca/playbook/>

Prioritization: The Sunshine Coast faces a wide range of climate impacts that will strain adaptive capacity and resources. Simultaneously, available funding for required net-zero investments is limited. Hence, prioritizing these resources on highest impact and multi-solving solutions is critical.⁵ Tools such as key performance indicators, carbon budgeting, and climate-related financial disclosure can assist in monitoring effectiveness and prioritization.

7. Themes, Goals, Actions – Climate Real, Climate Conscious, Climate Ready

Good Governance and Enabling Actions

Good governance and enabling actions are essential for building capacity and seamlessly integrating climate change considerations into daily business and decision-making processes. These actions are cross-cutting and apply across themes and goals.

Enabling actions for the SCRD primarily focus on internal processes: fostering good governance, effective planning, and robust monitoring and evaluation. These steps are pivotal for the successful implementation and sustained effectiveness of all proposed actions.

The identified actions prioritize integrating climate impacts and risks into current and future policies and directives. They also aim to enhance coast-wide knowledge sharing and collaboration opportunities, thereby increasing capacity and minimizing duplicated efforts.

Goal 1: Integrate climate action.	
Action 1.1	Bring climate lens into decision making. (see Building & Infrastructure, Drinking Water, as well as Ecosystem Stewardship sections for more related actions).
Sub-Actions	CORE ACTION WITH SCRD CONTROL: Integrate climate lens into decision making and planning.
	Understand the financial risks and opportunities for local governments from climate change.
SCRD’s Role	SCRD will develop a climate lens, conduct internal reviews, and promote learning opportunities within departments and among community partners.
Action 1.2	Set Greenhouse Gas (GHG) Goals.
Sub-Actions	Adopt a greenhouse gas targets policy.
	Keep track of progress and use that information to make decisions with tools like carbon budgeting and climate-related financial disclosure.
SCRD’s Role	SCRD will facilitate a community discussion about GHG target.
Goal 2: Collaborate better.	
Action 2.1	Join forces with other governments, agencies, and local groups to speed up action and avoid duplication.

⁵ E.g. 2021 Climate adaptation costs for municipal assets in Canada were estimated at \$5.3 billion per year yet available funding was only ¼ that. The Cooperators presentation by Don Iveson.

Sub-Actions	Host and participate in dialogues to surface issues and find areas to work together.
	Facilitate collaboration opportunities on priority areas.
SCRD's Role	SCRD will convene, facilitate, and participate in various dialogues.
Goal 3: Share Knowledge	
Action 3.1	Keep the community, elected officials, and staff informed.
Sub-Actions	Share education information about climate science and know about upcoming educational opportunities.
	Provide opportunities for Sunshine Coasters to act.
SCRD's Role	SCRD will spread climate information through its communication channels.

Adaptation - Buildings and Infrastructure

The built environment, including roads, power systems, and buildings, faces climate risks. The SCRД will team up with stakeholders to pinpoint vulnerable infrastructure and boost community resilience.

Traditional infrastructure such as buildings, roads, bridges, pipes, and power lines are not the only systems at risk from climate change impacts. The SCRД will also consider natural assets like forests and waterways to tackle emissions and enhance quality of life for Sunshine Coast residents.

These strategies will bring together local and regional partners, pinpoint vulnerable infrastructure, and equip governments with tools to protect both man-made and natural assets from climate impacts.

Goal 4: Ensure Buildings and Infrastructure are climate resilient.	
Action 4.1	Develop a robust understanding of climate risks and adaptation framework for infrastructure.
Sub-Actions	Work with local and regional partners to develop agreed upon risk tolerances and adaptation frameworks.
	Conduct coastal floodplain mapping.
	Expand knowledge of extreme weather risks (including atmospheric rivers, wildfires, and heat domes).
	Continue expanding Fire Smart programming.
Mitigation Co-benefit	Some adaptation measures, such as air conditioning, may increase energy demand. Efficiency and renewable energy must play a role in meeting future energy demand. Additionally, a better understanding of climate risks can ensure mitigation measures such as trails are more resilient.
SCRД's Role	SCRД will collaborate with partners on developing frameworks and knowledge.
Action 4.2	CORE ACTION WITH SCRД CONTROL: Create Resilience Action Plans for critical infrastructure.
Sub-Actions	Identify vulnerable infrastructure and develop adaptation strategies in collaboration with partners.
	Prioritize and integrate adaptation measures into asset management plans.
	Continue expanding Fire Smart program.
Mitigation Co-benefit	Improving infrastructure can be done in a way that supports reduction of GHG emissions.

SCRD's Role	SCRD will pro-actively work on its own assets and facilitate knowledge sharing to reduce duplication of effort.
Action 4.3	Enhance Stormwater Management.
Sub-Actions	Assess current capacity of stormwater infrastructure (e.g. culverts) to withstand projected more intense storms.
	Integrate stormwater management at the site level through zoning bylaw amendments and the Development Permit Approvals Process.
	Participate in provincial initiatives to enhance stormwater adaptive capacity.
Mitigation Co-benefit	Carbon sequestration co-benefits exist when nature-based solutions are used.
SCRD's Role	The SCR D will facilitate, and participate in relevant initiatives supporting local interests.
Goal 5: Integrate Natural Assets into Climate Adaptation.	
Action 5.1	Develop Natural Assets Inventory and management plans.
Sub-Actions	CORE ACTION WITH SCR D INFLUENCE: Develop inventory of natural assets and green infrastructure and level of service contribution.
	Collaborate with Town of Gibsons to build on existing natural asset program.
	Develop management plans for critical natural assets.
Mitigation Co-benefits	Natural assets can contribute carbon sequestration.
SCR D's Role	SCR D will Partner with leaders and focus on relevant natural assets for SCR D services.
Action 5.2	Promote Low Impact Development Strategies for stormwater management.
Sub-Actions	Target under-utilized sites for non-permeable surface conversion and vegetative swales.
	Incorporate site-specific low impact development through regulatory tools and incentive programs.
Mitigation Co-benefits	Natural assets can contribute carbon sequestration.
SCR D's Role	SCR D will apply regulatory tools and co-develop projects within its jurisdiction.
Action 5.3	Implement green shores programming.
Mitigation Co-benefits	Natural assets can contribute carbon sequestration.
SCR D's Role	SCR D will support programming and determine applicability on SCR D's coastal properties.

Adaptation - Drinking Water

The Sunshine Coast is already witnessing how climate change is worsening summer droughts. Seven (and almost eight) of the last 12 summers had less rain than worse-case scenarios predict for 2050 under climate change. Threshold events may have already been crossed where non-linear changes are to be expected. This means planning for gradual changes may no longer be adequate.

The following actions seek to build understanding of how climate change will impact our water systems so that they can become more resilient. With impacts already being felt, there is a need to support efforts already underway with water users and operators.

Goal 6: Ensure resilient water systems.	
Action 6.1	CORE ACTION WITH SCRD CONTROL: Continue to advance knowledge about climate change impacts on water supply and integrate evolving impacts of climate change into water plans.
Mitigation Co-benefits	N/A
SCRD's Role	SCRD will conduct internal reviews, initiate appropriate technical assessments, and foster learning opportunities within departments and amongst partners.
Action 6.2	Foster resilience and diversification of water supply for agriculture and other water-dependent activities.
Sub-Actions	Facilitate collaboration for knowledge sharing and alternative water source development.
	Promote rainwater harvesting and water conservation.
	Support adoption of gray water systems in larger buildings.
Mitigation Co-benefits	N/A
SCRD's Role	SCRD will raise awareness and foster collaboration.

Adaptation - Ecological Stewardship

The natural environment not only provides Sunshine Coasters with clean air and water, green spaces, and places to explore, it is also the front-line defense against the impacts of climate change such as extreme heat, flooding, and drought. All the while, it is a crucial carbon sink.

Natural spaces are also vital for the Sunshine Coast's biodiversity, where every life form holds value and deserves to thrive. Intensifying climate change increases stressors on all forms of life.

The actions outlined below aim to unite local and regional partners to protect and enhance ecosystem health, sustain biodiversity, support restoration efforts, safeguard endangered species, and preserve the natural environment.

Goal 7: Improve SCRD's Role in Protecting Ecosystems	
Action 7.1	Integrate ecological conservation and restoration into daily operations across SCRD departments such as Bylaw Services, Planning, Parks, and Utility Services.
Sub-Actions	Integrate conservation and restoration initiatives into planning, bylaw, parks Development Permit Approvals and regulatory processes.
	Promote innovative policies and practices to enhance watershed sustainability and drinking water source protection.
	Assess service levels to inform opportunities to integrate ecological resilience and conservation efforts.
Mitigation Co-benefits	Enhance carbon sinks and sequestration.
SCRD's Role	SCRD will review and prioritize opportunities, costs, and timing internally.
Goal 8: Enhance Biodiversity and Ecosystem Health	

Action 8.1	Support ecosystem health monitoring and biodiversity protection mechanisms.
Sub-Actions	Collaborate with community groups and provincial partners for data collection and analysis.
	Use coastal floodplain mapping to inform coastal revitalization and sea level rise resilience.
Mitigation Co-benefits	Enhance carbon sinks and sequestration.
SCRD's Role	SCRD will increase transparency of ecological data and facilitate collaboration.
Action 8.2	Develop programs and tools to promote ecological resilience and biodiversity.
Sub-Actions	Develop Biodiversity Strategy building on previous work.
	CORE ACTION WITH SCR D INFLUENCE: Review and update Official Community Plans and regulatory tools to include ecosystem health.
	Support shíshálh and Skwxwu7mesh Nations, Átl'ka7tsem / Howe Sound Biosphere Region, Provincial partners, and community groups such as Sunshine Coast Conservation Association and Loon Foundation in biodiversity protection work.
Mitigation Co-benefits	Enhance carbon sinks and sequestration.
SCRD's Role	SCRD will participate in regional initiatives and review community plans and related tools.

Adaptation – Connectivity, Community Health, and Support

Climate change will significantly affect Canadians' health and well-being, bringing hazards like extreme heat, poor air and water quality, and mental health challenges. Additionally, recurring extreme weather events and property damage could lead to increased climate violence.

Sunshine Coast residents will not all feel these impacts equally. Those most vulnerable, especially due to racial, age, economic, social, and gender disparities, will suffer more, and sooner. The strategies outlined here will boost community resilience, enhance social support, and provide resources to equity-deserving communities.

Goal 9: Foster Community Connection and Preparedness for Climate Change	
Action 9.1	Support and expand existing initiatives that increase community connectedness and resilience at the neighborhood level.
Sub-Actions	Support 'Know your Neighbor' campaigns that increase social ties and preparedness.
	Facilitate knowledge-sharing among neighborhoods to monitor and enhance social support systems.
Mitigation Co-benefit	N/A
SCRD's Role	SCRD will conduct outreach and facilitate community events.
Goal 10: Enhance Community Resilience to Extreme Weather	
Action 10.1	Improve access to cooling and clean air centres and resources
Sub-Actions	Collaborate with health authorities and local partners to respond effectively to extreme heat and poor air quality.
	Assist outdoor workers with plans for heat and air quality emergencies.

	Expand emergency shelter access through local organizations.
Mitigation Co-benefit	Could increase demand for energy.
SCRD's Role	SCRD will lead internal process development and develop an Extreme Heat Emergency Response Plan.
Goal 11: Support Equity-Deserving Groups in Climate Adaptation	
Action 11.1	Implement programs to assist equity-deserving groups with adaptation
Sub-Actions	Collaborate with local organizations to identify needs and solutions.
	Address resource constraints to support equity-deserving populations.
Mitigation Co-benefit	Building retrofits can lead to energy efficiency and increase in renewable energy.
SCRD's Role	SCRD will participate and offer support as needed and able.
Action 11.2	Develop climate anxiety programs for youth and elders.
Sub-Actions	Support school programs on climate education.
	Promote best practices on eco-anxiety research, including providing youth action opportunities.
Mitigation Co-benefit	Could lead to actions that are mitigation focused.
SCRD's Role	SCRD will promote existing and emerging programs and research.

Mitigation – Mobility

Transportation accounts for 48% of greenhouse gas emissions produced on the Sunshine Coast.

Decreasing reliance on private vehicles will reduce emissions. Currently, only 15% of trips on the Sunshine Coast are made by walking, biking, or transit, but BC aims to increase this to 30% by 2030. Promoting transit, walking, and biking benefits the whole community, especially non-drivers, with better health and cost-savings.

Downsizing vehicles and switching to low and zero-emission vehicles (ZEVs) are other key actions. With a growing number of affordable models and BC's renewable energy sources, ZEVs are a viable option. By 2035, all new light-duty vehicles, including SUVs and light trucks, will be zero-emission, as mandated by provincial and federal laws.

Goal 12: Shift beyond the car – 30% of trips made by walking, biking, or transit by 2030 (BC's Roadmap to 2030)	
Action 12.1	Expand active transportation programs and networks.
Supporting Actions	CORE ACTION WITH SCR D CONTROL: Integrate Complete, Compact Communities principles into Official Community Plans to facilitate walking and cycling.
	Develop safe routes within neighbourhood and between Gibsons and Sechelt, including bike lanes and greenway corridors.

	Maintain and enhance active transportation infrastructure, accommodating e-bikes and micro-mobility.
Adaptation Co-benefit	Diverse transportation options increase resilience, providing alternative routes during road damage.
SCRD's Role	SCRD will update its Official Community Plans and collaborate with partners to advance plans and infrastructure improvements.
Action 12.2	Expand public transit, right sizing, carsharing, and carpooling.
Supporting Actions	CORE ACTION WITH SCR D CONTROL: Increase public transit convenience and ridership.
	Promote smaller, energy-efficient vehicles and car-sharing programs, including incentivizing developers to fund vehicles.
Adaptation Co-benefit	Transit services can support mobility during extreme weather events, enhancing community access to essential services.
SCRD's Role	SCRD will continue to implement Transit Future Action Plan and promote transit-oriented development.
Goal 13: Electrify Transportation (Federal target: 100% of small vehicles, SUVs, and light trucks sales are zero emission vehicles by 2035).	
Action 13.1	Support the rapid adoption of zero-emission vehicles and electric vehicle charging stations.
Supporting Actions	Require all new residential and commercial buildings are ready to accommodate charging stations.
	Encourage public EV station installation and maintenance by sharing incentives and policy models.
Adaptation Co-benefit	Electrification reduces air pollution, benefiting public health.
SCRD's Role	SCRD will work to electrify its own fleet, evaluate policies it can implement, and play a support role for information sharing.

Mitigation – Buildings

Buildings account for 15% of Sunshine Coast GHG emissions. Emissions are influenced by energy type and building design efficiency.

BC's Energy Step Code aims for net-zero-ready construction by 2032 with Step 4 coming online in 2027. Local governments can also adopt the Zero Carbon Step Code to require cleaner electricity be used.⁶

By 2032, existing buildings will still dominate the housing stock. Finding ways to best retrofit these homes will enhance comfort, reduced emissions, and can reduce costs. Actions include electrifying heating and cooling, improving airtightness, and adding insulation. Many older buildings require upgrades to their electrical connection.

Sustainability of building and renovating can be improved by choosing low-carbon materials with lower toxicity as well as enabling material recovery at end-of-life.

Goal 14: Promote Efficient and Zero-Emission Buildings	
Action 14.1	Support the construction of better new buildings.
Supporting Actions	CORE ACTION WITH SCRD CONTROL: Require new buildings to be more efficient and use cleaner energy (e.g. by requiring adoption of higher performance steps of the BC Energy Step Code or the Zero Carbon Step Code).
	Collaborate with Provincial Government and local construction sector to promote market readiness.
	Incentive and promote low-carbon building material.
Adaptation Co-benefit	Buildings can be more resilient to climate impacts such as heat waves and drought. Fire Smart and ecological resilience can be co-benefits if made explicit.
SCRD's Role	SCRD will promote market readiness and preparedness as it readies for implementation of better efficiency and zero carbon regulations.
Action 14.2	Support better existing buildings.
Supporting Actions	CORE ACTION WITH SCRD INFLUENCE: Support market readiness for significant scaling of renovations that improve energy efficiency.
	Promote senior government or third party building energy labeling and benchmarking for better transparency.
Adaptation Co-benefit	Buildings can be more resilient to climate impacts such as heat waves and drought. Fire Smart and ecological resilience can be co-benefits if made explicit.
SCRD's Role	SCRD will facilitate and promote policy collaboration with local municipalities and inform the community of opportunities.

⁶ As of January 2024, 22 local governments have adopted the Zero Carbon Step Code, representing an estimated 44% of new residential multi-family buildings and 30% of small residential buildings.

https://energystepcode.ca/implementation_updates/

Mitigation – Carbon Dioxide Removal

Carbon Dioxide Removal plays a critical role in “all modelled scenarios that limit global warming to 2°C by 2100.”⁷ It encompasses all practices and technologies that remove carbon dioxide gases from the atmosphere and durably stores them in soils, structures, or geological formations. Some methods are well understood while others are still at an early stage of technological maturity.

Goal 15: The importance of Carbon Dioxide Removal is widely understood and incorporated into planning.	
Action 15.1	Promote awareness and understanding of Carbon Dioxide Removal
Supporting Actions	Share educational information on Carbon Dioxide Removal options such as regenerative agriculture, reforestation, improved forest management, building with wood, Direct Air Carbon Capture, and blue carbon management through wetland revegetation.
	Support tools for quantifying impacts of Carbon Dioxide Removal benefits and costs.
	Support pilot projects to expand Carbon Dioxide Removal projects on the Sunshine Coast.
Adaptation Co-benefit	In some areas, such as forests, agriculture, and wetlands, carbon dioxide removal can function alongside adaptation activities.
SCRD’s Role	SCRD will integrate Carbon Dioxide Removal into its climate lens and support initiatives that relate to its services.

8. Monitoring

This CCAP aims to help SCRD and local partners reduce greenhouse gas emissions and prepare for the impacts of climate change. A strong focus on implementation and monitoring will be essential to the Plan’s success. All the while, keeping an eye on evolving laws, funding opportunities, technological advances will influence when and how the actions identified in this plan are implemented.

Regular monitoring and review are crucial for climate action. It fosters learning, adapting to change, and improves planning for the future. By tracking progress, the effectiveness of actions can be evaluated, and successes shared. Given how quickly things are changing, a review of CCAP is proposed in three years with annual updates on implementation progress.

Monitoring will be structured around sustainability indicators. These indicators will be detailed in the implementation schedules for actions. They will provide insights on GHG emission trends and community resilience.

⁷ Intergovernmental Panel on Climate Change, Carbon Dioxide Removal Factsheet. (2022). https://www.ipcc.ch/report/ar6/wg3/downloads/outreach/IPCC_AR6_WGIII_Factsheet_CDR.pdf

9. Conclusion

The SCRD is fully committed to tackling the climate crisis head-on. In our 2023-2027 Strategic Plan, we prioritize reducing carbon impacts across all services and activities, while actively protecting, adapting, and restoring our environment, particularly our vital watersheds and aquifers.

This Community Climate Action Plan takes a comprehensive approach, blending adaptation and mitigation efforts through a low carbon resilience lens. It recognizes that addressing climate change requires tackling both reducing emissions and preparing for its impacts. This means ensuring actions don't worsen one problem while trying to solve another. A multi-solving approach built on partnerships will maximize co-benefit will ensure limited resources can achieve the highest value.

The plan outlines 15 goals, 25 actions, and 58 supporting actions, reflecting the Sunshine Coast's vision for a resilient future. It leverages existing efforts by the Sunshine Coast Regional District and aims to engage the entire community in reducing carbon footprints and adapting to climate risks.

While the SCRD spearheads the plan, some actions require collaboration with other stakeholders. Implementation schedules, including monitoring metrics, will be developed to track progress and inform annual updates and a formal review in three years. These schedules will evolve to keep pace with changing priorities and challenges.

10. Previous Work

1. Climate Projections Report:
 - a. Summary: <https://letstalk.scrd.ca/27980/widgets/122615/documents/81468>
 - b. Full Report: <https://letstalk.scrd.ca/27980/widgets/122615/documents/81762>
2. Climate Risk and Vulnerability Assessment
 - a. Summary: <https://letstalk.scrd.ca/27980/widgets/122615/documents/82678>
 - b. Full Report: <https://letstalk.scrd.ca/27980/widgets/122615/documents/81765>
3. Community Greenhouse Gas Emissions Inventory (2019)
 - a. Summary: <https://letstalk.scrd.ca/27980/widgets/122615/documents/81704>
 - b. Full Report: <https://letstalk.scrd.ca/27980/widgets/122615/documents/82736>

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Organization/Department	Member
SCRD, Sustainable Development	Raphael Shay (Project Lead)
SCRD, Parks	Sam Adams
SCRD, Planning	Julie Clark
SCRD, Purchasing and Risk Management	Val Cropp
SCRD, Asset Management	Kyle Doyle
SCRD, Strategic Initiatives	Mia Edbrooke
SCRD, Protective Services	Jordan Pratt
SCRD, Emergency Management Program	Nancy Hughes
SCRD, Parks	Jessica Huntington
SCRD, Facilities	Allen van Velzen
SCRD, Utilities	Shane Walkey
SCRD, Strategic Initiatives	Alana Wittman
Ministry of Transportation and Infrastructure	Michael Braun
Vancouver Coastal Health	Craig Brown
Vancouver Coastal Health	Laura Chow
Vancouver Coastal Health	Sally McBride
Sunshine Coast Resource Centre	Katie Clogg
BC Parks	Rod Dalziel
School District 46	Jenny Groves
Sechelt Chamber of Commerce	John Henderson
Sechelt Chamber of Commerce	Ryan Staley
Loon Foundation	Michael Jackson
BC Hydro	Mabel Lai
District of Sechelt	Meghan Lee
Town of Gibsons	Michelle Lewis
Gibsons Chamber of Commerce	Doug Marteinson
Skwxwú7mesh Nation	Renata Rovelo
Sunshine Coast Conservation Association	Suzanne Senger
Átl'ka7tsem / Howe Sound Biosphere Region Society	Ruth Simons
Pender Harbour Chamber of Commerce	Annelise Sorg
Town of Gibsons	Lesley-Ann Staats
Skwxwú7mesh Nation	Julia Stafford
Sunshine Coast Regional Economic Development Organization	Colin Stansfield
District of Sechelt	Marina Stjepovic
shíshálh Nation	Jesse Waldorf
Átl'ka7tsem / Howe Sound Biosphere Region Society	Ian Winn
Sunshine Coast Tourism	Annie Wise

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The SCRD is interested in continuing to hear from others and thanks all those who have expressed interest in participating in the continued development and implementation of this plan.

12. Glossary

Adaptation: Includes any initiatives or actions in response to actual or projected climate change impacts and which reduce the effects of climate change on built, natural, and social systems.

Adaptive Capacity: The ability of built, natural and social systems to adjust to climate change (including climate variability and extremes), to moderate potential damage, to take advantage of opportunities, or to cope with the consequences.

Climate: The weather of a place averaged over a period of time, often 30 years. Climate information includes the statistical weather information that tells us about the normal weather, as well as the range of weather extremes for a location.

Climate Change: Climate change refers to changes in long-term weather patterns caused by natural phenomena and human activities that alter the chemical composition of the atmosphere through the build-up of greenhouse gases which trap heat and reflect it back to the earth's surface.

Climate Impact: The effects of existing or forecast changes in climate on built, natural, and human systems. One can distinguish between potential impacts (impacts that may occur given a projected change in climate, without considering adaptation) and residual impacts (impacts of climate change that would occur after adaptation).

Climate Projections: Climate projections are a projection of the response of the climate system to emissions or concentration scenarios of greenhouse gases and aerosols. These projections depend upon the climate change (or emission) scenario used, which are based on assumptions concerning future socioeconomic and technological developments that may or may not be realized and are therefore subject to uncertainty.

Equity-deserving: communities that experience significant collective barriers in participating in society. This could include attitudinal, historic, social, and environmental barriers based on age, ethnicity, disability, economic status, gender, nationality, race, sexual orientation and transgender status, etc. Equity-seeking groups are those that identify barriers to equal access, opportunities and resources due to disadvantage and discrimination and actively seek social justice and reparation. By using the word "deserving", the burden of change is shared with those in society that have power.

Extreme Weather Event: A meteorological event that is rare at a place and time of year, such as an intense storm, tornado, hailstorm, flood, or heat wave, and is beyond the normal range of activity. An extreme weather event would normally occur very rarely or fall into the tenth percentile of probability.

Greenhouse Gas (GHG) Emissions: Greenhouse gases are those gaseous constituents of the atmosphere, both natural and anthropogenic, that absorb and emit radiation at specific wavelengths within the spectrum of thermal infrared radiation, emitted by the Earth's surface, the atmosphere itself, and by clouds. Water vapor (H₂O), carbon dioxide (CO₂), methane (CH₄), nitrous oxide (NO₂), ozone (O₃), and chlorofluorocarbons (CFCs) are the six primary greenhouse gases in the Earth's atmosphere in order of abundance.

Mitigation: The promotion of policy, regulatory and project-based measures that contribute to the stabilization or reduction of greenhouse gas concentrations in the atmosphere. Renewable energy programs, energy efficiency frameworks and substitution of fossil fuels are examples of climate change mitigation measures.

Resilience: The capacity of a system, community or society exposed to hazards to adapt, by resisting or changing in order to reach and maintain an acceptable level of functioning and structure.

Risk: The combination of the likelihood of an event occurring and its negative consequences. Risk can be expressed as a function where $Risk = likelihood \times consequence$. In this case, *likelihood* refers to the probability of a projected impact occurring, and *consequence* refers to the known or estimated outcomes of a particular climate change impact.

Sensitivity: Measures the degree to which the community will be affected when exposed to a climate-related impact. Sensitivity reflects the ability of the community to function (functionality) as normal when an impact occurs.

Vulnerability: Vulnerability refers to the susceptibility of the community to harm arising from climate change impacts. It is a function of a community's sensitivity to climate change and its capacity to adapt to climate change impacts.

Weather: The day-to-day state of the atmosphere, and its short-term variation in minutes to weeks.

Appendix A - Policy Context Summary

International Policy Direction

The United Nations (UN) Intergovernmental Panel on Climate Change (IPCC) is the UN institution tasked with assessing the scientific basis of climate change, its impacts and potential future risks, and potential response options. In its Sixth Assessment Report (AR6), released in 2022, the IPCC declared with certainty the widespread impact of human-caused climatic changes. The report stated:

“Human-induced climate change, including more frequent and intense extreme events, has caused widespread adverse impacts and related losses and damages to nature and people, beyond natural climate variability. The rise in weather and climate extremes has led to some irreversible impacts as natural and human systems are pushed beyond their ability to adapt”.⁸

The most urgent report to date, the AR6 Report states that even with major reductions of GHG emissions in the short-term there is greater than a 50% likelihood that global warming will reach or exceed 1.5°C in the near term. According to the report, “every increment of global warming will intensify multiple and concurrent hazards” and “climatic and non-climatic risks will increasingly interact, creating compound and cascading risks that are more complex and difficult to manage”. The level of risk will depend on concurrent near-term trends in vulnerability, exposure, level of socioeconomic development, and adaptation.”⁹ Now more than ever, it is crucial that cities implement comprehensive, effective, and innovative responses between adaptation and mitigation efforts to advance sustainable development and to capitalize on the co-benefits these strategies can provide.¹⁰

Federal Policy Direction

Canada was one of 195 countries to sign the Paris Agreement in December 2015. The Agreement aims to keep the global temperature to well below 2°C degrees Celsius and to drive efforts to limit the temperature increase even further to 1.5°C above pre-industrial levels. In terms of adaptation, the Agreement has a goal to enhance adaptive capacity, strengthen resilience and reduce vulnerability to global climate change, in line with the temperature goal. Canada has internalized this agreement through Canada’s 2030 Emissions Reduction Plan and several supporting programs.

In addition to signing onto the Paris Climate Agreement, the Government of Canada recently released the National Adaptation Strategy outlining actions, objectives, and long-term transformational goals to increase Canada’s resiliency to climate change. Following four guiding principles, including respecting

⁸ Intergovernmental Panel on Climate Change. (2022). Climate Change 2022: Impacts, Adaptation, and Vulnerability Summary for Policy Makers. <https://www.ipcc.ch/report/ar6/wg2/resources/spm-headline-statements/>

⁹ Intergovernmental Panel on Climate Change. (2022). Climate Change 2022: Impacts, Adaptation, and Vulnerability Summary for Policy Makers. <https://www.ipcc.ch/report/ar6/wg2/resources/spm-headline-statements/>

¹⁰ Intergovernmental Panel on Climate Change. (2022). Climate Change 2022: Impacts, Adaptation, and Vulnerability Summary for Policy Makers. <https://www.ipcc.ch/report/ar6/wg2/resources/spm-headline-statements/>

jurisdictions and upholding Indigenous rights, advancing equity and environmental justice, proactive risk-based actions, and maximizing benefits and avoiding maladaptation, the Strategy identifies five 'key systems' to approach climate change adaptation action:

- Disaster resilience
- Health and wellbeing
- Nature and biodiversity
- Infrastructure
- Economy and workers

The Strategy affirms that reducing the impacts of climate change requires collaboration, coordination, and ambition at all levels of government, sets out clear priorities and shared goals to support existing efforts, and identifies new opportunities for actors, both big and small, to bolster adaptation efforts in their communities. It recognizes the important role that municipalities, institutions, businesses, and individuals play in adapting to a changing climate, and provides case study examples of implemented adaptation efforts to spur local action and the metrics necessary to monitor their impact.

Provincial Policy Direction

The B.C. Climate Leadership Plan outlines actions to meet its 2050 emissions reductions target of 80% below 2007 levels. Amongst these actions are reducing natural gas dependency and emissions reductions in the transportation industry, the rehabilitation of forests and the improved performance of B.C. farms, supporting communities in the promotion of more energy efficient buildings and waste reduction, the advancement of a green economy and job growth while transitioning to 100% energy utilities, and the development of strategies to reduce emissions in B.C.'s public sector.

B.C.'s Climate Preparedness and Adaptation Strategy identifies key climate related risks, including severe wildfires, seasonal and long-term water shortages, heat waves, ocean acidification, glacier mass loss, as well as severe river and coastal storm surge flooding. The Strategy also sets forth a host of actions across four key pathways:

1. Foundations for success
2. Safe and healthy communities
3. Resilient species and ecosystems
4. Climate-ready economy and infrastructure

The Strategy seeks to improve access to data and training that supports Indigenous Nations and local governments while centering traditional knowledges Indigenous priorities in how we understand climate impacts and make decisions. The Strategy develops actions to prepare communities for the impacts of extreme weather events such as wildfires, flooding, and extreme heat through floodplain mapping, wildfire prevention, and emergency preparedness frameworks. Actions to enhance species and ecosystems include protecting and restoring watersheds, reducing ecosystem change, and mitigating coastal deterioration and ocean acidification. Further the Strategy seeks to support key industries to maintain a resilient economy and strengthen transportation and building infrastructure from the impacts of climate change.